RFP Addenda

1. Conflict of Interest Disclosure in Section 6.4: Needs to be filled in to state 36 months to match the references in Section 5.2

2. Evaluation Criteria and Weighting: Applications will be scored according to the RFP Minimum Consultant Qualifications of Section 5 and Proposal Submission Requirements of Section 6. Points will be awarded as presented below.

Scoring Criteria	
Section 5	***Points***
Section 5.1 – Demonstrated Local Government Representation	25
Section 5.2 - Strict Independence & Conflict Standards	25
Section 5.3 – Relevant Project Experiences	15
Section 5.4 – Multidisciplinary Team	15
Section 6	
Section 6.1 – Executive Summary & Understanding of Scope	10
Section 6.2 – Key Personnel Resumes & Subconsultants	10
Section 6.3 – Project Experience & References	10
Section 6.4 - Comprehensive Conflict of Interest Disclosure	5
Section 6.5 - Fee Proposal & Developer Escrow Memorandum	5
Total Points	***110***

3. Proposal Format and Delivery: Three hardcopies and one electronically submitted on a USB drive. Email is not acceptable.

4. Award Date: The award date within the table on the last page needs to be changed from 2026 to 2027, which is the date of the first city council meeting of 2027