SANDY SPRINGS™

GEORGIA

**INVITATION TO BID**

**#27-013**

**Dunwoody Road Gap Fill Sidewalk T6026-2**

**BID DUE DATE & OPENING**

**November 13, 2026, 2:00 PM EST (US and Canada)**

Via Microsoft Teams

https://events.gcc.teams.microsoft.com/event/8c1319cc-0424-47b8-9fc6-dc5dcc970827@c6279049-e794-4541-8247-8e8261a33321?source=copyLinkLegacyShareLinkDialog

Meeting ID: 212 615 603 416 059

Passcode: gP7iq34c

+1 872-242-8893,,240296447#

United States, Chicago

**PRE-BID CONFERENCE (NON-MANDATORY)**

**October 21, 2026, 2:00 PM EST (US and Canada)**

Via Microsoft Teams

https://events.gcc.teams.microsoft.com/event/cbeacb01-44eb-4fc9-9191-2b5ef64151bf@c6279049-e794-4541-8247-8e8261a33321?source=copyLinkLegacyShareLinkDialog

Meeting ID: 257 780 821 232 174

Passcode: 5PC7Cr9G

+1 872-242-8893,,924340219#

United States, Chicago

**QUESTIONS DUE**

**October 30, 2026, 5:00 PM EST (US and Canada)**

**Bids shall only be accepted online through the Bonfire Portal at:**

https://sandysprings.bonfirehub.com/projects/257869/details

**Any proposal submitted in any other format (email, paper, fax, mail, etc.) will not be accepted for any reason.**

**GENERAL INFORMATION:**

1. All communications regarding this solicitation must be with the assigned Procurement Agent, Andre Jefferies, ajefferies@sandyspringsga.gov.

2. All questions or requests for clarification must be sent via Bonfire under Message Vendor Discussions: https://sandysprings.bonfirehub.com/projects/257869/details. Questions are due **no later than October 30, 2026, 5:00 PM EST**. Questions received after this date and time may not be answered. There is a pre-bid meeting associated with this solicitation.

3. Questions and clarifications will be answered in the form of an addendum. Any addenda, schedule changes and other important information regarding the solicitation related to this solicitation will be posted on Bonfire website at https://sandysprings.bonfirehub.com/projects/257869/details. It

is the Offeror's responsibility to check the Bonfire portal for any addendum or other communications related to this solicitation.

**4.** The form of contract ("Contract") the City intends to execute with the successful Offeror is included in this ITB. Offerors are urged to read this Contract, including exhibits carefully prior to submitting a bid. In general, the City is unable to negotiate or revise contract provisions. If an Offeror believes certain contract provisions are out of date, not applicable or place an undue burden or cost on the Offeror or the City, the Offeror must address these concerns in writing during the question-and-answer period. The Procurement Agent will review and determine the appropriate response. If the City determines a change is warranted, an addendum will be posted to this ITB. If a firm is unwilling to execute the Contract, whether modified by addendum or not, a bid should not be submitted.

**5.** The City of Sandy Springs reserves the right to reject all bids and to waive technicalities and informalities, and to make award in the best interest of the City of Sandy Springs.

**6.** The City of Sandy Springs is not responsible for any technical difficulties. It is highly recommended that all potential contractors submit their quotes prior to the due date of this solicitation.

**TERMS & CONDITIONS**

**1.** All applicable Federal and State of Georgia laws and City of Sandy Springs ordinances, licenses and regulations of all agencies having jurisdiction shall apply to Offerors throughout and are incorporated herein.

**2.** Professionals requiring special licenses shall be licensed in the State of Georgia, and shall be responsible for those portions of the work as may be required by law.

**3.** No bid shall be accepted from, and no contract will be awarded to, any person, firm, or corporation that (i) is in arrears to the City with respect to any debt, (ii) is in default with respect to any obligation to the City, or (iii) is deemed irresponsible or unreliable by the City.

**4.** The City shall be able to request of Offeror satisfactory evidence that it has the necessary financial resources to accomplish the requirements of the contract.

**5.** From the date this ITB is issued until a firm is selected, Offerors are not allowed to communicate with any staff or elected officials of the City regarding this solicitation, except at the direction of Andre Jefferies, Procurement Agent in charge of this solicitation. Any unauthorized contact may disqualify the Offeror from further consideration. Contact information for the single point of contact is as follows:

Andre Jefferies, Procurement Agent
City of Sandy Springs
1 Galambos Way
Sandy Springs, Georgia 30328
Email: ajefferies@sandyspringsga.gov

6. All Offerors are hereby notified that any digital content, applications, websites, or technology services provided under this solicitation must comply with the accessibility standards established under the Americans with Disabilities Act (ADA) and Web Content Accessibility Guidelines (WCAG) 2.1 Level AA. Offerors must demonstrate their ability to deliver products and/or services that are

accessible to individuals with disabilities, including compatibility with assistive technologies such as screen readers, keyboard navigation, and voice recognition tools.

**7.** While the City has every intention to make an award as a result of this solicitation, issuance of the ITB in no way constitutes a commitment by the City to award and execute a contract. Upon a determination such actions would be in its best interest, the City, in its sole discretion, reserves the right to:

**a.** Cancel or terminate this ITB at any time. A notice of cancellation will be issued. If the ITB is cancelled, the City will not reimburse any Offeror for preparation of its Proposal. Proposals may be returned upon request if unopened;

**b.** Reject any or all Bids received, make a contract award based directly on the Proposals received in the best interest of the City, in its sole discretion, or enter into further discussions with one (1) or more Offerors;

**c.** Waive and/or amend any undesirable, inconsequential, or inconsistent provisions/specifications of this ITB which would not have significant impact on any Proposal;

**d.** Make partial award or no award if it is in the best interest of the City to do so; and

**e.** Terminate any contract if the City determines adequate funds are not available.

**DEFINITIONS**

SSPWD: Sandy Springs Public Works Department

GDOT: Georgia Department of Transportation

ADA: Americans with Disabilities Act. The federal act that gives civil rights protections to the disabled like those provided to individuals based on race, color, sex, national origin, age and religion. It guarantees equal opportunity for individuals with disabilities in public accommodation, employment, transportation, state and local government services and telecommunications.

CONTRACT DOCUMENTS: Contract Agreement. General Conditions, Appendices, Special Provisions, Technical Specifications, Drawings and Plans, Bidding Documents, Exhibits

ITB: Invitation to Bid

WCAG: Web Content Accessibility Guidelines

EA: Each

LF: Lineal Feet

SF: Square Feet

LS: Lump Sum

OWNER: City of Sandy Springs

Contractor: The Prime Contractor for the Construction Project.

(TCP): Traffic Control Plan

DOL: U.S. Department of Labor

MUTCD: Manual on Uniform Traffic Control Devices

# Scope of Services

The Contractor shall furnish all labor, materials, equipment, machinery, tools, apparatus, supervision, traffic control, and other means of construction necessary to complete Project T6026-2 – Dunwoody Road Gap Fill Sidewalk in accordance with the Contract Documents, construction plans, specifications, and all applicable requirements.

The project consists of the construction of sidewalk in the vicinity of Dunwoody Road and Spalding Drive, extending to the sidewalk at the City of Dunwoody limits. The work generally includes the installation of approximately 340 linear feet (LF) of six-foot-wide sidewalk with a two-foot landscape strip; curb and gutter; pavement markings and signage; utility adjustments and coordination; and other related site work necessary to provide a continuous pedestrian connection to the existing City of Dunwoody sidewalk.

The Contractor shall not commence Work until the City has issued a Notice to Proceed (NTP). The Contractor shall submit all required traffic control plans to the City for review and approval at least two (2) weeks prior to commencement of any Work requiring traffic control. The Contractor shall provide all necessary traffic-control measures to safely accommodate vehicular and pedestrian movement through or around the project area. All traffic control shall conform to GDOT Standard Specification Section 150, the MUTCD, and the applicable Special Provisions.

Unless otherwise directed by the City or Engineer, all work shall be performed in accordance with the Georgia Department of Transportation (GDOT) Standard Specifications, Construction of Transportation Systems, current edition, applicable Special Provisions, and the construction plans provided with the solicitation documents. All materials incorporated into the Work shall be furnished by GDOT-certified suppliers.

The Contractor shall perform at least 51 percent of the Work. Subcontractors shall be prequalified or registered with the Georgia Department of Transportation in accordance with the Contract Documents.

The Contractor shall be responsible for obtaining all permits required to perform the Work and providing all required notices to the City of Sandy Springs. The City will not furnish equipment for installation or use by the Contractor.

Any Contract quantities exceeding the quantities shown in the construction plans shall be performed only as directed by the Engineer. Any work performed under the Miscellaneous Construction pay item shall also be performed only as directed by the Engineer. Prior to performing such work, the Contractor shall provide a quote for review and approval by the Engineer.

Contractor Shall not be permitted to be working on the following Government Holidays: (New Years Day Holiday, Martin Luther King Jr. Day Holiday, Presidents Day Holiday, Memorial Day Holiday, Independence Day, Labor Day Holiday, Columbus Day Holiday, Thanksgiving Day Holiday, Day After Thanksgiving Holiday, and Christmas Day Holiday).

Bonds will be required for this project if proposal is over $100,000.00.

**BIDDING INSTRUCTIONS**

**Failure to submit the following bid documents may result in the bid being deemed non-responsive and the bid shall be rejected:**

City Bid Form
City Qualification Signature and Certification Form
Bid Schedule
Bid Price Certification
Notice of Contractors Compliance with Title VI of the Civil Rights Act of 1964
Certification of Sponsor Drug Free Workplace
Georgia Security Immigration Compliance Act Affidavit
Certificate of Insurance
Notice to Contractors Compliance with Electrical Safety Provisions
Affidavit verifying Status for City Public Benefit Application
E-Verify Affidavit under O.C.G.A. 13-10-91(b)(1)
Corporate Certificate
Addenda Acknowledgment
Bid Bond (If Bid Price Exceeds $100,000)
List of Subcontractors
Business License
Vendor Questionnaire Form
Request for References

**Upon award of contract the following items shall also be submitted:**
Performance Bond (If Bid Price Exceeds $100,000)
Payment Bond (If Bid Price Exceeds $100,000)
Certificate of Insurance
Signed Contract

**BID FORM**
**(Bidder to sign and return)**

**TO: PURCHASING DIRECTOR**
**CITY OF SANDY SPRINGS**
**SANDY SPRINGS, GEORGIA 30350**

**Ladies and Gentlemen:**

In compliance with your Invitation To Bid, the undersigned, hereinafter termed the Bidder, proposes to enter into a Contract with the City of Sandy Springs, Georgia, to provide the necessary machinery, tools, apparatus, other means of construction, and all materials and labor specified in the Contract Documents or as necessary to complete the Work in the manner therein specified within the time specified, as therein set forth, for:

**ITB 27-013 Dunwoody Road Gap Fill Sidewalk T6026-2**

The Bidder has carefully examined and fully understands the Contract, Specifications, and other documents hereto attached, has made a personal examination of the Site of the proposed Work, has satisfied himself as to the actual conditions and requirements of the Work, and hereby proposes and agrees that if his bid is accepted, he will contract with the City of Sandy Springs in full conformance with the Contract Documents.

Unless otherwise directed, all work performed shall be in accordance with the Georgia Department of Transportation Standard *Specifications, Construction of Transportation Systems* (current edition). All materials used in the process of completion of the work included in the Contract will be furnished from Georgia Department of Transportation certified suppliers only.

It is the intent of this Bid to include all items of construction, and all Work called for in the Specifications, or otherwise a part of the Contract Documents.

In accordance with the foregoing, the undersigned proposes to furnish and construct the items listed in the attached Bid schedule for the unit prices stated.

The Bidder agrees that the cost of any work performed, materials furnished, services provided, or expenses incurred, which are not specifically delineated in the Contract Documents, but which are incidental to the scope, intent, and completion of the Contract, shall be deemed to have been included in the prices bid for the various items scheduled.

The Bidder further proposes and agrees hereby to promptly commence the Work with adequate forces and equipment within ten (10) calendar days from receipt of Notice to Proceed and begin planting procedures within ninety (60) calendar days of the effective date on the Notice to Proceed.

The Bidder shall be responsible for installing and maintaining the “Best Management Practices” (BMP’s) throughout the term of the project.

If this bid shall be accepted by the City of Sandy Springs and the undersigned shall fail to execute a satisfactory contract in the form of said proposed Contract, and give satisfactory Performance and Payment Bonds, or furnish satisfactory proof of carriage of the insurance required within ten days from the date of Notice of Award of the Contract, then the City of Sandy Springs may, at its option, determine that the undersigned abandoned the Contract and there upon this bid shall be null and void, and the sum stipulated in the attached Bid Bond or certified check shall be forfeited to the City of Sandy Springs as liquidated damages.

Bidder acknowledges receipt of the following addenda:

| Addendum No. | Date Received |
|---|---|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Bidder further declares that the full name and resident address of Bidder's Principal is as follows:

Signed, sealed, and dated this _____ day of _____

Bidder _____

Company Name

Seal

Bidder Mailing Address:

_____

_____

_____

_____

_____

By: _____

Title: _____

By: _____

Title: _____

**QUALIFICATIONS SIGNATURE AND CERTIFICATION**

**(Bidder to sign and return)**

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal Law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of the proposal and certify that I am authorized to sign this proposal for the proposer. I further certify that the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et. seq., have not been violated and will not be violated in any respect.

Authorized Signature_____Date_____

Print/Type Name_____

Email Address _____

Print/Type Company Name Here_____

**REQUEST FOR REFERENCES**

**INVITATION TO BID # 27-013**
**Dunwoody Road Gap Fill Sidewalk T6026-2**

All references must be from customers for whom your company has completed projects within the past five years that are similar in scope and services to these specifications. Bidders must clearly indicate whether they served as the prime contractor or a subcontractor on each referenced project for the: Invitation to Bid **#27-013 Dunwoody Road Gap Fill Sidewalk T6026-2**

References for: _____

(Company Name)

1. Company _____

Street Address _____

City, State & Zip_____ _____

Contact Person Name_____ Phone_____

Email address_____

Describe specific job performed and date: _____

_____

2. Company_____

Street Address _____

City, State & Zip _____

Contact Person Name_____ Phone_____

Email address_____

Describe specific job performed and date: _____

_____

3. Company _____

Street Address _____

City, State & Zip _____

Contact Person Name _____ Phone _____

Email address_____

Describe specific job performed and date: _____

_____

## BID SCHEDULE

| DUNWOODY ROAD SIDEWALK GAP FILL PROJECT | | | | | |
|---|---|---|---|---|---|
| **Pay Item** | **Description** | **Qty.** | **Units** | **Unit Price** | **Total Price** |
| | **Roadway** | | | | |
| 150-1000 | Traffic Control - | 1 | LS | | |
| 210-0100 | Grading Complete - | 1 | LS | | |
| | | | | | |
| | **Pavement** | | | | |
| 441-0104 | Conc Sidewalk, 4 in | 219 | SY | | |
| 441-6012 | Conc Curb & Gutter, 6 in x 24 in, TP 2 | 320 | LF | | |
| 441-4020 | Conc Valley Gutter, 6 in | 48 | SY | | |
| 441-0014 | Driveway Concrete, 4 in TK | 17 | SY | | |
| 500-9999 | Class B Conc, Base or PVMT Widening | 7 | CY | | |
| | | | | | |
| | **Temporary Erosion Control** | | | | |
| 163-0240 | Mulch | 2 | TN | | |
| 165-0010 | Maintenance of Temporary Silt Fence, TP A | 338 | LF | | |
| 171-0010 | Temporary Silt Fence, Type A | 338 | LF | | |
| 643-8200 | Barrier Fence (Orange), 4 ft | 288 | LF | | |
| | | | | | |
| | **Permanent Erosion Control** | | | | |
| 700-7000 | Agricultural Lime | 1 | TN | | |
| 700-8000 | Fertilizer Mixed Grade | 1 | TN | | |
| 700-8100 | Fertilizer Nitrogen Content | 2 | LB | | |
| 700-9300 | Sod | 146 | SY | | |
| | | | | | |
| | **Signing** | | | | |
| 636-1080 | Highway Signs, Alum Extruded Panels, Refl Sheeting, TP 11 | 26 | SF | | |
| 636-2080 | Galv Steel Posts, TP 8 | 77 | LF | | |
| | | | | | |
| | **Pavement Marking** | | | | |
| 653-1704 | Thermoplastic Solid TRAF Stripe, 24 in, White | 86 | LF | | |
| 653-2602 | thermoplastic solid TRAF Stripe, 6 in, Yellow | 37 | LF | | |
| 653-1804 | thermoplastic solid TRAF Stripe, 8 in, White | 100 | LF | | |
| | | | | | |
| | **Utilities** | | | | |
| 611-8050 | Adjust Manhole to Grade | 1 | EA | | |
| 611-8120 | Adjust Water Meter Box to Grade | 1 | EA | | |
| | | | | | |
| | **Other** | | | | |
| 999-0001 | Miscellaneous Construction Contingency as directed by Engineer | ALLOW | | | $8,000.00 |
| | | | | **Total Bid Price:** | |

**BID PRICE CERTIFICATION**

In compliance with the attached Specification, the undersigned offers and agrees that if this Bid is accepted, by the City Council within one hundred and twenty (120) days of the date of Bid opening, that he will furnish any or all of the Items upon which Prices are quoted, at the Price set opposite each Item, delivered to the designated point(s) within the time specified in the Bid Schedule.

TOTAL BID PRICE: _____

TOTAL BID PRICE IN WORDS: _____

COMPANY: _____

ADDRESS: _____

AUTHORIZED SIGNATURE: _____

EMAIL ADDRESS: _____

PRINT / TYPE NAME: _____

## SCHEDULE OF EVENTS

| EVENT | DATE |
|---|---|
| Advertisement | October 12, 2026 |
| Pre-Bid Conference (Non-Mandatory) | October 21, 2026 at 2:00 PM EST |
| Deadline for Written Inquiries | October 30, 2026 by 5:00 PM EST |
| Bid Due Date | November 13, 2026 at 2:00 PM EST |
| Evaluation | TBD |
| Final Selection | TBD |

**BID BOND**
**(BID BOND TO BE RETURNED WITH BID)**

KNOW ALL MEN BY THESE PRESENTS, THAT

_____
(Name of Contractor)

_____
(Address of Contractor)

_____
(Corporation, Partnership and or Individual)

hereinafter called Principal, and

_____
(Name of Surety)

_____
(Address of Surety)

A corporation of the State of _____, and a surety authorized by law to do business in the State of Georgia, hereinafter called Surety, are held and firmly bound unto

City of Sandy Springs Georgia
1 Galambos Way Sandy Springs, GA 30328

herein after referred to as Obligee, in the penal sum of _____ Dollars ($_____) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

WHEREAS, the Principal is about to submit, or has submitted, to the City of Sandy Springs, Georgia, a proposal for furnishing materials, labor and equipment for:

27-013 Dunwoody Road Gap Fill Sidewalk T6026-2

WHEREAS, the Principal desires to file this Bond in accordance with law in lieu of a certified Bidder's check otherwise required to accompany this Proposal.

NOW, THEREFORE, the conditions of this obligation are such that if the bid is accepted, the Principal shall within ten days after receipt of notification of the acceptance execute a Contract in accordance with the Bid and upon the terms, conditions, and prices set forth in the form and manner required by the City of Sandy Springs, Georgia, and execute a sufficient and satisfactory Performance Bond and

Payment Bond payable to the City of Sandy Springs, Georgia, each in an amount of 100% of the total Contract Price, in form and with security satisfactory to said the City of Sandy Springs, Georgia, and otherwise, to be and remain in full force and virtue in law; and the Surety shall, upon failure of the Principal to comply with any or all of the foregoing requirements within the time specified above, immediately pay to the City of Sandy Springs, Georgia, upon demand, the amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

PROVIDED, FURTHER, that Principal and Surety agree and represent that this Bond is executed pursuant, to and in accordance with the applicable provisions of the Official Code of Georgia Annotated, as amended, including, but not limited to, O.C.G.A. § 36-91-1, et. seq., and is intended to be and shall be constructed as a bond in compliance with the requirements thereof.

Signed, sealed, and dated this _____ day of _____ A.D., 20___.

ATTEST:

_____ _____
(Principal Secretary) (Principal)

(SEAL) By: _____

_____ _____
(Address) (Witness to Principal)

_____
(Address)

_____
(Surety)

ATTEST BY: _____
(Attorney-in-Fact) and Resident Agent

_____
(Attorney-in-Fact)

(Seal)

_____
(Address)

_____
(Witness as to Surety)

_____
(Address)

_____




**CONTRACT**

**For**

**_____**

**("Project")**

**Between**

**CITY OF SANDY SPRINGS, GEORGIA**
**("City")**

**and**

**_____**

**("Contractor")**

**ITB #**

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**CONTRACT FOR CONSTRUCTION**

**THIS AGREEMENT** ("the Agreement") is made effective as of the execution date of the last party signing this Agreement by and between the City of Sandy Springs, a Georgia Municipal Corporation located 1 Galambos Way Sandy Springs, GA 30328 ("City or Owner") and _____ ("Contractor") a legal entity having a principal office address of _____ and authorized to do business in the State of Georgia under seal for construction of the _____ (hereinafter referred to as "the Project");

**WHEREAS,** the Contractor desires to enter into this Agreement for construction of the Project; and

**WHEREAS,** the Contractor has represented to the City that it is qualified and experienced to provide such services necessary for construction of the Project; and

**WHEREAS,** the Contractor has represented that it will comply with all federal, state and local legal requirements imposed on or applicable to the Project.

**NOW, THEREFORE,** in consideration of the mutual promises and covenants contained herein, it is agreed by and between the Contractor and the City as follows:

## ARTICLE I

## THE CONTRACT AND THE CONTRACT DOCUMENTS

### 1.1 The Contract

1.1.1 The Contract between the City and the Contractor, of which this Agreement is a part, consists of the Contract Documents. The Contract shall be effective on the date indicated in the introductory paragraph hereof.

### 1.2 The Contract Documents

1.2.1 The Contract Documents consist of this Agreement, General Conditions, Special Provisions as attached hereto as EXHIBIT H – SPECIAL PROVISIONS, the Specifications, the Drawings, Bidding Documents, all Change Orders and Field Orders issued hereafter, the base bid made by the Contractor in response to the City's Invitation for Bid No. 27-013 ("Bid"), and any other amendments hereto executed by the parties hereafter, together with the following (if any):

_____

_____

_____

Documents not enumerated in this Paragraph 1.2 are not Contract Documents and do not form a part of this Contract**.**

## 1.3 Entire Agreement

1.3.1 The Contract constitutes the entire and exclusive agreement between the City and the Contractor with reference to the Project. The Contract may be modified only by written Change Order or Field Order issued in accordance herewith. No oral representations or conduct by the Owner or any of its representatives, employees or agents shall be sufficient to modify the terms of the Contract.

## 1.4 Subletting, Assignment, or Transfer

1.4.1 It is understood by the parties to this Contract that the Work of the Contractor is considered personal by the City. The Contractor agrees not to assign, sublet, or transfer any or all of its interest in this Contract without prior written approval of the City.

1.4.2 The City reserves the right to review all subcontracts prepared in connection with the Contract, and the Contractor agrees that it shall submit to the City proposed subcontract documents together with Subcontractor cost estimates for the City's review and written concurrence in advance of their execution.

1.4.3 All subcontracts entered into by the Contractor for performance of Work under the Contract shall include or incorporate the provisions set forth in this Contract in their entirety.

## 1.5 No Privity with Others

1.5.1 Nothing contained in this Contract shall create, or be interpreted to create, privity or any other contractual agreement between the City and any person or entity other than the Contractor.

## 1.6 Intent and Interpretation

1.6.1 The intent of this Contract is to require complete, correct and timely execution of the Work. Any Work that may be required, implied or inferred by the Contract Documents, or any one (1) or more of them, as necessary to produce the intended result shall be provided by the Contractor for the Contract Price, as hereinafter defined.

1.6.2 This Contract is intended to be an integral whole and shall be interpreted as internally consistent. What is required by any one (1) Contract Document shall be considered as required by the Contract.

1.6.3 When a word, term or phrase is used in this Contract, it shall be interpreted or construed, first, as defined herein; second, if not defined, according to its generally accepted meaning in the construction industry; and third, if there is no generally accepted meaning in the construction industry, according to its common and customary usage.

1.6.4 The words include, includes, or including, as used in this Contract, shall be deemed to be followed by the phrase, without limitation.

1.6.5 The specification herein of any act, failure, refusal, omission, event, occurrence or condition as constituting a material breach of this Contract shall not imply that any other, non-specified act, failure, refusal, omission, event, occurrence or condition shall be deemed not to constitute a material breach of this Contract.

1.6.6 Words or terms used as nouns in this Contract shall be inclusive of their singular and plural forms, unless the context of their usage clearly requires a contrary meaning.

1.6.7 The Contractor shall have a continuing duty to read, carefully study and compare each of the Contract Documents, the shop drawings and the product data and shall give written notice to the City of any inconsistency, ambiguity, error or omission which the Contractor may discover with respect to these documents before proceeding with the Work or any part thereof. The issuance or the express or implied approval by the City of the Contract Documents, shop drawings or product data shall not relieve the Contractor of the continuing duties imposed hereby, nor shall any such approval be evidence of the Contractor's compliance with this Contract. THE CITY MAKES NO REPRESENTATION OR WARRANTY OF ANY NATURE WHATSOEVER TO THE CONTRACTOR CONCERNING THE DOCUMENTS FOR THE PROJECT, INCLUDING THE DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. By the execution hereof, the Contractor acknowledges and represents that it has received, reviewed and carefully examined such documents, has found them to be complete, accurate, adequate, consistent, coordinated and sufficient for construction, and that the Contractor has not, does not, and will not rely upon any representation or warranties by the City concerning such documents as no such representation or warranties have been or are hereby made.

1.6.8 Neither the organization of any of the Contract Documents into divisions, sections, paragraphs, articles, (or other categories), nor the organization or arrangement of the design, shall control the Contractor in dividing the Work or in establishing the extent or scope of the Work to be performed by Subcontractors.

## 1.7 Ownership of Contract Documents

1.7.1 The Contractor may be provided, have access to or become aware of the City's Confidential Information including the City's strategic plans, employee data, customer data and other technical and business information of the City (collectively referred to as the "Confidential Information"). The term Confidential Information includes the deliverables as well as all information generated by the Contractor that contains, references or is derived from the Confidential Information and the Services including, without limitation, the Contractor's summaries, analysis, extracts, working papers and notes relating to the Services and the Deliverables (referred to as the "Working Papers"). The Contractor agrees not to disclose the Confidential Information to third parties without the prior written approval of the City and not to make use of the Confidential Information other than as needed to perform the Services. The Contractor further agrees that it will only disclose the Confidential Information to its personnel on a need-to-know basis solely for the performance of the Services and will protect the Confidential Information with the same degree of care that the Contractor uses to protect its own confidential information, but no less than reasonable care or as the various laws may require or impose.

All Confidential Information as well as other documents, data and information provided to the Contractor by the City is and will remain the property of the City to the extent that it was the property of the City at the time it was provided to the Contractor.

All Confidential Information shall be returned to the City by the Contractor within five (5) business days of the completion of the Services under this Contract or termination of the Contract. The Contractor will keep no copies of the Confidential Information except that the Contractor may retain one (1) copy of the Working Papers as required by law, regulation, professional standards or reasonable business practice. If requested by the City, an officer of the Contractor will certify in writing that, to the best of his/her knowledge, information and belief, all Confidential Information and all copies thereof (except for one (1) copy of the Working Papers) have been delivered to the City or destroyed.

The Contract Documents, and each of them, shall remain the property of the City. The Contractor shall have the right to keep one (1) record set of the Contract Documents upon completion of the Project; provided, however, that in no event shall Contractor use, or permit to be used, any or all of such Contract Documents on other projects without the City's prior written authorization.

### 1.8 Hierarchy of Contract Documents

1.8.1 In the event of any conflict, discrepancy, or inconsistency among any of the Contract Documents, the following hierarchy shall control: (a) as between figures given on Drawings and the scaled measurements, the figures shall govern; (b) as between large scale Drawings and small scale Drawings, the large scale shall govern; (c) as between Drawings and Specifications, the requirements of the Specifications shall govern; (d) as between this Agreement and the General Conditions, Special Provisions, the Technical Specifications, the Drawings and Plans, or Bidding Documents ,all Change Orders and Field Orders issued hereafter, the requirements of this Agreement shall govern unless specifically and expressly modified by a Change Order or Amendment to this Agreement approved by the City. As set forth hereinabove, any and all conflicts, discrepancies, or inconsistencies shall be immediately reported to the City in writing by the Contractor. If after application of the above, the conflict, discrepancy, or inconsistency cannot be resolved, the Contractor shall be obligated to perform in accordance with the most stringent requirement and/or provide the greater scope of Work as such resolution.

## ARTICLE II

## THE WORK

### 2.1 Contractor Responsibility

2.1.1 The Contractor shall perform all of the Work required, implied or reasonably inferable from, this Contract.

## 2.2 "Work" Defined

2.2.1 The term "Work" shall mean whatever is required of the Contractor to perform and complete its duties under this Contract, including the following: construction of the whole or a designated part of the Project; furnishing of any required surety bonds and insurance; and the provision or furnishing of all labor, supervision, services, materials, supplies, equipment, fixtures, appliances, facilities, tools, transportation, storage, power, permits, licenses, fuel, heat, light, cooling, and utilities and any other thing or service required of the Contractor to complete this Contract. The Work to be performed by the Contractor is generally described in EXHIBIT A, SCOPE OF SERVICES, attached hereto and incorporated herein.

## 2.3 Review of Work

2.3.1 Authorized representatives of the City, GDOT, and affected state and federal agencies may at all reasonable times have access to review and inspect the Work, activities and Contractor's records and data prepared or collected under the terms of the Contract and any amendments thereto, including but not limited to, all reports, drawings, studies, specifications, estimates, maps, and computations, prepared by or for the City.

## 2.4 Workday and Restrictions, Suspension, and Interruption

2.4.1 Normal workday for the Work shall be from 8:00 A.M. to 5:00 P.M. and the normal work week shall be Monday through Friday. The City will consider extended workdays or work weeks upon written request on a case-by-case basis. The City may restrict work hours in certain locations or at certain times of the day. No work will be allowed on national holidays (i.e., Memorial Day, July 4$^{th}$, Labor Day, etc.).

## 2.5 Work to be Performed by the Prime Contractor

2.5.1 Tasks constituting at least fifty-one percent (51%) of the value of this contract must be performed directly by the prime contractor and shall not be sub-contracted to other firms.

2.5.2 The Contractor shall identify which tasks shall be self-performed.

# ARTICLE III

# CONTRACT TIME

## 3.1 Time and Liquidated Damages

3.1.1 The Contractor shall not proceed to furnish such services, and the City shall not become obligated to pay for same until a written authorization to proceed ("Notice to Proceed") has been sent to the Contractor from the City. The Contractor shall commence the Work no later than ten (10) days after the effective date of the Notice to Proceed and shall achieve Substantial Completion of the Work no later than 60 calendar days from the date on which the City issues the Notice to Proceed. The

Contractor shall achieve Final Completion of the Work, as defined within Section 5.5. no later than twenty-one (21) days after achieving Substantial Completion. This shall constitute the Contract Time. The Work shall be carried on continuously and expeditiously, it being understood, however, that this Contract may be extended or continued in force by the parties hereto by Change Order as provided herein.

3.1.2 The Contractor shall pay the City the liquidated damages in the amount of $500.00 per day for each and every calendar day of unexcused delay in achieving Substantial Completion beyond the date set forth herein for Substantial Completion of the Work. Any such sums due and payable hereunder by the Contractor shall be payable to the City, not as a penalty, but as liquidated damages representing a reasonable estimate of damages likely to be sustained by the City by reason of such unexcused delay, estimated at or before the time of executing this Contract. When the City reasonably believes that Substantial Completion will be inexcusably delayed, the City shall be entitled, but not required, to withhold from any amounts otherwise due the Contractor an amount then believed by the City to be adequate to recover liquidated damages applicable to such delays. If the Contractor should recovery such delay in achieving Substantial Completion, or any part thereof, for which the City has liquidated damages, the City shall promptly release to the Contractor those funds withheld, but no longer applicable, as liquidated damages.

### 3.2 Substantial Completion

3.2.1 Substantial Completion shall mean the stage of the Contractor's performance under the Contract, as determined in the City's sole and absolute discretion, when the Work is sufficiently complete allowing the newly constructed facilities to be occupied by the City and used for their intended purpose. The City and Contractor may agree to declare portions of the Work substantially complete pursuant to the conditions for issuing a Certificate of Substantial Completion as provided in Article 5, Section 5.4 and allow the City to occupy and use such portions by written agreement. However, absent such agreement, partial use or occupancy of the Work shall not result in the Work being deemed substantially complete, and such partial use or occupancy shall not be evidence of Substantial Completion**.**

### 3.3 Time is of the Essence

3.3.1 The Contractor's timely performance of the Work, and all limitations of time related thereto as set forth in the Contract Documents are of the essence of this Contract.

## ARTICLE IV

## CONTRACT PRICE

### 4.1 The Contract Price

4.1.1 The total contract amount for the Project (the "Contract Price") shall be as set forth in the bid schedule ("Bid Schedule") attached hereto as EXHIBIT B, BID SCHEDULE and incorporated herein.. The Contract Price shall be certified by the Bid Price Certification ("Bid Price Certification") attached hereto

as EXHIBIT C, BID PRICE CERTIFICATION and incorporated herein. Payment to the Contractor of the Contract Price pursuant to the Bid Schedule, as may be adjusted by Change Order in accordance with the Contract, shall be full payment for the complete scope of Work provided for in the Contract. The Contract Price shall not be modified except by Change Order as provided in this Contract.

## ARTICLE V

## PAYMENT OF THE CONTRACT PRICE

### 5.1 Bid Schedule

5.1.1 The Contractor shall invoice and be paid pursuant to the Bid Schedule contained in the Contract Documents.

### 5.2 Payment Procedure

5.2.1 The City shall pay the Contract Price to the Contractor as provided below.

5.2.2 Based upon the Contractor's invoices for payment submitted to the City, the City shall make progress payments to the Contractor on account of the Contract Price.

5.2.3 On or before the 5th day of each month after commencement of the Work, the Contractor shall submit an invoice for Work satisfactorily completed as evaluated by an inspector representing the City pursuant to the Bid. The invoice shall be in such form and manner, and with such supporting data and content, as the City may require. Contractor's submission of such fully executed Contractor's Interim Claim Waiver, shall be an express condition precedent to the City's obligation to pay any invoice submitted by the Contractor under this Subparagraph. Therein, the Contractor may request payment for ninety percent (90%) of that portion of the Contract Price properly allocable to the Work properly provided, including labor, materials and equipment properly incorporated into the Work plus ninety percent (90%) of that portion of the Contract Price properly allocable to materials or equipment properly stored on-site (or elsewhere if approved in advance in writing by the City) for subsequent incorporation into the Work, less the total amount of previous payments received from the City. Payment for stored materials and equipment, whether such materials are stored on or off the Project site, shall be conditioned upon the Contractor's proof satisfactory to the City, that the City has title to such materials and equipment, that such materials and equipment have been properly stored and secured, and that the Contractor has in effect proper insurance providing for the replacement of such stored materials or equipment in the event of damage or theft. Such invoice shall be signed by the Contractor and shall constitute the Contractor's representation that the Work has progressed to the level for which payment is requested in accordance with the Contractor's construction schedule, that the Work has been properly installed or performed in full accordance with this Contract, and that the Contractor knows of no reason why payment should not be made as requested. Thereafter, the City will review the invoice and may also review the Work at the Project Site or elsewhere to determine whether the quantity and quality of the Work is as represented in the invoice and is as required by this Contract. The City shall make partial payments on account of the Contract Price to the Contractor within thirty (30) days following receipt of each invoice. The amount of each partial payment shall be

the amount approved for payment less such amounts of retainage for up to ten percent (10%) of the Contract Price, if any, otherwise owing by the Contractor to the City or which the City shall have the right to withhold as authorized by this Contract. The City shall not be precluded from the exercise of any of its rights as set forth in Paragraph 5.3 herein below; PROVIDED, HOWEVER, that when fifty (50) percent of the Contract Price, including Change Orders and other additions to the Contract Price, provided for by the Contract Documents is due, and the manner of completion of the Work and its progress are reasonably satisfactory to the City, the City shall withhold no more retainage. At the discretion of the City, and with the approval of the Contractor, the retainage of any Subcontractor may be released separately as the Subcontractor completes its Work. If, however, after discontinuing the retention, the City determines that the Work is unsatisfactory or has fallen behind schedule, retention may be resumed at the previous level. If retention is resumed by the City, the Contractor and Subcontractors shall be entitled to resume withholding retainage accordingly. The rights of the City set forth herein to withhold retainage are in addition to all of the other rights and remedies of the City set forth in this Contract.

5.2.4 The Contractor warrants that upon submittal of an invoice, all Work for which payments have been received from the City shall be free and clear of liens, claims, security interest or other encumbrances in favor of the Contractor or any other person or entity whatsoever.

5.2.5 The Contractor shall promptly pay each Subcontractor out of the amount paid to the Contractor on account of such Subcontractor's Work, the amount to which such Subcontractor is entitled. In the event the City becomes informed that the Contractor has not paid a Subcontractor as herein provided, the City shall have the right, but not the duty, to issue future checks in payment to the Contractor of amounts otherwise due hereunder naming the Contractor and such Subcontractor as joint payees. Such joint check procedure, if employed by the City, shall create no rights in favor of any person or entity, including the payees named on any joint check, and shall not be deemed to commit the City to repeat the procedure in the future.

5.2.6 No progress payment, nor any use or occupancy of the Project by the City, shall be interpreted to constitute an acceptance of any Work not in strict accordance with this Contract.

**5.3 Withheld Payment**

5.3.1 The City may refuse to make any payment, may withhold payment of any funds, and, if necessary, may demand the return of some or all of the amounts previously paid to the Contractor, to protect the City from loss because of:

(a) defective Work not remedied by the Contractor or, in the opinion of the City, unlikely to be remedied by the Contractor;

(b) claims of third parties against the City or the City's property;

(c) failure by the Contractor to pay Subcontractors or others in a prompt and proper fashion;

(d) evidence that the balance of the Work cannot be completed in accordance with the Contract for the unpaid balance of the Contract Price;

(e) evidence that the Work will not be completed in the time required for Substantial Completion or final completion;

(f) Contractor's persistent failure to carry out the Work in accordance with the Contract;

(g) damage to the City or a third party to whom the City is, or may be, liable.

In the event that the City makes written demand upon the Contractor for amounts previously paid by the City as contemplated in this Subparagraph 5.3.1, the Contractor shall promptly comply with such demand**.**

**5.4 Substantial Completion and Punch List**

5.4.1 When the Contractor believes that the Work is substantially complete, the Contractor shall so notify the City in writing. Upon receipt of Contractor's notice, the City shall conduct an inspection of the Work to determine whether the Contractor has achieved Substantial Completion. If the City finds that the Contractor has failed to achieve Substantial Completion, the City shall provide Contractor written notice describing the reasons for the City's decision. In such event, Contractor shall address the matters set forth in the City's notice and, once fully addressed, again provide notice to the City as provided herein. If the City deems the Work is substantially complete, the City shall prepare and the parties shall execute a Certificate of Substantial Completion affixing the date of Substantial Completion and establishing the obligations of the Contractor and City after such date. The Contractor and the City shall inspect the Work and attach to the Certificate of Substantial Completion a list of items to be completed or corrected (the "Punch List"). The Contractor shall complete all items on the Punch List within twenty-one (21) calendar days from the date of issuance of the Punch List by the City. If the Contractor is already in liquidated damages, as herein provided, prior to beginning the Punch List, then liquidated damages will be postponed for the twenty-one (21) calendar days. Once the twenty-one (21) calendar days expire, then liquidated damages will continue to accrue. In any case, once the twenty-one (21) calendar days expire after the Punch List is submitted to the Contractor, then liquidated damages will be assessed.

5.4.2 Upon the City's determination that Contractor has achieved Substantial Completion and the issuance of the Certificate of Substantial Completion, including attaching the Punch List, the City shall pay the Contractor an amount sufficient to increase total payments to the Contractor to one hundred percent (100%) of the Contract Price less an amount, to be determined in the sole discretion of the City, equal to two hundred percent (200%) of the reasonable value of the cost to complete the Punch List, to complete any and all incomplete Work, to correct and bringing into conformance any and all defective or nonconforming Work, and to resolve or settle all unsettled claims.

**5.5 Final Completion and Payment**

5.5.1 When Contractor has completed all items on the Punchlist, including completing all

incomplete Work and correcting all defective or nonconforming Work and the Work is in full compliance with the Contract, the Contractor shall provide the City written notice thereof. Upon receipt of Contractor's notice, the City shall conduct an inspection of the Work to determine whether the Contractor has completed such items. If the City finds that the Contractor has failed to complete such items the City shall provide Contractor written notice describing the reasons for the City's decision. In such event, Contractor shall address the matters set forth in the City's notice and, once fully addressed, again provide notice to the City as provided herein. If the City finds the Contractor has completed all items on the Punchlist, including completing all incomplete Work and correcting all defective or nonconforming Work and that the Work is in full compliance with the Contract, the City shall declare Final Completion of the Work. Thereupon, the Contractor will submit its final invoice for the payments withheld as provided in Subparagraph 5.4.2 and the City shall make final payment to the Contractor as provided for herein, provided however, the City may retain liquidated damages as provided in Subparagraph 5.5.2 and a reasonable amount, which shall be determined in its sole and absolute discretion, as may be required to resolve or settle any unsettled claims. Guarantees required by the Contract shall commence on the date of final completion of the Work.

5.5.1.1 If the Contractor fails to achieve Final Completion of the Work within twenty-one (21) days after receiving the Punch List in Subparagraph 5.4.1, the Contractor shall pay the City liquidated damages in the amount of $500.00 per day for each and every calendar day of unexcused delay in achieving Final Completion beyond such date. Any sums due and payable hereunder by the Contractor shall be payable, not as a penalty, but as liquidated damages representing a reasonable estimate of damages likely to be sustained by the City as a consequence of such delay, estimated at or before the time of executing this Contract. The City shall be entitled to retain such liquidated damages from the Contractor's final payment as provided in Subparagraph 5.5.1.

5.5.2 Guarantees required by the Contract shall commence on the date of final completion of the Work.

5.5.2.1 As a condition precedent to the City's obligation to make final payment, the Contractor shall submit to the City all documents required by the Contract, including, but not limited to, Contractor's affidavit that all payrolls, invoices for materials and equipment, and other liabilities connected with the Work for which the City might be responsible, have been fully paid or otherwise satisfied; releases and waivers of claims from all Subcontractors and of any and all other parties required by the City ; consent of Surety, if any, to final payment; all warranties and guarantees; all maintenance and operations manuals; all as-built drawings and documentation; and the Contractor's record copy of the Contract and record drawings and information from the Project as complied in accordance with Paragraph 7.9 hereof. If any third party fails or refuses to provide a release of claim as required by the City, the Contractor shall furnish a bond satisfactory to the City to indemnify the City from liability.

5.5.3 Acceptance of final payment by the Contractor shall constitute a waiver of all claims against the City by the Contractor except for those claims previously made in writing against the City by the Contractor, pending at the time of final payment, and identified in writing by the Contractor as unsettled at the time of its request for final payment.

## ARTICLE VI

## THE CITY

### 6.1 City Responsibility

6.1.1 Excluding permits and fees normally the responsibility of the Contractor, the City shall obtain all approvals, easements, and the like required for construction and shall pay for necessary assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

### 6.2 City's Right to Stop Work

6.2.1 If the Contractor persistently fails or refuses to perform the Work in accordance with this Contract, the City may by written notice order the Contractor to stop the Work, or any described portion thereof, until the cause for stoppage has been corrected no longer exists, or the City orders that Work be resumed. Upon the City issuing an order to stop Work, the Contractor shall immediately obey such order and take such action as may be required to remedy or eliminate the cause or condition that resulted in the City's order. Any delay to the Work that results from the City issuing an order to stop work under this provision shall be the Contractor's responsibility and shall not entitle the Contractor to and adjustment to the Contract Price or Contract Time.

6.2.2 The City's order to the Contractor to stop the Work under the provisions of Paragraph 6.2, shall include notice to the Contractor and the Contractor's surety under the performance bond that they have seven (7) days to cure or provide adequate assurance to the City that the cause of such stoppage will be expeditiously eliminated or corrected and provide the City with a plan to cure the cause of such Work stoppage. If the Contractor and the surety fail within seven (7) days of such Work stoppage to cure or provide such assurance and a satisfactory plan to cure, then the City may, without prejudice to any other rights or remedies the City may have against the Contractor, proceed to carry out the Work in accordance with Paragraph 6.3, except that the Contractor shall not be entitled to an additional seven (7) day cure period, and upon issuing its notice of its intent to carry out the Work, the City may implement remedies necessary to cure or correct the cause of such Work stoppage.

### 6.3 City's Right to Carry Out the Work

6.3.1 If the Contractor persistently fails or refuses to perform the Work in accordance with the Contract, the City may carry out the Work, or any described portion thereof, by giving the Contractor and its surety written notice of its intent to do so. Upon receiving such notice, the Contractor and its surety shall have seven (7) days to cure its failure or refusal to perform the Work in accordance with the Contractor as set forth in the City's notice. If the Contractor and surety fail to cure within the time allotted, the City may proceed. Upon proceeding to perform or cause to be performed any corrective actions, the City shall provide notice to the Contractor and the surety of action being taken by the City. In such a situation, an appropriate Change Order shall be issued to the Contract deducting from the Contract Price the cost of correcting the subject deficiencies. If the unpaid portion of the Contract

Price is insufficient to cover the amount due the City, the Contractor and the surety shall be responsible for paying the difference to the City upon demand. Any delay to the Work that results from the City carrying out the Work under this provision shall be the Contractor's responsibility and shall not entitle the Contractor to and adjustment to the Contract Price or Contract Time.

### 6.4 City's Right to Suspend or Interrupt the Work

6.4.1 The City may order the Contractor in writing to suspend, delay or interrupt all or any part of the Work for such period of time as it may determine appropriate for the convenience of the City. The Contract Time shall be extended by the number of days the Work is suspended, delayed or interrupted by the City's written order. Such extension to the Contract Time shall be Contractor's sole and exclusive remedy and the Contractor shall not be entitled to any adjustment to the Contract Price for any delay to the Work arising out of any order issued by the City under this provision. Provided, however, should such suspension, delay or interruption extend beyond 90 days, Contractor shall be entitled to an adjustment to the Contract Price for the actual Project costs incurred by Contractor after the initial ninety (90) day period arising out of the City's order. Contractor's actual costs shall be subject to review and audit by the City.

## ARTICLE VII

## THE CONTRACTOR

### 7.1 Duties with Respect to Documents

7.1.1 The Contractor is again reminded of its continuing duty set forth in Subparagraph 1.6.7. The Contractor shall perform no part of the Work at any time without adequate Contract Documents or, as appropriate, approved shop drawings, product data or samples for such portion of the Work. If the Contractor performs any of the Work knowing it involves a recognized error, inconsistency or omission in the Contract Documents without such notice to the City, the Contractor shall bear responsibility for such performance and shall bear the cost of correction.

### 7.2 Manner of Performance

7.2.1 The Contractor shall perform the Work strictly in accordance with this Contract.

### 7.3 Supervision

7.3.1 The Contractor shall supervise and direct the Work using the Contractor's best skill, effort and attention. The Contractor shall be responsible to the City for any and all acts or omissions of the Contractor, its employees and others engaged in the Work on behalf of the Contractor.

### 7.4 Compliance

7.4.1 Equal Employment Opportunity

During performance of this Contract, Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender, national origin, age, disability, or military or veteran status, or any other status or classification protected by applicable federal, state and local laws. This practice shall apply to all terms and conditions of employment, including but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation, and training.

Contractor shall undertake equal employment opportunity efforts to ensure that applicants and employees are treated without regard to their race, color, religion, sex, sexual orientation, gender, national origin, age, disability, or military or veteran status, or any other status or classification protected by applicable federal, state and local laws. Contractor's equal employment opportunity efforts shall include, but not be limited to, all terms and conditions of employment, including but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation, and training.

Contractor will, in all solicitations or advertisements for employees placed by, or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to their race, color, religion, sex, sexual orientation, gender, national origin, age, disability, or military or veteran status, or any other status or classification protected by applicable federal, state and local laws.

Contractor will cause the foregoing provisions to be inserted in all subcontracts for any Work covered by the Contract so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7.4.2 The Contractor's performance of the Work shall comply with all federal, state and local legal requirements applicable to the Project. The Contractor shall require all subcontracts for construction of the Project to incorporate the requirements of this Subparagraph.

7.4.3 The Contractor shall comply with and shall require its Subcontractors to comply with the regulations for compliance with Title VI of the Civil Rights Act of 1964, as amended, and 23 CFR 200, as stated in EXHIBIT D, NOTICE TO CONTRACTORS - COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, attached hereto and incorporated herein.

7.4.4 The Contractor shall certify that the provisions of O.C.G.A. Sections 50-24-1 through 50-24-6, relating to the "Drug-Free Workplace Act," have been complied with in full, in the form attached hereto as EXHIBIT E, CERTIFICATION OF SPONSOR - DRUG-FREE WORKPLACE, and incorporated herein.

7.4.5 The Contractor shall execute a certification and shall cause all Subcontractors to execute a certification in the form of EXHIBIT F, CERTIFICATION OF CONTRACTOR – GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT, attached hereto and incorporated herein. Pursuant to the certification, Contractor agrees to comply with all applicable requirements of the Georgia Security and Immigration Compliance Act of 2006 as codified in O.C.G.A. Sections 13-10-90 and 13-10-91 and regulated in Chapter 300-10-1 of the Rules and Regulations of the State of Georgia, "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," accessed at https://dol.georgia.gov/

7.4.6 The Contractor shall comply with and shall require its Subcontractors to comply with O.C.G.A. Sections 25-9-1, et seq. known as the "Georgia Utility Facility Protection Act", CALL BEFORE YOU DIG 1-800-282-7411.

7.4.7 The Contractor shall comply with and shall cause its Subcontractors to comply with the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330), as supplemented by Department of Labor Regulations (29 CFR Part 5).

7.4.8 The Contractor shall comply with and shall cause its Subcontractors to comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented in Department of Labor Regulations (29 CFR, Part 3).

7.4.9 The Contractor acknowledges and agrees that the failure to complete appropriate certifications or the submission of a false certification as required herein shall constitute a material breach of the Contract and default and result in the termination of this Contract as provided in Article XII herein.

7.4.10 The Contractor agrees that all deliverables—including but not limited to websites, web applications, documents, software, multimedia content, and other digital products—must comply with the accessibility requirements of the Americans with Disabilities Act (ADA), Section 508 of the Rehabilitation Act (where applicable), and conform to the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA.
The Contractor shall ensure that:

- All digital content is perceivable, operable, understandable, and robust for users with disabilities.
- Deliverables are compatible with assistive technologies.
- Remediation of any non-conforming digital products will be performed at no additional cost to the Department.

Upon request, the Contractor must provide documentation demonstrating compliance, including Accessibility Conformance Reports (such as VPATs), accessibility test results, and/or third-party audit reports.

7.4.11 Except as otherwise provided in this Agreement, Contractor shall perform the Work in a diligent, efficient, competent and skillful manner commensurate with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar

circumstances, and to otherwise perform as is necessary to undertake the Work required by this Agreement.

7.4.10 The Contractor shall review and comply with all requirements stated in the affidavits, certifications, and other documentation attached to this Agreement and shall execute same where applicable and as required thereby.

## 7.5 Warranty

7.5.1 The Contractor warrants to the City that all labor employed to perform the Work under this Contract will be competent to perform the tasks undertaken, that the product of such labor will yield only first-class results, that materials and equipment furnished will be of good quality and new unless otherwise specified by this Contract, and that the Work will be of good quality, free from faults and defects and in strict conformance with this Contract. All Work not conforming to these requirements shall be considered nonconforming and defective. The Contractor shall remedy all defects in the Work and pay for damage to the Work and/or to other City property resulting from nonconforming or defective Work.

7.5.2 If, within one (1) year after the date of Final Acceptance of the Work or designated portion thereof, or by terms of an applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of written notice from the City to do so, unless the City has previously given the Contractor acceptance of such condition. This period of one (1) year shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Final Acceptance and the actual performance of the Work. This obligation shall survive acceptance of the Work under the Contract and termination of the Contract. The City shall give such notice promptly after discovery of the condition. This remedy is cumulative, and shall not preclude the City from using any other remedy for defective work available to it under the Contract Documents or applicable law.

7.5.3 Nothing contained in this Paragraph 7.5 shall be construed to establish a period of limitation with respect to other obligations which the Contractor might have under the Contract Documents. Establishment of the time period of one (1) year as described in Subparagraph 7.5.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

7.5.4 If the City prefers to accept Work which is not in accordance with the requirements of the Contract Documents, the City may do so instead of requiring its removal and correction, in which case the Contract Price shall be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

## 7.6 Permits, Inspections, Fees and Licenses

Except as otherwise provided herein, the Contractor shall obtain and pay for all permits, inspections, fees and licenses necessary and ordinary for the Work. The Contractor shall comply with all lawful requirements applicable to the Work and shall give and maintain any and all notices required by applicable law, ordinance, or regulation pertaining to the Work.

**7.7 Supervision**

7.7.1 The Contractor shall employ and maintain at the Project Site only competent supervisory personnel, which shall be present at the Project Site on a full-time basis. Absent written instruction from the Contractor to the contrary, the superintendent shall be deemed the Contractor's authorized representative at the Project Site and shall be authorized to receive and accept any and all communications from the City.

**7.8 Schedules**

7.8.1 Upon execution of the Contract, the Contractor shall provide to the City its schedule for performance of the Work, which shall address the entirety of the Work, and reflect the Contractor's plan to complete the Work within the Contract Time. The Contractor's schedule shall be prepared in such form, with such detail, and supported by such data as the City may require. Contractor shall provide the City an update of its schedule each month with the presentation of its invoice submitted for payment in accordance with Paragraph 5.2 hereof. This update shall track the progress of the Work against the Contractor's planned schedule. To the extent any schedule update indicates a delay to completing the Work within the Contract Time, the Contractor's update shall include a plan for recovery of such delay.

7.8.2 The Contractor shall submit to the City on a weekly basis a schedule of Work to be performed for the next two (2) weeks. This weekly schedule of Work must be delivered to the City each Thursday no later than 12:00 noon. The City reserves the right to prohibit Work on any section of the Project not included in the weekly Schedule of Work. The weekly schedule of Work must accurately represent the intended Work and shall be in such form, with such detail, and supported by such data as the City may require. The violation of this provision by the Contractor shall constitute a material breach of this Contract.

7.8.3 Strict compliance with the requirements of this Paragraph 7.8 is a condition precedent to the City's obligation to make payment to the Contractor, and failure by the Contractor to strictly comply with said requirements shall constitute a material breach of this Contract.

**7.9 Contract to be Maintained at Project Site**

The Contractor shall continuously maintain at the Project Site, for the benefit of the City, one (1) record copy of this Contract marked to record on a current basis as-built conditions, changes, selections and modifications made during construction. Additionally, the Contractor shall maintain at the Project Site for the City the approved shop drawings, product data, samples and other similar required submittals. Upon final completion of the Work, all of these record documents shall be delivered to the City.

## 7.10 Shop Drawings, Product Data and Samples

7.10.1 Shop drawings, product data, samples and other submittals from the Contractor do not constitute Contract Documents. Their purpose is merely to demonstrate the manner in which the Contractor intends to implement the Work in conformance with information received from the Contract Documents.

7.10.2 The Contractor shall not perform any portion of the Work requiring submittal and review of shop drawings, product data or samples unless and until such submittal shall have been approved by the City. Approval by the City, however, shall not be evidence that Work installed pursuant thereto conforms with the requirements of this Contract.

## 7.11 Cleaning the Project Site and the Project

7.11.1 The Contractor shall keep the Project Site clean during performance of the Work. Upon final completion of the Work, the Contractor shall clean the Project Site and the Project and remove all waste, together with all of the Contractor's property from the Project Site.

## 7.12 Access to Work

7.12.1 Access to the Work shall be given to the City and its agents and representative and any federal, state or local agencies having jurisdiction over the Project. Such access shall be given to the Work at all times from commencement of the Work through final completion. The Contractor shall take whatever steps necessary to provide access when requested.

## 7.13 Indemnity

7.13.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City its mayor, City Council members, elected officials, directors, officers, managers, employees, representatives, agents (including its Construction Project Manager and Architect), and volunteers (collectively "Indemnitees," individually an "Indemnitee") from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, including any such claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), whether caused by the Contractor's breach of the Contract or acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to any Indemnitee. Contractor's obligation to indemnify, defend and hold harmless an Indemnitee shall not apply to claims, damages, losses or expenses attributable to bodily injury, sickness, disease or death or to injury to or destruction of tangible property to the extent such claims, damages, losses or expenses are caused by the negligence of such Indemnitee.

7.13.2 In claims against any person or entity indemnified under this Paragraph 7.13 by an employee

of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this Paragraph 7.13 shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

7.13.3 The Contractor shall ensure that the provisions of this Paragraph 7.13 are included in all contracts and subcontracts for the performance of Work under this Contract.

**7.14 Means, Methods, Techniques, Sequences, Procedures and Safety**

7.14.1 The Contractor is fully responsible for, and shall have control over, all construction means, methods, techniques, sequences, procedures and safety, and shall coordinate all portions of the Work required by the Contract Documents. The Contractor shall confine its apparatus, material and the operations of its workers to limits/requirements indicated by law, ordinances, permits, codes and any restrictions of the City, and shall not unreasonably encumber the premises with its materials or supplies.

The Contractor shall adequately protect its own property from damage, will protect the City's property from damage or loss, and will take all necessary precautions during the progress of the work to protect all persons and the property of others from injury or damage. The Contractor shall take all precautions for the safety of employees, and shall comply with all applicable provisions of Federal, State and local safety laws, building codes and any restrictions of the City to prevent accidents or injury to persons on, about, or adjacent to the premises where work is being performed.

The Contractor shall erect and properly maintain at all times as required by the conditions, service and work, all necessary safeguards for the protection of its employees, the Contractor's employees, and the public, and shall post signs warning against potential hazards.

**7.15 Separate Contracts**

7.15.1 The City reserves the right to perform work on the premises with its own forces or by the use of other contractors. In such event, the Contractor shall fully cooperate with the City and such other contractors and shall coordinate, schedule and manage the Work so as not to hinder, delay or otherwise interfere with the separate work of the City or other contractors.

**7.16 Maintenance of Contract Cost Records**

7.16.1 The Contractor shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the Project and used in support of its Bid and shall make such material available at all reasonable times during the period of the Contract, and for three (3) years from the date of final payment under the Contract, for inspection by the City and any reviewing agencies, and copies thereof shall be furnished upon request. The Contractor agrees that the provisions of this Subparagraph shall be included in any agreement it may make with any Subcontractor, assignee, or transferee.

## ARTICLE VIII

## CONTRACT ADMINISTRATION

### 8.1 Claims by the Contractor

8.1.1 All Contractor claims shall be initiated by written notice and claim to the City. Such written notice and claim must be furnished within seven (7) days after occurrence of the event, or the first appearance of the condition, giving rise to the claim.

8.1.2 Pending final resolution of any claim of the Contractor, the Contractor shall diligently proceed with performance of this Contract and the City shall continue to make payments to the Contractor in accordance with this Contract. The resolution of any claim under this Paragraph 8.1 shall be reflected by a Change Order executed by the City and the Contractor.

8.1.3 **Claims for Concealed and Unknown Conditions** -- Should concealed and unknown physical conditions encountered in the performance of the Work (a) below the surface of the ground or (b) in an existing structure be materially different than the conditions indicated by this Contract, or should unknown physical conditions of an unusual nature differing materially from those ordinarily encountered in the area and generally recognized as inherent in Work of the character provided for in this Contract, be encountered, the Contract Price shall be equitably adjusted by Change Order upon the written notice and claim by the Contractor made within seven (7) days after the first observance of the condition. As a condition precedent to the City having any responsibility to the Contractor for any concealed or unknown conditions, or any obligation on the part of the City to execute any Change Order, upon encountering any such condition, the Contractor must give the City written notice in accordance with this provision, and an opportunity to observe the condition prior to disturbing it, or proceeding with the Work. Failure by the Contractor to make the written notice and claim as provided in this Subparagraph shall constitute a waiver by the Contractor of any claim arising out of or relating to such concealed or unknown condition.

8.1.4 **Claims for Adjustment to the Contract Price** -- If the Contractor wishes to make a claim for an increase in the Contract Price, as a condition precedent to any responsibility of the City therefor, the Contractor shall give the City written notice of such claim within seven (7) days after the occurrence of the event, or the first appearance of the condition, giving rise to such claim. Such notice shall be given by the Contractor before proceeding to execute any additional or changed Work. After giving such notice, no later than seven (7) days after the completion or cessation of the event or condition that gave rise to such claim, Contractor shall submit to the City a written claim detailing the Contractor's request for adjustment to the Contract Price. Contractor's written claim shall be in such form and include such backup and supporting documentation as the City may request. The failure by the Contractor to give the City written notice or to submit its written claim in accordance with the requirements of this provision shall result in waiver and release of any claim Contractor may have for any adjustment to the Contract Price.

8.1.5 **Claims for Adjustment to the Contract Time** -- If the Contractor is delayed in performance of any Work activity, which at the time of the delay is critical to completing the Work within the Contract Time or which during the delay becomes critical, as the sole result of any act or neglect to act by the City or someone acting in the City's behalf, or by changes ordered in the Work, or any causes beyond the Contractor's control, then the Contract Time shall be extended upon the written notice and claim of the Contractor to the City, for such reasonable time as the City may determine. Upon encountering such critical delay, Contractor shall provide written notice to the City of the delay no later than seven (7) days after the event or first appearance of the condition giving rise to the delay. After giving such notice, no later than seven (7) days after the completion or cessation of the event or condition that gave rise to such delay, Contractor shall submit to the City a written claim detailing Contractor's request for adjustment to the Contract Time. Contractor's written claim shall be in such form and include such backup and supporting documentation as the City may request. An adjustment to the Contract Time, as provided for hereunder, shall be Contractor's sole and exclusive remedy for any delay to or impact upon the performance of the Work caused by any act or neglect to act by the City or someone acting in the City's behalf, or by changes ordered in the Work, or any causes beyond the Contractor's control. In no event shall Contractor be entitled to an adjustment in the Contract Price for any costs, expenses or damages incurred by Contractor arising out of or resulting from any such delay or impact to its performance of the Work. Failure by the Contractor to give the City written notice or to submit its written claim in accordance with the requirements of this provision shall result in waiver and release of any claim Contractor may have for any adjustment to the Contract Time. In the event the delay to the Contractor is a continuing one, only one (1) notice and claim for adjustment to the Contract Time shall be necessary.

8.1.6 **Claims for Adjustment to the Contract Time for Unusual Adverse Weather Conditions Not Reasonably Anticipated**

8.1.6.1 The parties hereto recognize that Work performed outside will at times be subject to adverse weather conditions. Further, the parties hereto agree that usual weather conditions include adverse weather that may impact scheduled Work and that time has been factored into the Contract Time to account for such adverse weather. In addition to the provisions of Subparagraph 8.1.5, Contract Time may be extended for unusual adverse weather conditions that prevent the performance of scheduled Work. For the avoidance of doubt, "scheduled Work" shall only include Work impacted by adverse weather that is reflected on Contractor's schedule and the most recent update submitted to the City pursuant to Subparagraph 7.8.1. For the further avoidance of doubt, "unusual adverse" shall only mean days in excess of the days factored in to the Contract Time for usual adverse weather for each month as follows: January (7 days), February (6 days), March (5 days), April (3 days), May (3 days), June (2 days), July (1 day), August (3 days), September (3 days), October (2 days), November (4 days), and December (5 days). Contract Time may not be extended for days lost due to adverse weather conditions within these limits. The Contractor shall give the City written notice and claim for adjustment of the Contract Time arising out of unusual adverse weather in accordance with the requirements set forth in Subparagraph 8.1.5, provided, however, the Contractor's written notice and claim shall include a description of the adverse weather, the nature and extent of the delay caused by such weather, official weather reports, and other supporting documentation as the City may reasonably require. An adjustment to the Contract Time, as provided for hereunder, shall be Contractor's sole and exclusive remedy for any delay to or impact upon the performance of the Work

caused by unusual adverse weather conditions. In no event shall Contractor be entitled to an adjustment in the Contract Price for any costs, expenses or damages incurred by Contractor arising out of or resulting from any such delay or impact to its performance of the Work. To extent that any of the terms and conditions set forth in this paragraph are in conflict with any of the terms and conditions of Subparagraph 8.1.5, the terms and conditions of this paragraph shall govern and control. Failure by the Contractor to give the City written notice or to submit its written claim in accordance with the requirements of this provision shall result in waiver and release of any claim Contractor may have for any adjustment to the Contract Time.

## ARTICLE IX

## SUBCONTRACTORS

### 9.1 Definition

9.1.1 A Subcontractor is an entity which has a direct contract with the Contractor to perform a portion of the Work.

### 9.2 Award of Subcontracts

9.2.1 Upon execution of the Contract, the Contractor shall furnish the City, in writing, the names of persons or entities proposed by the Contractor to act as a Subcontractor on the Project. The City shall promptly reply to the Contractor, in writing, stating any objections the City may have to such proposed Subcontractor. The Contractor shall not enter into a Subcontract with a proposed Subcontractor to whom the City has made timely objection. The Contractor shall not be required to subcontract with any party to whom the Contractor has objection.

9.2.2 All subcontracts shall afford the Contractor rights against the Subcontractor which correspond to those rights afforded to the City against the Contractor herein, including those rights afforded to the City by Subparagraph 12.2.1 below.

9.2.3 All subcontracts shall comply with the requirements of Paragraph 7.4 above.

9.2.4 All subcontractors including DBE firms are to be GDOT registered subcontractors or prequalified contractors.

## ARTICLE X

## CHANGES IN THE WORK

### 10.1 Changes Permitted

10.1.1 Changes in the Work within the general scope of this Contract, consisting of additions, deletions, revisions, or any combination thereof, including those that change the Contract Price or

Contract Time, may be ordered by the Owner without invalidating this Contract, by Change Order or by Field Order.

10.1.2 Changes in the Work shall be performed under applicable provisions of this Contract and the Contractor shall proceed promptly with such changes. The Architect has no authority to authorize any additional or changed Work that would require a change in the Contract Price or Contract Time.

10.1.3 Contractor shall not be entitled to any adjustment in the Contract Price or Contract Time due to any alleged extra or changed work unless a Change Order, shall first have been signed and issued by the Owner.

10.1.4 If the Contractor proceeds with any extra or changed work without a signed Change Order by the Owner, Contractor shall be deemed to have waived any claim based upon such extra or changed work.

**10.2 Change Order Defined**

10.2.1 Change Order shall mean a written order executed by the City and Contractor, issued after execution of this Contract, authorizing and directing a change in the Work or an adjustment in the Contract Price or the Contract Time, or any combination thereof. The Contract Price and the Contract Time may be changed only by Change Order.

10.2.2 Contractor hereby acknowledges and agrees that any Change Order granted by the City to increase the Contract Time beyond the date for the Contractor to achieve either Substantial Completion or Final Completion shall not excuse Contractor from, nor bar the City from assessing, liquidated damages for delays in completing the Work unless expressly agreed by the City and Contractor in writing.

**10.3 Changes in the Contract Price**

10.3.1 Any change in the Contract Price resulting from a Change Order shall be determined as follows by mutual agreement between the City and the Contractor as evidenced by (1) the change in the Contract Price being set forth in the Change Order, (2) such change in the Contract Price, together with any conditions or requirements related thereto, being initialed by both parties and (3) the City's and Contractor's execution of the Change Order.

10.3.2 For any change in the Contract Price resulting from a Field Directive or Change Order, Contractor shall be entitled to recover a markup for overhead and profit at a rate not to exceed seven and one-half percent (7.5%) on the cost items included in Contractor's pricing for such change. Subcontractors shall be entitled to recover a markup for overhead and profit at a rate not to exceed fifteen percent (15%) on the cost items included in their pricing for changed Work.

10.3.3 If unit prices are provided in the Contract, and if the quantities contemplated are so changed in a proposed Change Order that application of such unit prices to the quantities of Work proposed

will cause substantial inequity to the City or to the Contractor, the applicable unit prices shall be equitably adjusted.

**10.4 Effect of Executed Change Order**

10.4.1 The execution of a Change Order by the Contractor shall constitute conclusive evidence of the Contractor's agreement to the ordered changes in the Work, this Contract as thus amended, the Contract Price and the Contract Time. The Contractor, by executing the Change Order, agrees that the Change Order constitutes a full and final settlement between the Owner and Contractor for the changes to the Work addressed thereby, including the impact on unchanged Work, and Contractor waives and forever releases any claim against the City for additional time or compensation for matters relating to or arising out of or resulting from the Work included within or affected by the executed Change Order.

**10.5 Notice to Surety; Consent**

10.6.1 The Contractor shall notify and obtain the consent and approval of the Contractor's surety to all Change Orders if such notice, consent or approval are required by the Contractor's surety or by law. The Contractor's execution of the Change Order shall constitute the Contractor's warranty to the City that the surety has been notified of and consents to, such Change Order and the surety shall be conclusively deemed to have been notified of such Change Order and to have expressly consented thereto.

## 1. ARTICLE XI

## UNCOVERING AND CORRECTING WORK

**11.1 Uncovering Work**

11.1.1 If any of the Work is covered contrary to the City's request or to any provisions of this Contract, it shall, if required by the City, be uncovered for the City's inspection and shall be properly replaced at the Contractor's expense without change in the Contract Time.

11.1.2 If any of the Work is covered in a manner not inconsistent with Subparagraph 11.1.1 above, it shall, if required by the City, be uncovered for the City's inspection. If such Work strictly conforms with the provisions of this Contract, costs of uncovering and proper replacement shall by Change Order be charged to the City. If such Work does not strictly conform with the provisions of this Contract, the Contractor shall pay the costs of uncovering and proper replacement.

**11.2 Correcting Work**

11.2.1 The Contractor shall immediately proceed to correct Work rejected by the City as defective or failing to conform to this Contract. The Contractor shall pay all costs and expenses associated with

correcting such rejected Work, including any additional testing and inspections, and reimbursement to the City for services and expenses made necessary thereby, if any.

11.2.2 If within one (1) year after Substantial Completion of the Work any of the Work is found to be defective or not in accordance with this Contract, the Contractor shall correct it promptly upon receipt of written notice from the City. This obligation shall survive final payment by the City and termination of this Contract. With respect to Work first performed and completed after Substantial Completion, this one (1) year obligation to specifically correct defective and nonconforming Work shall be extended by the period of time which elapses between Substantial Completion and final completion of the subject Work.

11.2.3 Nothing contained in this Paragraph 11.2 shall establish any period of limitation with respect to other obligations which the Contractor has under this Contract. Establishment of the one (1) year time period in Subparagraph 11.2.2 relates only to the duty of the Contractor to specifically correct the Work.

### 11.3 City May Accept Defective or Nonconforming Work

11.3.1 If the City chooses to accept defective or nonconforming Work, the City may do so. In such event, the Contract Price shall be reduced by the greater of (a) the reasonable cost of removing and correcting the defective or nonconforming Work, and (b) the difference between the fair market value of the Project as constructed and the fair market value of the Project had it not been constructed in such a manner as to include defective or nonconforming Work. If the remaining portion of the unpaid Contract Price, if any, is insufficient to compensate the City for its acceptance of defective or nonconforming Work, the Contractor shall, upon written demand from the City, pay the City such remaining compensation for accepting defective or nonconforming Work.

## ARTICLE XII

## CONTRACT TERMINATION

### 12.1 Termination by the Contractor

12.1.1 If the Work is stopped for a period of ninety (90) days by an order of any court or other public authority, or as a result of an act of the government, through no fault of the Contractor or any person or entity working directly or indirectly for the Contractor, the Contractor may, upon ten (10) days' written notice to the City, terminate performance under this Contract and recover from the City payment for the actual reasonable expenditures of the Contractor (as limited in Subparagraph 10.4.3, above) for all Work executed in accordance with the Contract and reasonable profit thereon, and for materials, equipment, tools, construction equipment and machinery actually purchased or rented solely for the Work, less any salvage value of any such items. Recovery as stated in this Subparagraph shall be Contractor's sole and exclusive remedy for any termination as described herein, and Contractor shall not be entitled to profit on Work not executed, lost profits, lost opportunities or any other consequential, special or punitive damage.

## 12.2 Termination by the City

12.2.1 For Convenience

12.2.1.1 The City may for any reason whatsoever terminate performance under this Contract by the Contractor for convenience. The City shall give written notice of such termination to the Contractor specifying when termination becomes effective.

12.2.1.2 Upon the effective date of the City's termination, unless otherwise stated in the City's notice, the Contractor shall (1) stop the Work; (2) incur no further obligations in connection with the Work; (3) cancel all of its orders, contracts, agreements and obligations with its subcontractors and suppliers in connection with the Work; (4) secure the Work and save the Work from deterioration and damage. The Contractor shall settle the liabilities and claims arising out of the termination of subcontracts and orders. The City may direct the Contractor to assign the Contractor's right, title and interest under terminated orders or subcontracts to the City or its designee.

12.2.1.3 The Contractor shall transfer title and deliver to the City such completed or partially completed Work and materials, equipment, parts, fixtures, information and Contract rights as the Contractor has.

12.2.1.4 In the event the City terminates the Contract for convenience pursuant to this Subparagraph 12.2.1, the Contractor shall be entitled to recover, the following amounts:

(a) the Contract prices for labor, materials, equipment and other services provided in performance of Work performed in accordance with this Contract;

(b) the reasonable costs incurred in terminating the Contractor's performance and demobilizing from the Project;

(c) a fair and reasonable allowance for overhead and profit on the Work performed in accordance with the Contract up to the date of termination provided however, that if it appears that the Contractor would have not profited or would have sustained a loss if the entire Contract would have been completed, no profit shall be allowed or included and the amount of compensation shall be reduced to reflect the anticipated rate of loss. In no event shall Contractor be entitled to recover overhead and profit on Work not performed, anticipated profits, lost profits, or lost opportunity costs; and

(d) Reasonable costs of settling and paying claims arising out of the termination of subcontracts or orders pursuant to Subparagraph 12.2.1.2 of this Paragraph. These costs shall not include amounts paid in accordance with other provisions hereof.

The total sum to be paid the Contractor under this Subparagraph 12.2.1 shall be Contractor's sole and exclusive remedy for any termination by the City under Subparagraph 12.2.1 and shall not exceed the total Contract Price, as properly adjusted, reduced by the amount of payments otherwise

made, and shall in no event include consequential, special or punitive damages or duplication of payment.

12.2.2 **For Cause**

12.2.2.1 The City may terminate the Contract if the Contractor (1) persistently or repeatedly refuses or fails to prosecute the Work in a timely manner, supply enough properly skilled workers, supervisory personnel or proper equipment or materials, or make payment to Subcontractors or suppliers for materials equipment or labor provided in performing the Work in accordance with the Contractor's agreements with such entities; or (2) persistently disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction; or (3) otherwise is guilty of a substantial violation of a material provision of this Contract.

12.2.2.1.1, When any of the reasons described in Subparagraph 12.2.2.1 exits, the City , may, without prejudice to any other remedy the City may have and after giving the Contractor and its surety seven (7) days' written notice terminate the employment of the Contractor and take possession of the Project Site and of all materials, equipment, tools, construction equipment and machinery thereon owned by the Contractor and may proceed to carry out and finish the Work by whatever methods it may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the Work is finished.

12.2.2.2 If the unpaid balance of the Contract Price exceeds the cost of finishing the Work, including compensation for additional services of design professionals and construction managers, and costs and expenses of legal representation, including the fees of attorneys, experts and consultants incurred in enforcing the Contract, made necessary thereby, and other damages incurred by the City and not expressly waived, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor and its surety shall pay the difference to the City. This obligation for payment shall survive the termination of the Contract.

12.2.2.3 In the event the employment of the Contractor is terminated by the City for cause pursuant to Subparagraph 12.2.2 and it is subsequently determined by a Court of competent jurisdiction that such termination was wrongful, unjustified or without cause, such termination shall thereupon be deemed a termination for convenience under Subparagraph 12.2.1 and the provisions of Subparagraph 12.2.1 shall apply.

## ARTICLE XIII

## INSURANCE

### 13.1 Insurance Requirements

13.1.1 Prior to beginning Work on the Project, the Contractor shall procure and maintain for the duration of this Contract, and for one (1) year thereafter, at its sole cost and expense such insurance as will fully protect it and the City and the City's boards, officials, directors, officers, employees, representatives, agents, and volunteers from incidents, accidents and claims for personal injury, bodily injury, and property damage which may arise from or in connection with the performance of the work and for the Contractor's professional liability (errors and omissions) under this Contract, whether such services and work are performed by the Contractor, its agents, representatives, employees, or by any subcontractor or any tier directly employed or retained by either. The following is the minimum insurance and limits that the Contractor must maintain. If the Contractor maintains higher limits than the minimums shown below, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

All of the insurance herein specified shall be written on a form acceptable to the City and shall be A.M. Best Company rated A X or greater. See EXHIBIT G, INSURANCE REQUIREMENTS attached hereto and incorporated herein.

13.1.2 All such insurance shall remain in effect until final payment is made and the Project is accepted by the City. If the Contractor receives notice of non-renewal or material adverse change of any of the required coverages, the Contractor shall promptly advise the City in writing. Failure of the Contractor to promptly notify the City on non-renewal or material adverse change of any of the required coverages terminates the Contract as of the date that the Contractor should have given notification to the City. The insurance policies shall contain or be endorsed to contain, the following provisions:

(a) A provision that coverage afforded under such policies shall not expire, be canceled or altered without at least thirty (30) days prior written notice to the City.

(b) Workers' Compensation and Employer's Liability and Property insurance policies shall contain a waiver of subrogation in favor of the City and the City's boards, officials, directors, officers, employees, representatives, agents, and volunteers.

(c) Commercial General Liability, Automobile Liability Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) insurance policies shall include an endorsement making the City and the City's boards, officials, directors, officers, employees, representatives, agents, and volunteers Additional Insureds under such policies.

A copy of these endorsements shall be provided to the City.

Certificates of Insurance showing that such coverage is in force shall be filed under this Contract by the Contractor to the City.

The obligations for the Contractor to procure and maintain insurance shall not be construed to waive or restrict other obligations and it is understood that insurance in no way limits liability of the Contractor whether or not same is covered by insurance.

13.1.3 If the City has any objections to the coverage afforded by or provisions of the insurance required to be purchased and maintained by the Contractor, the City will notify the Contractor thereof within twenty (20) days of the date of delivery of such certificates to the City.

13.1.4 The Contractor shall provide to the City such additional information in respect of insurance provided by it as the City may reasonably request. The right of the City to review and comment on certificates of insurance is not intended to relieve the Contractor of his responsibility to provide insurance coverage as specified nor to relieve the Contractor of his liability for any claims which might arise.

13.1.5 The Contractor agrees to require its Subcontractors to obtain insurance complying with the requirements the requirements of the Contract Documents.

## ARTICLE XIV

## DISPUTES

### 14.1 Mediation

14.1.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract, shall be subject to mediation as a condition precedent to initiating a civil action.

14.1.2 The parties shall endeavor to resolve their claims, disputes, or other matters in controversy arising out of or related to the Contract by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation.

14.1.3 Either party may, within thirty (30) days from the date that mediation has been concluded without resolution of the dispute or ninety (90) days after mediation has been demanded without resolution of the dispute, initiate a civil action to resolve the claims, disputes, or other matters in controversy arising out of or related to the Contract that are the subject of the mediation.

14.1.4 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

## ARTICLE XV

## INDEPENDENT CONTRACTOR

### 15.1 Relationship between Contractor and City

15.1.1 The Contractor shall perform the services under this Contract as an independent contractor and nothing contained herein shall be construed to be inconsistent with such relationship or status. Nothing in this Contract shall be interpreted or construed to constitute the Contractor or any of its agents or employees to be the agent, employee or representative of the City. Inasmuch as the City and the Contractor are entities independent of one another, neither has the authority to bind the other to any third person or otherwise to act in any way as the representative of the other, unless otherwise expressly agreed to in writing signed by both parties hereto. The Contractor agrees not to represent itself as the City's agent for any purpose to any party or to allow any employee or agent of the Contractor to do so, without specific prior written authorization from the City, and then only for the limited purpose stated in such authorization.

15.1.2 The Contractor shall assume full liability for any contracts or agreements that the Contractor enters into on behalf of the City without the express knowledge and prior written authorization of the City.

## ARTICLE XVI

## COVENANT AGAINST CONTINGENT FEES

### 16.1 Warranty by Contractor

16.1.1 Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon an agreement or understanding for any fee, commission, percentage, brokerage or contingent fee, gift or other consideration, excepting bona fide employees maintained by Contractor for the purpose of securing business and that Contractor has not received any non-City fee related to this Contract without the prior written consent of the City.

16.1.2 For breach or violation of this warranty, the City shall have the right to annul this Contract without liability or at its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of any such fee, commission, percentage, brokerage or contingent fee, gift or other consideration.

## ARTICLE XVII

## MISCELLANEOUS

### 17.1 Governing Law

17.1.1 The Contract shall be administered and interpreted under the laws of the State of Georgia. Venue for any litigation arising from the Contract shall be in the Superior Court of Fulton County, Georgia. If any part of the Contract is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of the Contract shall be in full force and effect.

Whenever reference is made in the Contract Documents to standards or codes in accordance with which Work is to be performed, the edition or revision of the standards or codes current on the effective date of the Contract shall apply, unless otherwise expressly stated.

### 17.2 Successors and Assigns

17.2.1 The City and Contractor bind themselves, their successors, assigns and legal representatives to the other party hereto and to successors, assigns and legal representatives of such other party in respect to covenants, agreements and obligations contained in this Contract. The Contractor shall not assign this Contract without written consent of the City.

### 17.3 Surety Bonds

17.3.1 The Contractor shall furnish separate performance and payment bonds to the City on the forms attached hereto as Exhibit N. Each bond shall set forth a penal sum in an amount not less than the Contract Price. The performance and payment bonds furnished by the Contractor shall be executed by a surety, or sureties, reasonably suitable to the City. Bonds shall be issued by a corporate surety appearing on the Treasury Department's most current list (Circular 570, as amended) and be authorized to do business in the State of Georgia. The date of the bond must not be prior to the date of the Contract. If the Contractor is a partnership, all partners shall execute the bond.

It is mutually agreed by the parties hereto that if at any time after execution of this Agreement and the surety bonds for its faithful performance, the City shall deem the surety or sureties upon such bonds to be unsatisfactory, or if for any reason such bonds cease to be adequate to cover the performance of the Work, the Contractor shall, at its expense, within five (5) days after receipt of notice from the City to do so, furnish an additional bond or bonds in such form and amount and with such surety or sureties as shall be satisfactory to the City. In such event, no further payment to the Contractor shall be deemed due under this Contract until such new or additional security for the faithful performance of the Work shall be furnished in manner and form satisfactory to the City.

### 17.4 Notices

| **If to the City:** | **With copies to:** |
|---|---|
| Eden Freeman, City Manager<br>1 Galambos Way<br>Sandy Springs, Georgia 30328 | Dan Lee, City Attorney<br>1 Galambos Way<br>Sandy Springs, Georgia 30328 |
| **If to Contractor:** | **With copies to:** |
| Contractor Contact, Title<br>Address<br>City, State Zip | _____<br>_____<br>_____<br>_____ |

**IN WITNESS WHEREOF,** the parties hereto, acting through their duly authorized agents, have signed and sealed this Agreement.

**CITY OF SANDY SPRINGS, GEORGIA**

By: _____
Eden Freeman, City Manager

_____
Date of Execution

ATTEST:

By: _____
City Clerk

(SEAL)

Approved as to Form:

By: _____
City Attorney

[Signatures Continued on Following Page]

**CONTRACTOR**

By: _____ _____
Name: Date of Execution

_____
(Typed or printed name)

_____
Title

ATTEST:

By: _____
Secretary for Corporation

(SEAL)

_____
Witness

**EXHIBIT A**
**SCOPE OF SERVICES**

**EXHIBIT B**
**BID SCHEDULE**

**EXHIBIT C**
**BID PRICE CERTIFICATION**

In compliance with the attached Specification, the undersigned offers and agrees that if this Bid is accepted by the City Council within one hundred and twenty (120) days of the date of Bid opening, that he will furnish any or all of the Items upon which Prices are quoted, at the Price set opposite each Item, delivered to the designated point(s) within the time specified in the Bid Schedule.

TOTAL BID PRICE: _____

TOTAL BID PRICE IN WORDS: _____

COMPANY: _____

ADDRESS: _____

AUTHORIZED SIGNATURE: _____

EMAIL ADDRESS: _____

PRINT / TYPE NAME: _____

**EXHIBIT D**
**NOTICE TO CONTRACTORS**
**COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

During the performance of this Contract, the Contractor, for itself, its assignees and successors in interest ("Contractor"), agrees as follows:

1. Compliance with Regulations: The Contractor will comply with the Regulations of the Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of the Contract.

2. Nondiscrimination: The Contractor, with regard to the Work performed by it afterward and prior to completion of the Work, will not discriminate on the ground of race, color, sex, or national origin in the selection and retention of subcontracts including procurements of materials and leases of equipment. The Contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when contract covers a program set forth in Appendix B of the Regulations. In addition, the Contractor will not participate either directly or indirectly in discrimination prohibited by 23 CFR 710.405 (b).

3. Solicitations for subcontracts, including procurements of materials and equipment: In all solicitations, either by competitive bidding or negotiation made by the Contractor for Work to be performed under a subcontract, including procurements of materials or equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this Contract and the Regulations relative to nondiscrimination on the ground of race, color, national origin or sex.

4. Information and Reports: The Contractor will provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the City to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the City as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of the Contractor's noncompliance with the nondiscrimination provisions of this Contract, the City shall impose such Contract sanctions as it may determine to be appropriate, including, but not limited to:

    (a) withholding of payments to the Contractors under the Contract until the Contractor complies, and/or

    (b) Cancellation, termination or suspension of the Contract, in whole or in part.

6. Incorporation of Provisions: The Contractor will include the provisions of paragraph (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, orders or instruction issued pursuant thereto. The Contractor will take such action with respect to any subcontract or procurement as the City may direct as a means of enforcing such provisions including sanctions for noncompliance.

**EXHIBIT E**
**CERTIFICATION OF SPONSOR**
**DRUG-FREE WORKPLACE**

I hereby certify that I am a principal and duly authorized representative of _____, ("Contractor"), whose address is _____, _____, _____ _____, and I further certify that:

1. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act" have been complied with in full; and

2. A drug-free workplace will be provided for Contractor's employees during the performance of the Contract; and

3. Each Subcontractor hired by Contractor shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. Contractor shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with Contractor, _____ certifies to Contractor that a drug-free workplace will be provided for the Subcontractor's employees during the performance of this Contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated, Section 50-24-3"; and

4. The undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the Contract.

CONTRACTOR:

Date: _____ Signature:_____
Title: _____

**EXHIBIT F**
**CERTIFICATION OF CONTRACTOR**
**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT**

I hereby certify that I am a principal and duly authorized representative of _____, ("Contractor"), whose address is _____, _____, _____ _____.

Contractor hereby agrees to comply with all applicable provisions and requirements of the Georgia Security and Immigration Compliance Act of 2006 (the "Act"), as codified in O.C.G.A. Sections 13-10-90 and 13-10-91 and regulated in Chapter 300-10-1 of the Rules and Regulations of the State of Georgia, "Public Employers, Their Contractors and Subcontractors Required to Verify New Employee Work Eligibility Through a Federal Work Authorization Program," accessed at https://dol.georgia.gov/. as further set forth below.

Contractor agrees to verify the work eligibility of all of newly hired employees through the U.S. Department of Homeland Security's *Employment Eligibility Verification (EEV) / Basic Pilot Program*, accessed through the Internet at https://www.e-verify.gov/employers, in accordance with the provisions and timeline found in O.C.G.A. 13-10-91 and Rule 300-10-1-.02 of the Rules and Regulations of the State of Georgia. As of July 1, 2007, the verification requirement applies to contractors and subcontractors with five-hundred (500) or more employees.

Contractor understands that the contractor and subcontractor requirements of the Act apply to contracts for, or in connection with, the physical performance of services within the State of Georgia.

Contractor understands that the following contract compliance dates set forth in the Act apply to the Contract , pursuant to O.C.G.A. 13-10-91:

> On or after July 1, 2007, to public employers, contractors, or subcontractors of 500 or more employees;
>
> On or after July 1, 2008, to public employers, contractors, or subcontractors of 100 or more employees; and
>
> On or after July 1, 2009, to all other public employers, their contractors, and subcontractors.

To document the date on which the Act is applicable to Contractor, and to document Contractor's compliance with the Act, the undersigned agrees to initial one (1) of the three (3) lines below indicating the employee number category applicable to Contractor, and to submit the indicated affidavit with the Contract if the Contractor has 500 or more employees.

Contractor has:

____ 500 or more employees [Contractor must register with the *Employment/Eligibility Verification/Basic Pilot Program* and begin work eligibility verification on July 1, 2007];

____ 100-499 employees [Contractor must register with the *Employment Eligibility Verification/Basic Pilot Program* and begin work eligibility verification by July 1, 2008]; or

____ 99 or fewer employees [Contractor must begin work eligibility verification by July 1, 2009].

Contractor further agrees to require O.C.G.A. Sections 13-10-90 and 13-10-91 compliance in all written agreements with any subcontractor employed by Contractor to provide services connected with the Contract , as required pursuant to O.C.G.A. 13-10-91.

Contractor agrees to obtain from any subcontractor that is employed by Contractor to provide services connected with the Contract, the subcontractor's indication of the employee number category applicable to the subcontractor.

Contractor agrees to secure from any subcontractor engaged to perform services under this Contract an executed "Subcontractor Affidavit," as required pursuant to O.C.G.A. 13-10-91 and Rule 300-10-1-.08 of the Rules and Regulations of the State of Georgia, which rule can be accessed at http://www.dol.georgia.gov/.

Contractor agrees to maintain all records of the subcontractor's compliance with O.C.G.A. Sections 13-10-90 and 13-10-91 and Chapter 300-10-1 of the Rules and Regulations of the State of Georgia.

CONTRACTOR:

Date: _____ Signature:_____

Title: _____

**EXHIBIT G**
**INSURANCE REQUIREMENTS**

Within 10 days of Notice of Award, and at all times that this Contract is in force, the Contractor shall obtain, maintain and furnish the City Certificates of Insurance from licensed companies doing business in the State of Georgia with an A.M. Best Rating A-10 or higher and acceptable to the City covering:

1.Workers' Compensation & Employer's Liability Insurance. Workers' Compensation Insurance in compliance with the applicable Workers' Compensation Act(s) of the state(s) wherein the work is to be performed or where jurisdiction could apply in amounts required by statutes. Employer's Liability Insurance, with limits of liability of not less than $1,000,000 per accident for bodily injury or disease.

2.Commercial General Liability Insurance, including contractual liability insurance, product and completed operations, personal and advertising injury, and any other type of liability for which this Contract applies with limits of liability of not less than $1,000,000 each occurrence / $2,000,000 policy aggregate for personal injury, bodily injury, and property damage. Commercial General Liability Insurance shall be written on an "occurrence" form.

3.Automobile Liability Insurance with limits of liability of not less than $1,000,000 per accident for bodily injury and property damage if automobiles are to be used in the delivery of or in the completion of services and work or driven onto the City's property. Insurance shall include all owned, non-owned and hired vehicle liability.

4.Umbrella Insurance with limits of liability excess of Employer's Liability Insurance, Commercial General Liability Insurance and Automobile Liability Insurance in the amount of not less than $3,000,000.

5. Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits not less than $1,000,000 per occurrence or claim, and $2,000,000 policy aggregate.

6. Professional (Errors and Omissions) Insurance- For Professional Services and for all Design/Build Projects with limits of liability of not less than $3,000,000 per occurrence or claim / $3,000,000 policy aggregate. Such policy shall also include coverage for losses arising from the breach of information security or cyber liability (including Errors & Omissions, Security and Privacy Liability and Media Liability), whether combined with the Professional Liability policy or placed as a separate policy, but carrying the same limits of liability. Such coverage shall insure damage, injury and loss caused by error, omission or negligent acts, including all prior acts without limitation, related to the professional services to be provided under this Contract. The policy shall be amended to include independent contractors providing professional services on behalf of or at the direction of the Contractor. The definition of Contractual Liability shall be amended to state that liability under a contract of professional services is covered. Further, coverage shall be afforded for fraudulent acts, misappropriation of trade secrets, internet professional services, computer attacks, personal injury, regulatory actions, wrongful acts, contractual liability, privacy policy, and insured versus insured. The Contractor shall ensure that coverage under this policy continues for a period of thirty-six (36) months after completion of services.

7. Fidelity Bond (Employee Dishonesty) in the sum of not less than $50,000.

All such insurance shall remain in effect until final payment is made and the Project is accepted by the City. If the Contractor receives notice of non-renewal or material adverse change of any of the required coverages, the Contractor shall promptly advise the City in writing. Failure of the Contractor to promptly notify the City on non-renewal or material adverse change of any of the required coverages terminates the Contract as of the date that the Contractor should have given notification to the City. The insurance policies shall contain or be endorsed to contain, the following provisions:

(a) A provision that coverage afforded under such policies shall not expire, be canceled or altered without at least thirty (30) days prior written notice to the City.

(b) Workers' Compensation and Employer's Liability and Property insurance policies shall contain a waiver of subrogation in favor of the City and the City's boards, officials, directors, officers, employees, representatives, agents, and volunteers.

(c) Commercial General Liability, Automobile Liability Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) insurance policies shall include an endorsement making the City and the City's boards, officials, directors, officers, employees, representatives, agents, and volunteers Additional Insureds under such policies.

A copy of these endorsements shall be provided to the City.

Certificates of Insurance showing that such coverage is in force shall be filed under this Contract by the Contractor to the City.

The obligations for the Contractor to procure and maintain insurance shall not be construed to waive or restrict other obligations and it is understood that insurance in no way limits liability of the Contractor whether or not same is covered by insurance.

Certificate Holder should read: The City of Sandy Springs, 1 Galambos Way, Sandy Springs, Georgia 30328.

**EXHIBIT H**
**SPECIAL PROVISIONS**

**EXHIBIT I**
**NOTICE TO CONTRACTORS**
**COMPLIANCE WITH ELECTRICAL SAFETY PROVISIONS**
**(Bidder to sign and return)**

I hereby certify that I am a principal and duly authorized representative of _____, ("Contractor"), whose address is _____, _____, _____ _____, and I further certify that:

1. The provisions of Section 46-3-30 of the Official Code of Georgia Annotated, relating to the "High Voltage Safety Act" will be complied with in full; and

2. The provisions of OSHA 29CFR1910.333(c) relating to work near high voltage power lines; and

3. The provisions of Part 4 of the National Electrical Safety Code; and

4. The Contractor shall be required to ensure that each subcontractor hired is in compliance with the provisions listed above.

CONTRACTOR:

Date: _____ Signature: _____
Title: _____

**EXHIBIT J**
**AFFIDAVIT VERIFYING STATUS FOR CITY PUBLIC BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Sandy Springs, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, execution of contract or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Sandy Springs license/permit and/or contract for

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1) _____ I am a United States citizen

**OR**

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____ Date: _____

Printed Name: _____

*Alien Registration number for non-citizens: _____

****PLEASE INCLUDE A COPY OF YOUR PERMANENT RESIDENT CARD, EMPLOYMENT AUTHORIZATION, GREEN CARD, OR PASSPORT WITH A COPY OF YOUR DRIVER'S LICENSE IF YOU ARE A LEGAL PERMANENT RESIDENT (#2).**

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, _____.

Notary Public: _____

My Commission Expires: _____

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number:_____

**EXHIBIT K**
**CONTRACTOR AFFIDAVIT UNDER O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Sandy Springs has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization User Identification Number

_____
Date of Authorization

_____
Name of Contractor

_____
Name of Project

_____
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ in _____ (city), _____ (state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, _____.

_____
NOTARY PUBLIC
My Commission Expires: _____

**EXHIBIT L**
**CORPORATE CERTIFICATE**

I, _____, certify that I am the Secretary of the Corporation named as Contractor in the foregoing bid; that _____ ,who signed said bid in behalf of the Contractor, was then (title)_____ of said Corporation; that said bid was duly signed for and in behalf of said Corporation by authority of its Board of Directors, and is within the scope of its corporate powers; that said Corporation is organized under the laws of the State of _____, or is duly registered and authorized to do business in the State of Georgia.

This _____ day of _____, 2025.

_____
(Signature)

Name (Printed or Typed): _____

(SEAL)

**EXHIBIT M**
**ADDENDA**

**EXHIBIT N**
**SURETY BONDS**
**(Attached)**

**BID BOND**
**(BID BOND TO BE RETURNED WITH BID)**

KNOW ALL MEN BY THESE PRESENTS, THAT

_____
(Name of Contractor)

_____
(Address of Contractor)

_____
(Corporation, Partnership and or Individual)

hereinafter called Principal, and

_____
(Name of Surety)

_____
(Address of Surety)

A corporation of the State of _____, and a surety authorized by law to do business in the State of Georgia, hereinafter called Surety, are held and firmly bound unto

City of Sandy Springs Georgia
1 Galambos Way Sandy Springs, GA 30328

herein after referred to as Obligee, in the penal sum of _____ Dollars ($_____) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

WHEREAS, the Principal is about to submit, or has submitted, to the City of Sandy Springs, Georgia, a proposal for furnishing materials, labor and equipment for:

<u>27-013 Dunwoody Road Gap Fill Sidewalk T6026-2</u>

WHEREAS, the Principal desires to file this Bond in accordance with law in lieu of a certified Bidder's check otherwise required to accompany this Proposal.

NOW, THEREFORE, the conditions of this obligation are such that if the bid is accepted, the Principal shall within ten days after receipt of notification of the acceptance execute a Contract in accordance with the Bid and upon the terms, conditions, and prices set forth in the form and manner required by the City of Sandy Springs, Georgia, and execute a sufficient and satisfactory Performance Bond and Payment Bond payable to the City of Sandy Springs, Georgia, each in an amount of 100% of the total Contract Price, in form and with security satisfactory to said the City of Sandy Springs, Georgia, and otherwise, to be and remain in full force and virtue in law; and the Surety shall, upon failure of

the Principal to comply with any or all of the foregoing requirements within the time specified above, immediately pay to the City of Sandy Springs, Georgia, upon demand, the amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

PROVIDED, FURTHER, that Principal and Surety agree and represent that this Bond is executed pursuant, to and in accordance with the applicable provisions of the Official Code of Georgia Annotated, as amended, including, but not limited to, O.C.G.A. § 36-91-1, et. seq., and is intended to be and shall be constructed as a bond in compliance with the requirements thereof.

Signed, sealed, and dated this _____ day of _____ A.D., 20___.

ATTEST:

_____ _____

(Principal Secretary) (Principal)

(SEAL) By: _____

_____ _____

(Address) (Witness to Principal)

_____

(Address)

_____

(Surety)

ATTEST BY: _____

(Attorney-in-Fact) and Resident Agent

_____

(Attorney-in-Fact)

(Seal)

_____

(Address)

_____

(Witness as to Surety)

_____

(Address)

_____

**PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENTS, THAT

_____

(Name of Contractor)

_____

(Address of Contractor)

_____

(Corporation, Partnership and or Individual)

hereinafter called Principal, and

_____

(Name of Surety)

_____

(Address of Surety)

A corporation of the State of _____ and a surety authorized by law to do business in the State of Georgia, hereinafter called Surety, are held and firmly bound unto

City of Sandy Springs Georgia
1 Galambos Way Sandy Springs, GA 30328

hereinafter referred to as Obligee;

are held firmly bound unto said Obligee and all persons doing work or furnishing skill, tools, machinery, supplies, or material under or for the purpose of the Contract hereinafter referred to, in the penal sum of: _____ Dollars ($_____) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

The condition of this obligation is such, as whereas the Principal entered into a certain contract, hereto attached, and incorporated herein by express reference, with the Obligee, dated _____ for:

27-013 Dunwoody Road Gap Fill Sidewalk T6026-2

NOW THEREFORE, the conditions of this obligation are such that if the above bound Principal shall well, truly, fully and faithfully perform said contract according to its terms, covenants, conditions, and agreements of said contract during the original term of said contract and any extensions thereof that may be granted by the Obligee, with or without notice to the Surety, and during the life of any guaranty required under the contract, and shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreement of any and all duly authorized

modifications of said contract that may hereafter be made, then his obligation shall be void, otherwise to remain in full force and effect.

PROVIDED FURTHER, that said Surety to this Bond, for value received, hereby stipulates and agrees that no change, extension of time, alterations, or additions to the terms of the Contract or to the Work to be performed thereunder shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alterations, or additions to the terms of the Contract or to the work to be performed hereunder.

PROVIDED, FURTHER, that Principal and Surety agree and represent that this Bond is executed pursuant to and in accordance with the applicable provisions of the Official Code of Georgia Annotated, as amended, including but not limited to, O.C.G.A. § 36-91-1 et. seq., and is intended to be and shall be construed as a bond in compliance with the requirements thereof.

Signed, sealed, and dated this _____ day of _____ A.D., 20___.

ATTEST:

_____ _____

(Principal Secretary) (Principal)

(SEAL) By: _____

_____ _____

(Address) (Witness to Principal)

_____

(Address)

_____

(Surety)

ATTEST BY: _____

(Attorney-in-Fact) and Resident Agent

_____

(Attorney-in-Fact)

(Seal)

_____

(Address)

_____

(Witness as to Surety)

_____

(Address)

_____

**PAYMENT BOND**

KNOW ALL MEN BY THESE PRESENTS, THAT

_____

(Name of Contractor)

_____

(Address of Contractor)

_____

(Corporation, Partnership and or Individual)

hereinafter called Principal, and

_____

(Name of Surety)

_____

(Address of Surety)

a corporation of the State of _____ and a surety authorized by law to do business in the State of Georgia, hereinafter called Surety, are held and firmly bound unto

City of Sandy Springs Georgia
1 Galambos Way Sandy Springs, GA 30328

hereinafter referred to as Obligee; for the use and protection of all subcontractors and all persons supplying labor, services, skill, tools, machinery, materials and/or equipment in the prosecution of the work provided for in the contract herein after referred to in the full and just sum of _____ Dollars ($_____) in lawful money of the United States, for the payment of which sum well and truly to be made, the Principal and Surety bind themselves, their, and each of their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

The condition of this obligation is such, as whereas the Principal entered into a certain contract hereto attached, and incorporated herein by express reference, with the Obligee, dated _____ for:

27-013 Dunwoody Road Gap Fill Sidewalk T6026-2

NOW, THEREFORE, the conditions of this obligation are such that if the Principal shall well, truly, and faithfully perform said Contract in accordance to its terms, covenants, and conditions, and shall promptly pay all persons furnishing labor, materials, services, skill, tools, machinery and/or equipment for use in the performance of said Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect.

All persons who have furnished labor, materials, services, skill, tools, machinery and/or equipment for use in the performance of said Contract shall have a direct right of action on this Bond, provided payment has not been made in full within ninety (90) days after the last day on which labor was performed, materials, services, skill, tools, machinery, and equipment furnished or the subcontract completed.

PROVIDED FURTHER, that said Surety to this Bond, for value received, hereby stipulates and agrees that no change, extension of time, alterations, or additions to the terms of the Contract or to the Work to be performed there under shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alterations, or additions to the terms of the Contract or to the work to be performed there under.

PROVIDED, HOWEVER, that no suit or action shall be commenced hereunder by any person furnishing labor, materials, services, skill, tools, machinery, and/or equipment having a direct contractual relationship with a subcontractor, but no contractual relationship express or implied with the Principal:

Unless such person shall have given notice to the Principal within One Hundred and Twenty (120) days after such person did, or performed the last of the work or labor, or furnished the last of the materials, services, skill, tools, machinery and/or equipment for which claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials, services, skill, tools, machinery and/or equipment were furnished, or for whom the work or labor was done or performed. Such a notice shall be served by mailing the same by registered mail, postage prepaid, in an envelope addressed to the Principal, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the State in which the aforesaid project is located, save that such service need not be made by a public officer, and a copy of such notice shall be delivered to the Obligee, to the person and at the address provided for in the Contract, within five (5) days of the mailing of the notice to the Principal.

PROVIDED, FURTHER, that any suit under this bond must be instituted before the expiration of one (1) year after the acceptance of the public works covered by the Contract by the proper authorities.

PROVIDED, FURTHER, that Principal and Surety agree and represent that this Bond is executed pursuant to and in accordance with the applicable provisions of the Official Code of Georgia Annotated, as Amended, including, but not limited to, O.C.G.A. § 36-91-1, et. seq., and is intended to be and shall be construed as a bond in compliance with the requirements thereof.

[Signatures Continued on Following Page]

Signed, sealed, and dated this _____ day of _____ A.D., 20___.

ATTEST:

_____ _____

(Principal Secretary) (Principal)

(SEAL) By: _____

_____ _____

(Address) (Witness to Principal)

_____

(Address)

_____

(Surety)

ATTEST BY: _____

(Attorney-in-Fact) and Resident Agent

_____

(Attorney-in-Fact)

(Seal)

_____

(Address)

_____

(Witness as to Surety)

_____

(Address)

_____

**EXHIBIT O**
**SUBCONTRACTORS**
**(LIST OF SUBCONTRACTORS)**

I do _____, do not _____,(CHECK ONE) propose to subcontract some of the work on this Project. I propose to subcontract work to the following subcontractors:

Subcontractor Name: _____
Subcontractor Address: _____

Subcontractor Name: _____
Subcontractor Address: _____

Subcontractor Name: _____
Subcontractor Address: _____

Subcontractor Name: _____
Subcontractor Address: _____

Subcontractor Name: _____
Subcontractor Address: _____