November 6, 2026

TO: **All Potential Bidders**

SUBJECT: **Security Light Upgrades**

Bid Ref. **#27-027**

Bid Opening Date & Time: **November 13, 2026 @ 2:30 p.m.**

ADDENDUM NO. 1

The items contained in this addendum are added to and/or deleted from and become part of the Bid Documents, Project Manual, Drawings and other proposal documents for the above-referenced Invitation to Bid. Bidders **must acknowledge receipt** of the Addendum on the Bid Form and also on the Addendum Acknowledgement Form, which is a required Appendix to the Bid Form, when the bids are submitted.

QUESTIONS AND ANSWERS

1. Will a map be provided for the proposed lights that are being replaced or the lights that will need inspection?

Answer: No, a static geographic layout map will not be provided for either the replacement zones or the inspection points. Physical location maps are unavailable for this procurement package. Bidders must base their scheduling, fleet allocation, and logistical routing on the comprehensive estimated quantities provided on the official Bid Form. Exact field tracking data, asset history logs, and coordinate positions will be processed and verified entirely through the municipal GIS tracking database system following contract mobilization.

2. Does the City have a standard checklist for the pole/fixture inspections?

Answer: No, the City will not require the Contractor to complete or submit a separate, physical paper checklist form for each individual inspection. All asset validation will be captured digitally. Bidders are directed to Section 34 (Project Tracking, Progressive Inspections, and GIS Documentation) and the Technical Scope of Work to guide their daily field workflow. To satisfy the contract's auditing requirements, the Contractor's field crews must execute and verify the following technical evaluation steps progressively at each active LED fixture site:

- *Step 1: Structural Stability Verification – Visually inspect the support pole, arm extension, and physical mounting hardware to verify structural integrity and identify any unsafe leaning, rot, or vehicle-impact damage.*
- *Step 2: Electrical Connection Audit – Check the luminaire's secondary line wire tap, terminal connections, and insulation blocks to ensure there is no dangerous fraying or exposed copper.*
- *Step 3: Component Functionality Test – Inspect the photoelectric control cell and housing unit to verify that the light cycles on/off properly and that the optical lens is clean and free of nesting debris.*
- *Step 4: Digital Asset Registration – Record the fixture's unique Asset ID Number and capture an active on-site GPS coordinate timestamp using a mobile field application.*
- *Step 5: Electronic Log Submission – Input the final operational status (Pass—Fully Operational or Fail—Deficiencies Found) into the contractor's daily electronic spreadsheet for automated upload and verification in the City's master GIS database before progressive progress payments are approved.*

3. What do you do if we encounter an electrical service line that is not live?

Answer: The City will provide a dedicated emergency contact phone number to the awarded Contractor prior to mobilization. Upon encountering a dead service line, the Contractor must immediately report the issue to designated staff. The City will prioritize and remedy the electrical grid issue and formally notify the Contractor once power is restored.

4. If an infrastructure asset is logged as inactive on the project list but we find it is completely missing from the physical field location, how should that be billed?

Answer: In the event an asset listed for decommissioning is missing in the field, the Contractor shall document the location's absence via their daily digital log. This verified missing fixture action shall be authorized and billed under Phase 3 as a completed inspection metric.

5. Some of the mounting bracket arms may need to be replaced during the retrofit phase. Will replacement brackets be provided by the City?

Answer: Yes. Any replacement bracket arms deemed necessary during the modernizations are considered project materials and shall be furnished entirely by the City of Albany.

6. What protocol should field crews follow if we are unable to access a pole due to locked gates, perimeter fencing, or aggressive dogs?

Answer: The Contractor shall immediately notify the designated City field representative regarding the access restriction. The City will issue a formal administrative notice to the corresponding property customer confirming that the City requires immediate infrastructure access to the utility easement, and the City will coordinate with the Contractor to reschedule the location sweep.

7. Do you have any pics of the different lights that will need to be replaced during phase 1?

Answer: No physical photographs of the fixtures are included within the primary bid documents. Bidders must reference the exact technical specifications and wattage

classifications provided under Section 1.3(A) of the Scope of Work (including standard 150W, 250W, 400W HPS, Post Top Lanterns, and 1000W specialty fixtures) to guide their pricing metrics.

8. Is phase 2 consisting of only the removal of existing lights no longer needed?

Answer: Yes. Phase 2 consists strictly of the safe physical removal, handling, transport, and lawful universal waste disposal or recycling of 4,819 inactive security lighting units citywide. The contractor is entirely responsible for this decommissioning work and must provide certified environmental disposal or recycling manifests to the City prior to final invoice release.

9. On phase 3, will this be separate lights that did not get replaced?

Answer: Yes. The 4,975 units scheduled for a field performance audit under Phase 3 are existing, active LED fixtures that are already installed and remaining in service across the municipal footprint. This phase is completely separate from the High-Pressure Sodium (HPS) conversions being executed in Phase 1.

10. What specific information is required for each inspection? (e.g., Does light truly exist? Type of voltage? Type of fixture?)

Answer: All inspection information shall be documented digitally through the City's GIS system, in accordance with Section 34 – Project Tracking, Progressive Inspections, and GIS Documentation. Bidders must capture and input the following parameters for each asset interaction:

#	Inspection Category	Required Information
1	Light Verification	Does the security light physically exist? Yes/No
2	Location Verification	GPS coordinates, pole number, and confirmation that the GIS location is correct
3	Fixture Wattage	150W, 175W, 250W, 400W, 1000W, or other
4	Pole Condition	Good, damaged, leaning, deteriorated, or requiring repair
5	Smart Node	Installed? Yes/No; record node identification number and communication status, if applicable
6	New LED Information	New fixture wattage, manufacturer, model, and serial number, if replaced
7	Inspection Documentation	Inspection date, contractor/inspector identification, and photographs
8	Deficiencies	Any safety concerns, repairs needed, or discrepancies requiring City review

11. What is the approximate height of the fixtures?

Answer: The estimated mounting height of the existing security light fixtures is approximately 30 to 35 feet above ground level. This is a general estimate for planning purposes. Actual heights may vary depending on pole type and location.

12. Can the physical audit be performed from the ground?

Answer: Yes. The initial physical audit may be conducted from the ground, provided the Contractor can adequately verify and document the required inspection information. Any

conditions that cannot be properly evaluated from the ground shall be identified for further inspection.

13. What physical or structural conditions should be identified during inspection?

Answer: The Contractor shall identify and document the following:

- *Damaged, leaning, or deteriorated poles.*
- *Damaged or loose mounting arms and brackets.*
- *Missing or damaged fixture mounting hardware.*
- *Visible structural concerns that could affect fixture installation.*
- *Obstructions or accessibility issues that could prevent safe installation.*

Any identified deficiencies shall be documented in the City's GIS system and reported for review.

14. Will there be a designated yard or area to place a dumpster for disposal of the old fixtures?

Answer: Yes. The original disposal arrangement outlined in the ITB package has been officially modified. Bidders shall not be responsible for securing independent, off-site commercial landfill or waste disposal services. Instead, the disposal of all decommissioned hardware and extracted HPS units has been redirected to the City of Albany's Utility Operations Compound (1726 Lily Pond Road). The Contractor shall remain responsible for safely transporting, handling, and stacking all removed fixtures and HPS bulbs inside the designated municipal roll-off containers.

15. Will there be a designated area to place a Connex container for recycling materials?

Answer: No. The City does not have an area available for placement of a contractor-provided Connex storage container. However, designated City dumpsters are available at 1726 Lily Pond Road for processing recycling materials.

16. Will there be an area available to park contractor vehicles when not in use?

Answer: No. The City will not provide parking or secure storage space for contractor vehicles. The Contractor will be responsible for making its own operational parking arrangements.

17. Where can bidders obtain the addendums?

Answer: All official addenda will be available through the City's designated procurement/bid posting platform (www.albanyga.gov) and via the Georgia Procurement Registry. Bidders should contact the Procurement Division for assistance accessing the documents.

18. Will Albany Utilities assist with Asset Identification Numbers and mapped GPS coordinates?

Answer: Yes. Albany Utilities will coordinate with the Contractor regarding available asset identification numbers and existing GIS mapping information. The Contractor will be responsible for verifying the physical location of each security light and documenting any discrepancies or missing asset information through the City's GIS tracking process.

End of Addendum 1

Ricky Gladney

Ricky Gladney, Buyer

CC: Louise McCall, Project Manager
Kurt Anthony, Deputy Director of Utility Operations
All Known Bidders