REQUEST FOR PROPOSALS

DESIGN BUILD FOR DUMPSTER ENCLOSURE AT 90 HANSELL STREET

RFP-27-54174

CITY OF MARIETTA
PURCHASING DIVISION
205 Lawrence Street
Marietta, Georgia 30060

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FOR
DESIGN BUILD FOR DUMPSTER ENCLOSURE
AT 90 HANSELL STREET

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INSTRUCTIONS TO PROPOSERS
FOR INVITATION FOR PROPOSALS

ARTICLE 1 TIME AND DATE DUE

The City of Marietta, a political subdivision of the State of Georgia (hereinafter "City of Marietta" or the "City") shall receive sealed proposals electronically through BidNetDirect.com platform from individuals, corporations, partnerships, and other legal entities organized under the laws of the State of Georgia or authorized to conduct business in the State of Georgia until 11:00 A.M., Thursday, November 19, 2026 for the following:

PROPOSAL NO. RFP-27-54174
FOR
DESIGN BUILD FOR DUMPSTER ENCLOSURE AT 90 HANSELL STREET

Information to be submitted with proposals is contained in Exhibits A, B, C and D attached hereto and made a part hereof. Failure to provide the required information will result in your proposal being declared non-responsive.

ARTICLE 2 OPENING LOCATION & TIME

Names of vendors submitting proposals shall be read at 11:00 A.M., Thursday, November 19, 2026 at the City of Marietta Purchasing Division, First Floor, 205 Lawrence Street, Marietta, Georgia 30060. A public opening of proposals will not occur at the date and time indicated above. Proposals received will be officially recorded, and this recordation will be made available to the public. All proposals received will be turned over to the evaluation committee for opening, review, deliberation, and recommendation. Negotiations will be conducted in accordance with the procedures described in this solicitation.

ARTICLE 3 MANDATORY PRE-PROPOSAL CONFERENCE

There shall be a Mandatory Pre-proposal conference to be held on Tuesday, November 10, 2026 at 10:00 a.m., at the Public Works Facility Conference Room located at 725 North Marietta Parkway, Marietta, GA 30060. The purpose of the conference is to review the requirements of the said project and familiarize proposers with the site and scope of work. We strongly recommend that you visit the location site to familiarize yourself with the area which is located at approximately 90 Hansell Street.

ARTICLE 4 DELIVERY REQUIREMENTS

Any proposals received after the stated time and date shall not be considered. Electronic proposals will be date/time stamped through the online Bidnet platform. The time/date stamp clock located in the Purchasing Division shall serve as the official authority to determine lateness of any manual proposal. It shall be the sole responsibility of the proposer to have their proposal delivered to the City of Marietta Purchasing Division or uploaded to the online Bidnet platform for receipt on or before the above stated time and date. If a proposal is sent by the U.S. Postal Service, the proposer shall be responsible for its timely delivery to the Purchasing Division. Proposals delayed by the mail shall not be opened at the public opening, and arrangements shall be made for their return at the proposer's request and expense.

ARTICLE 5 CLARIFICATION & ADDENDA

Each proposer shall examine all invitation for proposal documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions, or requests concerning interpretation, clarification or additional information pertaining to the invitation to proposal shall be made through the City of Marietta, Purchasing Division. The City shall not be liable for oral interpretations given by any City employee, representative, or others. The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given.

If any addenda are issued to this invitation for proposal, the City shall attempt to notify all prospective proposers who have secured the same, however, it shall be the responsibility of each proposer prior to submitting their proposal to check the online Bidnet portal at bidnetdirect.com (72 hours prior to proposal due date to determine if any addenda were issued and to make sure such addenda is a part of their proposal). EACH PROPOSER SHALL ACKNOWLEDGE ALL ADDENDA BY SIGNING A COPY OF THE ADDENDA RECEIVED AND ATTACHING WITH PROPOSAL BY UPLOADING TO THE ONLINE BIDNET PLATFORM.

ARTICLE 6 USE AND CLARIFICATION OF SPECIFICATIONS

If there are any discrepancies in, or omissions from, the Drawings or Specifications, or if the proposer is in doubt as to the true meaning of any part of the Contract Document, he shall request clarification from The Purchasing Division. Such request shall be in writing and shall be made not less than seventy-two hours prior to the time scheduled for the termination of proposal. Interpretations in response to inquiries for any proposer, clarifications or corrections issued in the form of addenda shall be mailed to each proposer. If the proposer fails to request clarification regarding methods of performing work or the material required, his proposal shall be deemed to include the method requiring the greater quantity of work or material or upon the material of greatest cost indicated.

ARTICLE 7 LICENSING REQUIREMENTS

The bidder shall provide appropriate proof of the following licenses, if applicable:

1. Valid Occupational Business license
2. Valid Contractor's License (for Construction projects)

ARTICLE 8 SEALED & MARKED

ALL SOLICITATIONS SHALL BE SUBMITTED ELECTRONICALLY THROUGH WWW.BIDNETDIRECT.COM. HOWEVER, IF BIDDER SUBMITS SOLICITATION MANUALLY, THE FOLLOWING REQUIREMENTS WILL APPLY: ONE (1) ORIGINAL AND THREE (3) SIGNED COPIES OF YOUR BID SHALL BE SUBMITTED IN ONE SEALED PACKAGE, CLEARLY MARKED ON THE OUTSIDE:

REQUEST FOR BID
RFP-27-54174
DESIGN BUILD FOR DUMPSTER ENCLOSURE AT 90 HANSELL STREET

and addressed to:
Purchasing Division
City of Marietta,
205 Lawrence Street
Marietta, Georgia 30060

ARTICLE 9 LEGAL NAME

Proposals shall clearly indicate the legal name, address and telephone of the respective proposer (company, firm, partnership, individual). Proposals shall be signed above the typed or printed name and title of the signer. The signer shall have the authority to bind the proposer to the submitted proposal.

ARTICLE 10 PROPOSAL EXPENSES

All expenses for making proposals to the City are to be borne by the proposer.

ARTICLE 11 IRREVOCABLE OFFER

Any proposal may be withdrawn up until the date and time set above for the opening of proposal. Any proposal not withdrawn shall, upon opening, constitute an irrevocable offer for a period of 180 days to sell to The City of Marietta the goods or services set forth in the attached specifications until one or more of the proposals have been duly accepted by the City. All prices shall be quoted F.O.B. City of Marietta, Georgia.

Proposal modifications shall be accepted from a proposer only if received prior to the scheduled proposal opening, in writing, properly signed by the

authorized representative of the proposer's (company, firm, partnership, individual). Proposal modifications shall be submitted as referenced in Article No. 8 and clearly marked "PROPOSAL MODIFICATIONS."

Mathematical errors shall be corrected by the City, i.e.: misplaced decimal points shall be corrected; in discrepancies between unit price vs. extended price, unit price shall govern; errors in extension of unit prices shall be corrected and mathematical errors shall be corrected.

ARTICLE 12 RESERVED RIGHTS

The City reserves the right to accept or reject any or all proposals, to waive irregularities and technicalities, award the contract in the best interest of the City of Marietta or to request re-proposal. The City reserves the right to accept all or any part of the proposal and to increase or decrease quantities to meet additional or reduced requirements of the City

For each item or for all items combined, the proposal of the lowest, responsible and responsive proposer shall be accepted, unless all proposals are rejected. The lowest responsive proposer shall mean the proposer who makes the lowest proposal to sell goods and/or services of a quality which conforms closest to the quality of goods/and or services set forth in the attached specifications or otherwise required by the City and conforms to all material aspects of the requirements set forth in the invitation for proposal. To be a responsible proposer, the proposer shall be fit and capable to perform the work as required, shall have the capability in all respects to perform fully the contract requirements, and shall have the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, and credit which shall assure good faith performance. Also, the City reserves the right to make such investigations as it deems necessary to determine the ability of any proposer to deliver the goods or service requested.

Information the City deems necessary to make this determination shall be provided by the proposer. Such information may include but shall not be limited to current financial statements; verification of availability of equipment and personnel; and past performance records.

ARTICLE 13 APPLICABLE LAWS

Proposers shall be authorized to transact business in the State of Georgia. All applicable laws and regulations of the State of Georgia and ordinances and regulations of the City of Marietta shall apply to any resulting agreement.

ARTICLE 14 CODE OF ETHICS

With respect to this proposal, if any proposer violates or is a part to a violation of the State of Georgia, Code of Ethics for Public Officers and Employees, such proposer may be disqualified from furnishing the goods or services for which the proposal is submitted and shall be further disqualified

from submitting any future proposals for goods or services for the City of Marietta.

ARTICLE 15 COLLUSION

By offering a submission to this invitation for proposal, the proposer certifies that the proposer has not divulged to, discussed or compared his proposal with other proposers and has not colluded with any other proposer or parties to this proposal whatsoever. Also, proposer certifies, and in the case of a joint proposal each party thereto certifies as to his/her own organization, that in connection with this proposal:

15.1 Any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and or cost data, with any other proposer or with any competitor;

15.2 Any prices and/or cost data quoted for this proposal have not been knowingly disclosed by the proposer and shall not knowingly be disclosed by the proposer prior to the scheduled opening directly or indirectly to any other PROPOSER or to any competitor;

15.3 No attempt has been made or shall be made by the PROPOSER to induce any other person or firm to submit a proposal for the purpose of restricting competition;

15.4 The only person or persons interested in this proposal, principal/principals is/are named therein and that no person other than therein mentioned has any interest in his proposal or in the contract to be entered into; and

15.5 No person or agency has employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or established commercial agencies maintained by the Purchaser for the purpose of doing business.

ARTICLE 16 CONTRACT FORMS

Any agreement, contract or Purchase Order resulting from the acceptance of a proposal shall be on forms provided by the City. Each proposer shall state in his proposal, in words and numerical, written in ink or typed, the price for which he shall perform the work or supply the items required by the specifications, plans and contract documents. Any erasures, delineations or alterations are to be clear and initialed by the person signing.

ARTICLE 17 NOTICE OF ACCEPTANCE

The contract shall be deemed as having been awarded when the formal notice of acceptance/contract is issued to the Contractor(s). After award and acceptance the successful Contractor(s) will be posted on BidNetDirect.com platform.

ARTICLE 18 PROPOSAL FORMS, ALTERATIONS/EXCEPTIONS

Proposals shall be submitted and include the attached City forms. *PROPOSERS SHALL SUBMIT PROPOSAL DOCUMENTS, ALL DOCUMENTS REQUIRING SIGNATURES AND ANY OTHER ATTACHMENTS (LICENSES, SPECIFICATIONS, ETC.) REQUIRED FOR THIS PROPOSAL BASED ON THE REQUIRED COPIES REQUESTED IN ARTICLE 8 WITH ORIGINAL SIGNATURES WHERE APPLICABLE AND THREE (3) COPIES: ONE (1) COPY IF SUBMITTED THROUGH THE ONLINE BIDNET PLATFORM.*

Proposers shall indicate any and all alterations/exceptions from the City requested specifications, terms, and conditions on sheet entitled "EXHIBIT C" Providing there has been no variances/exceptions or alterations attached to said proposal, it shall be assumed that the proposer is meeting all requirements of the specifications. Alternate proposals may or may not be considered at the sole discretion of the City.

ARTICLE 19 DISCOUNTS

Any and all discounts shall be incorporated as a reduction in the proposal price and not shown separately. The price as shown on the proposal shall be the price used in determining awards.

ARTICLE 20 DESCRIPTIVE INFORMATION

Unless otherwise specifically provided in the specifications, reference to any equipment, material, article or patented process, by trade name, make or catalogue number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition. If the proposer wishes to make substitution to the specifications, proposer shall furnish to the City the name of the manufacturer, the model number, and other identifying data and information necessary to aid the City in evaluating the substitution, and such substitution shall be subject to City approval. Substitutions shall be approved only if determined by the City to be equivalent to the specifications. A proposal containing a substitution is not accepted until such time as it is approved by the City.

ARTICLE 21 TAXES

The City of Marietta is exempt from Federal Excise and State Sale Taxes; therefore, the proposer is prohibited from delineating a separate line item in his proposal for any sales or service taxes. The City of Marietta does not intend to imply that a proposer has no independent tax liability.

ARTICLE 22 USE OF TRADE NAMES

Brand or trade names referenced in specifications are for comparison purposes only. Proposers may submit proposals on items manufactured by other than the manufacturer specified. In these instances, proposals shall be accompanied with all descriptive information necessary for a thorough evaluation of the proposed materials, equipment such as detailed drawings and specifications, certified operation and test data, and experience records, as well as an itemized list of any variance from, or exception taken to the specifications.

Failure of any proposer to furnish this data shall be cause for rejection of specified item(s) to which it pertains.

ARTICLE 23 REGULATIONS, CODES AND STANDARDS

It shall be the responsibility of each supplier to assure compliance with any and all Codes & Standards including but not limited to OSHA, EPA LIFESAFETY, ANSI ASTM, UA and/or other Federal or State of Georgia rules, regulations or other requirements, as each may apply.

When applicable, and as required under the provisions of Georgia's Right-To-Know-Law, the manufacturer, importer or distributor of a toxic substance shall provide a material safety sheet with the bid.

ARTICLE 24 AUTHORIZED PRODUCTION REPRESENTATION

The successful proposer(s) by virtue of submitting the name and specifications of a manufacturer's product shall be required to furnish the named manufacturer's product. By virtue of submission of the stated documents it shall be presumed by the City that the proposer(s) is/are legally authorized to submit, and the successful proposer(s) shall be legally bound to perform according to the documents.

ARTICLE. 25 EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

The City of Marietta, Marietta, Georgia, in accordance with the provisions of Title VI of The Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all proposers that it shall affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises shall be afforded full opportunity to submit proposals in response to this advertisement and shall not be discriminated against on the grounds of race, color, disability or national origin in consideration for an award.

ARTICLE 26 DRUG FREE WORKPLACE

The City of Marietta is a DRUG FREE WORKPLACE. It is strongly suggested that the attached Drug Free Workplace Form (Exhibit A) be signed and returned to this office with the proposal. In the event of a tie proposal, receipt of a valid and accurate form may be used as basis for awarding the contract.

ARTICLE 27 WORK AUTHORIZATION PROGRAM

Contractor affidavit and agreement and subcontractor affidavit and agreement are attached (Exhibit B-B2) it is required that these forms be signed and returned to this office with the proposal.

ARTICLE 28 BID GUARANTEE

The City of Marietta shall request the following for proposals in excess of Forty Thousand Dollars ($40,000.00).

28.1 BID BOND

Each bid shall include a bid bond or cashier's check in the amount of five percent (5%) of the total bid amount as guarantee that the bidder shall not withdraw the bid for 90 days after the scheduled bid opening. If awarded the contract, Bidders shall enter a written agreement with the City of Marietta in accordance with the bid. Bid guarantee shall be returned after the City and the accepted Bidder have executed the contract agreement. Checks to be made payable to: The City of Marietta

28.2 PERFORMANCE BOND

Upon execution and delivery of the contract, the bidder shall furnish the City a performance bond for the full amount of the contract. Maintenance provisions of the bond shall remain in effect for a period of twelve (12) months after acceptance of the work by the City. The surety shall be a reputable bonding company authorized to transact business in the State of Georgia.

28.3 PAYMENT BOND

Upon execution and delivery of the contract, the bidder shall furnish the City of Marietta a payment bond for the full amount of the contract. Maintenance provisions of the bond shall remain in effect for a period of twelve (12) months after acceptance of the work by the City. The surety shall be a reputable bonding company authorized to transact business in the State of Georgia.

ARTICLE 29 INSURANCE, INDEMNIFICATION, AND LIABILITY

Owner requires the vendor to have and maintain the following insurance coverage and indemnification provisions with the City of Marietta named as an additional insured thereunder:

A. INSURANCE

The Contractor agrees to provide and maintain insurance coverage until the contract is completed and to furnish certificates from its insurance carriers, showing that it carries insurance in the following minimum limits:

I. Worker's Compensation Insurance Statutory

II. Comprehensive General Liability Insurance including:

Bodily Injury	**$1,000,000 per person**
	$1,000,000 per occurrence
Property Damage	**$1,000,000 per person**
	$1,000,000 annual aggregate

III. Automobile Liability Insurance including:
$1,000,000 combined single limit

B. INDEMNIFICATION

The Contractor agrees to indemnify and save harmless the Owner, its agents, assigns, and employees from and against all claims, demands, liabilities, suits, judgments and decrees, losses and costs and expenses of any kind or nature whatsoever on account of injuries to or death of any person or persons or damage to any property occurring directly or indirectly from performance of work hereunder by contractor or his employees, agents, servants, associates or subcontractors however such injuries or death or damage to property may be caused.

C. LIMITATIONS OF LIABILITY

Owner shall not be liable in contract or in tort (including negligence) to Vendor, subcontractor or suppliers of Vendor, regardless of tier, for incidental or consequential damages arising out of or resulting from Owner's performance or nonperformance of its obligations under this Agreement, or from Owner's termination or suspension of the services under this Agreement.

EXHIBIT A

Drug Free Work Place Certification

Identical Tie Bids - Preference shall be given to businesses with drug-free workplace program. Whenever two or more bids which are equal with respect to price, quality and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that has implemented a drug-free work place program shall be given preference in the award process. Established procedures processing tie bids shall be followed if none of the tied vendors have drug-free workplace program. In order to have a drug-free workplace, a business shall:

1) **Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances is prohibited in the workplace and specifying the actions that shall be taken against employees for violation of such prohibition.**

2) **Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.**

3) **Give each employee engaged in providing the commodities of contractual services that are under bid a copy of the statement specified in subsection (1).**

4) **In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee shall abide by the terms of the statement and shall notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.**

5) **Impose a sanction on, or require that satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.**

6) **Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.**

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

_____ _____

COMPANY NAME **AUTHORIZED SIGNATURE**

EXHIBIT B

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of THE CITY OF MARIETTA, GEORGIA has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization User Identification Number

_____
Date of Authorization

_____
Name of Contractor

_____
Name of Project

_____
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 202__ in _____(city), _____(state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____,202__.

_____
NOTARY PUBLIC

My Commission Expires:

_____

EXHIBIT B-1
Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (name of subcontractor) on behalf of THE CITY OF MARIETTA, GEORGIA has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-subcontractor to forward, within five business days of receipt, a copy of such notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization User Identification Number

_____
Date of Authorization

_____
Name of Subcontractor

_____
Name of Project

_____
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 202__ in _____(city), _____(state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____,202__.

_____

NOTARY PUBLIC
My Commission Expires: _____

EXHIBIT B-2

Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and _____ (name of contractor) on behalf of THE CITY OF MARIETTA, GEORGIA has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization User Identification Number

_____
Date of Authorization

_____
Name of Sub-subcontractor

_____
Name of Project

_____
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.
Executed on _____, ___, 202__ in _____(city), _____(state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____,202__.

_____
NOTARY PUBLIC
My Commission Expires:

_____

EXHIBIT C
ALTERATIONS /EXCEPTIONS

SPECIAL INSTRUCTION: ALL ITEMS SHALL BE TYPED OR PRINTED

EXHIBIT D

SCOPE of WORK
FOR RFP-27-54174
DESIGN BUILD FOR DUMPSTER ENCLOSURE
AT 90 HANSELL STREET

The City of Marietta is requesting proposals for a design build of a dumpster enclosure located at about 90 Hansell Street, Marietta Georgia.

The location will have up to 9 typical front load 8-yd dumpsters that are serviced by front load garbage trucks that sit on an existing one-way street. The anticipated construction start date will be January 4, 2027 with the project to be completed within 90 days from notice to proceed. We strongly recommend that you visit the location site to familiarize yourself with the area which is located at approximately 90 Hansell Street.

Both demolition and construction are the responsibility of the contractor. This project includes the following materials and/or description of work and is not all inclusive. Contractor shall demolish and remove existing concrete curb, sidewalk, and asphalt where the proposed enclosure is to be located including curbing, brick sidewalk and brick paving, etc. in order to provide the necessary area to install a new concrete slab, footings and entry approach ramps for the dumpster enclosure.

Architectural Services: Permits and architectural and engineering drawings are the responsibility of the contractor. The selected contractor **is required to retain a licensed architect** to manage and stamp the design of the dumpster enclosure.

Licensing Requirements: The prime contractor **must hold a valid contractor's license** required for this project. Bidding as a prime contractor and fully subcontracting the licensed construction work to third parties is not permitted.

Bid Submission Deliverables: Proposals shall be based upon the concept drawings and photos with this request and similarly designed as to the existing dumpster enclosure located at 25 Winters Street, Marietta GA. Bidders must include a **conceptual sketch and visual representation** of the proposed dumpster enclosure design within their bid submission package.

Design Reference:
The existing dumpster enclosure located at **25 Winter Street serves as the quality and design standard** expected for the 90 Hansell Street project. Bidders must note the following:

Dumpster Enclosure/Pricing Variations: The enclosure size shall be kept to a minimum but be large enough to accommodate up to 9 dumpsters back-to-back, provide patron use from the inside with gates shut and be able to be serviced by front load garbage trucks. Servicing of the dumpsters will require the service vehicle to pull into the enclosure pull the dumpster out and empty and set it aside to retrieve and empty all dumpsters in this manner. The dumpsters are replaced into the enclosure when all have been emptied. The anticipated enclosure walls inside dimensions are approximately 13'W x 60'L x 10'H. Bidders must submit two (2) separate quotes based on the following dimensions:

- **Base Size:** 13'W x 60'L x 10'H
- **Alternate Size:** 13'W x 54'L x 10'H

- The enclosure walls shall be concrete masonry units CMU block with brick facade and one horizontal band of split face block consistent with the Marietta Square and architecture.
- The overall style and colors will be consistent with the current architecture of the buildings in the City of Marietta Square and the latest constructed dumpster enclosures located at 28 Whitlock Avenue and 25 Winters Street. Contractor proposal shall include a rendering concept of the dumpster enclosure.
- The City does not have a designated supplier for the brick and does not expect an exact match to existing enclosures. Bidders must submit a brick sample/color pallet with their proposal so the City can select a color that closely complements the surrounding architecture.
- The interior walls of the enclosure must be painted. Bidders must provide a color selection pallet with their bid. The City prefers a natural, contrasting shade (excluding white) that distinguishes the walls from the dumpster containers (e.g., similar to the brown finish utilized at the 25 Winter Street site).
- The enclosure design must include a dedicated "Man Door" pedestrian access entry on each end incorporated into the enclosure gates on each end and equipped with a functional sliding latch for local business owners.
- Two light weight metal opaque gates with 36"x 80" metal doors with metal frames with closures and stops on each end of the enclosure, one on each end of each swing gate, shall be installed and have the ability to be padlocked and have pin rods with sleeves so the gate can be secured in the closed position and fully open position for servicing.

Roof: The proposal shall include a roof system with metal roof at a clear height elevation to accommodate a front load garbage truck to enter, retrieve, and replace the dumpsters. Roof shall be a shed roof and sloped from south to north with approximate 1" per 1' slope. Lowest portion of the roof shall be at least 13'6" above the street elevation. Drip line of the roof shall not shed water on top of the enclosure walls. The outside face of the southern enclosure wall will be approximately 1' into the brick sidewalk.

Topography & Grading: The design must incorporate a tapered ramp for site egress to safely accommodate the existing tilt and slope of the roadway.

Property Boundaries: The property line is defined by the rear wall of the building. The City of Marietta owns all property extending from the building's back wall to the street line, as indicated in the example plans.

Sidewalk Modifications: The sidewalk area spanning from the wall to the curb will remain intact. A portion, measuring approximately 9 inches (one brick length to the curb) of the sidewalk along the southern side of the enclosure will be disturbed and shall be reestablished.

Metal Downspouts Relocation: Two metal downspouts currently located on the sidewalk must be relocated. Bidders must include a custom design solution explaining how they will accomplish this (e.g., reorienting them to direct water runoff toward the curb).

Utility Routing (Power): Electrical power will be sourced from the transformers located near the church parking lot. The specific routing methodology from the sidewalk to the transformer (e.g., trenching, road cutting, or routing behind the wall) is at the discretion and design responsibility of the contractor.

Stormwater Management: A curb grate inlet will be required on the west end of the project to collect any storm water due to the elevation change in the existing curb line that will be trapped due to the location of the new dumpster enclosure. Storm drain piping from the new grate inlet will be piped to an existing storm sewer. **Digging up the brick pavers within the street or roadway is strictly prohibited.**

Traffic Control & Logistics: Complete Road closures are not permitted. Root Street (between the church and the daycare) is a two-way street and must remain accessible. Contractors may utilize directional signage to reroute traffic around the work zone if Hansell Street is temporarily blocked. Approved hours of operation are restricted to 7:00 A.M. to 4:00 P.M. and subject to change. Appropriate safety signage is required during all operating hours.

Drainage Infrastructure: This project shall require drainage improvements to capture street gutter flow from the intersection of Root Street and Hansell Street, and down spout roof gutters that are currently directed to the existing road curb on Hansell Street. Drainage modifications are a required component of this project. Bidders must consult the original RFP documentation for explicit project details and expectations.

Electrical Box & Future Planning: Within the enclosure install a 100amp electrical service located mid-way of either the north or south wall. Three

floodlight wall packs with photocells shall be installed high and equally spaced within the enclosure. This will require an underground service from the nearest transformer. To accommodate anticipated vertical infrastructure growth and local business expansion, all electrical components for this project must be centrally located within the site layout.

A Mandatory **pre-proposal conference** shall be held on Tuesday, November 10, 2026 at 10:00 A.M., at the Public Works Facility Conference Room located at 725 North Marietta Parkway, Marietta, GA 30060.

Any alterations or exceptions, with regards to the services described herein, should be completed in **Exhibit C.**

The City will require the Selected Proposer to have and maintain all applicable certificates of insurance (Worker's Compensation, Comprehensive General Liability, and Automobile).

It shall be the sole responsibility of the Selected Proposer to be aware and abide by all city, state and federal codes, laws, and regulations.

Proposer must include Exhibits A, B and C (if applicable) in their proposal.

PROPOSAL FORMAT / CONTENT GUIDELINES

Qualified and interested Proposers are to provide the City with a **thorough and complete** response using the following guidelines:

Front Cover

- Date
- RFP #
- Proposer's name and address

Project Duration Section

The Project Duration section must include a detailed description and / or outline of the project timeline, scheduling and support from Notice to Proceed and Contract Start Date. The Proposer shall describe how they will accomplish the Scope of Work requested by the City in this RFP.

Concept Rendering

Proposers shall include concept drawing, photos and rendering of the proposed dumpster enclosure.

Background / Qualifications Section

The Background / Qualifications section must detail relevant information regarding the Proposer's familiarity with providing services of a similar scope and similar nature to municipalities or other governmental entities of a similar size or larger.

Each Proposer must present a brief description of their company's history and discuss their specific experiences in the area of providing construction services.

Previous Experience Section

Proposer must include previous experience and examples of similar construction as requested in this RFP.

References Section

Proposer must provide references to include a valid contact name, contact information, the time frame and the scope or nature of the construction services provided.

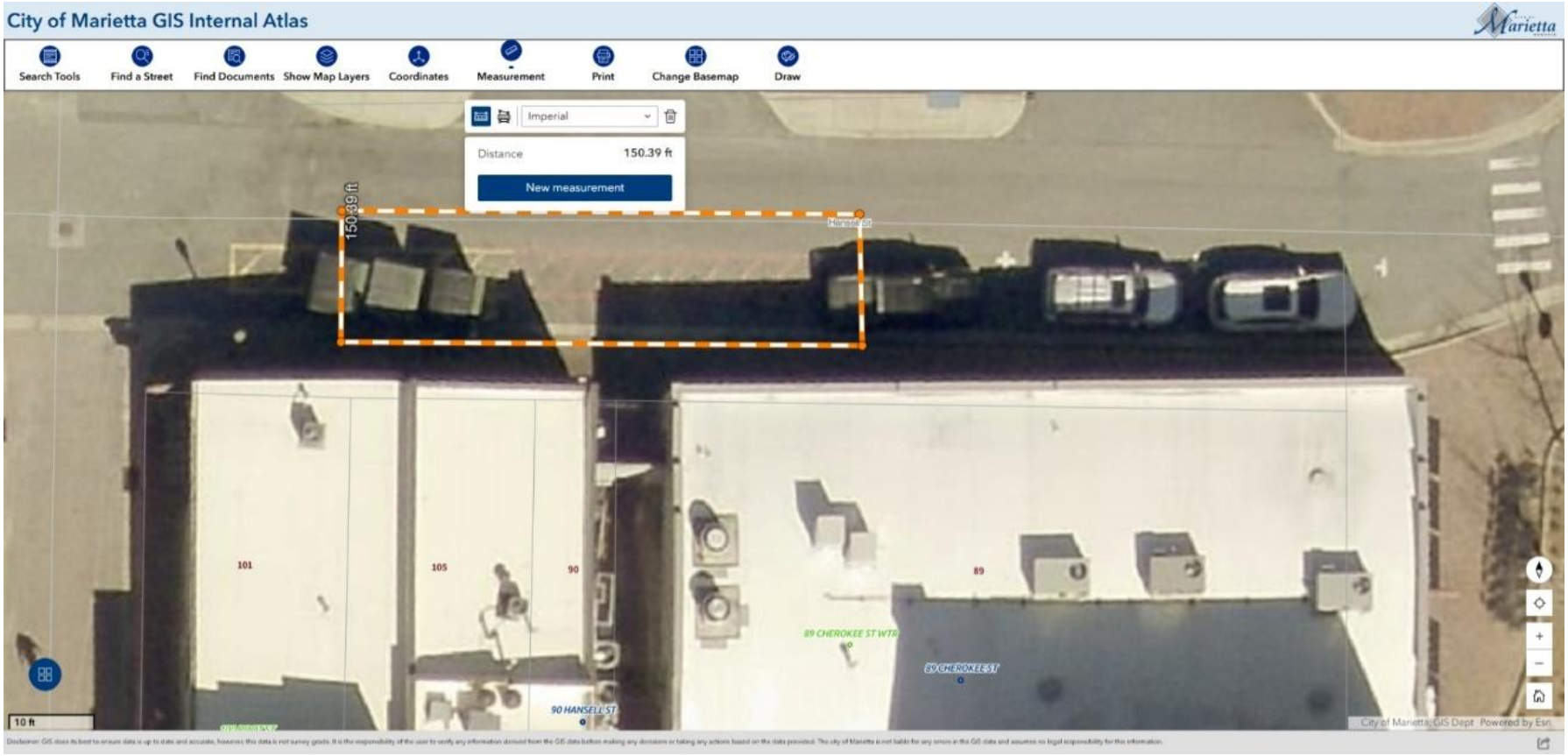
Submittals

-Project Timeline Schedule (Duration)
-Proposed Project Cost

The Selected Proposer shall be chosen on the basis of the proposal(s) deemed to be in the best interest of the City, as determined by the City based upon the evaluation of the proposals submitted. This solicitation process shall be governed by municipal code that pertains to sealed competitive bids and proposals.

EVALUATION CRITERIA

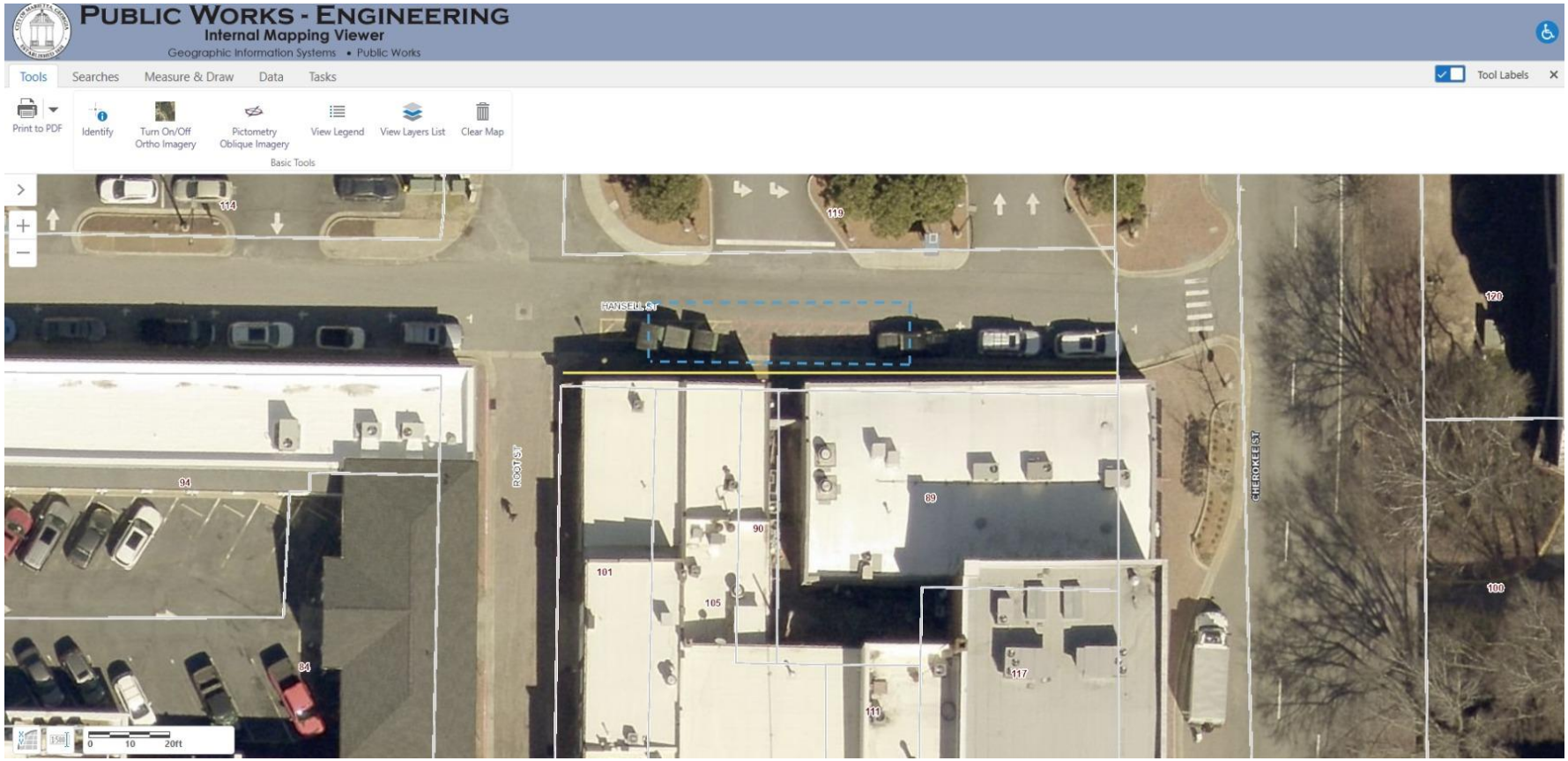
Criteria	Value (%)
Overall Project Cost	30
Proposed Contract Start Date and Project Duration from NTP/ (Timeline, scheduling, support, etc.)	20
Vendor Concept Rendering	20
Previous Experience	15
References	15
Total	100


City of Marietta GIS Internal Atlas
Search Tools
Find a Street
Find Documents
Show Map Layers
Coordinates
Measurement
Print
Change Basemap
Draw
Imperial
Distance
150.39 ft
New measurement
150.39 ft
Hansell St
101
105
90
89
89 CHEROKEE ST WTR
89 CHEROKEE ST
90 HANSELL ST
10 ft
City of Marietta GIS Dept · Powered by Esri

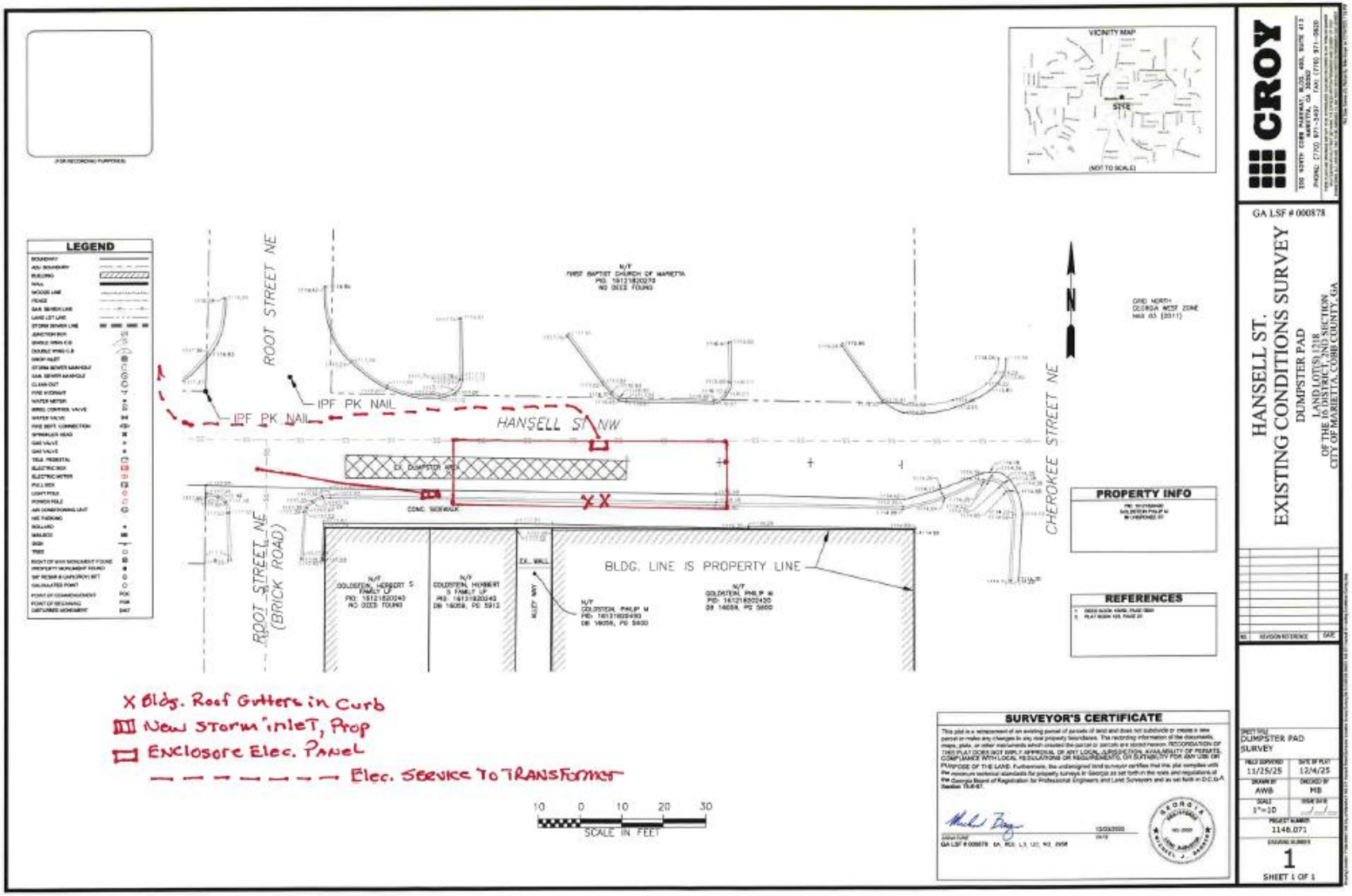
SOW-7

20 Winters St
Marietta, Georgia
Google Street View
Jul 2024
See more dates
Share
ART
DESIGN
INTERIORS
Google Maps

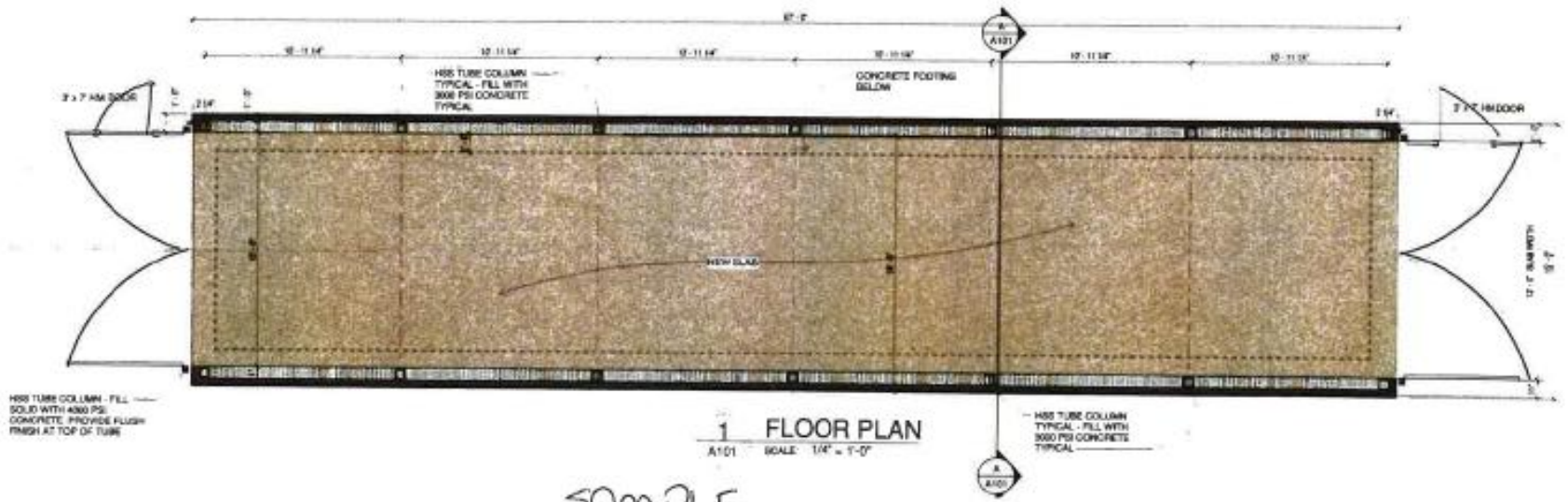
Share
38 Winters St
Marietta, Georgia
Google Street View
Jul 2024 · See more dates
Winters St
Google Maps
Marietta
Roswell St NE
Waddell St
Green St
Marietta Cobb Museum of Art


PUBLIC WORKS - ENGINEERING
Internal Mapping Viewer
Geographic Information Systems • Public Works
Tools
Searches
Measure & Draw
Data
Tasks
Tool Labels
Print to PDF
Identify
Turn On/Off Ortho Imagery
Pictometry Oblique Imagery
View Legend
View Layers List
Clear Map
Basic Tools
HANSELL ST
ROOT ST
CHEROKEE ST
114
119
120
94
89
90
101
105
100
117
111
0 10 20ft

SOW-10


VICINITY MAP
SITE
(NOT TO SCALE)
LEGEND
ROOT STREET NE
IPF PK NAIL
IPF PK NAIL
HANSELL ST NW
N/T
FIRST BAPTIST CHURCH OF MARIETTA
PID: 16121802078
NO DEED FOUND
GRID NORTH
GEORGIA WEST ZONE
NAD 83 (2011)
CHEROKEE STREET NE
EX. DUMPSTER PAD
CONC. SIDEWALK
ROOT STREET NE
(BRICK ROAD)
EX. WALL
ALLEY WAY
BLDG. LINE IS PROPERTY LINE
N/T
GOLDSTEIN, HERBERT S
FAMILY LP
PID: 16121820240
NO DEED FOUND
N/T
GOLDSTEIN, HERBERT
S FAMILY LP
PID: 16121820243
DB 16058, PG 5913
N/T
GOLDSTEIN, PHILIP M
PID: 16121802493
DB 16058, PG 5930
N/T
GOLDSTEIN, PHILIP M
PID: 16121820430
DB 16058, PG 5930
PROPERTY INFO
REFERENCES
X Bldg. Roof Gutters in Curb
New Storm Inlet, Prop
Enclosure Elec. Panel
Elec. Service To Transformer
10 0 10 20 30
SCALE IN FEET
SURVEYOR'S CERTIFICATE
GA LSF # 000878
CROY
GA LSF # 000878
HANSELL ST.
EXISTING CONDITIONS SURVEY
DUMPSTER PAD
LAND LOT(S) 1218
OF THE 16TH DISTRICT, 2ND SECTION
CITY OF MARIETTA, COBB COUNTY, GA
NO. REVISION REFERENCE DATE
SHEET TITLE
DUMPSTER PAD
SURVEY
FIELD SURVEYED
11/25/25
DATE OF PLAT
12/4/25
DRAWN BY
AWB
CHECKED BY
MB
SCALE
1"=10'
USGS QUAD
PROJECT NUMBER
1148.071
DRAWING NUMBER
1
SHEET 1 OF 1

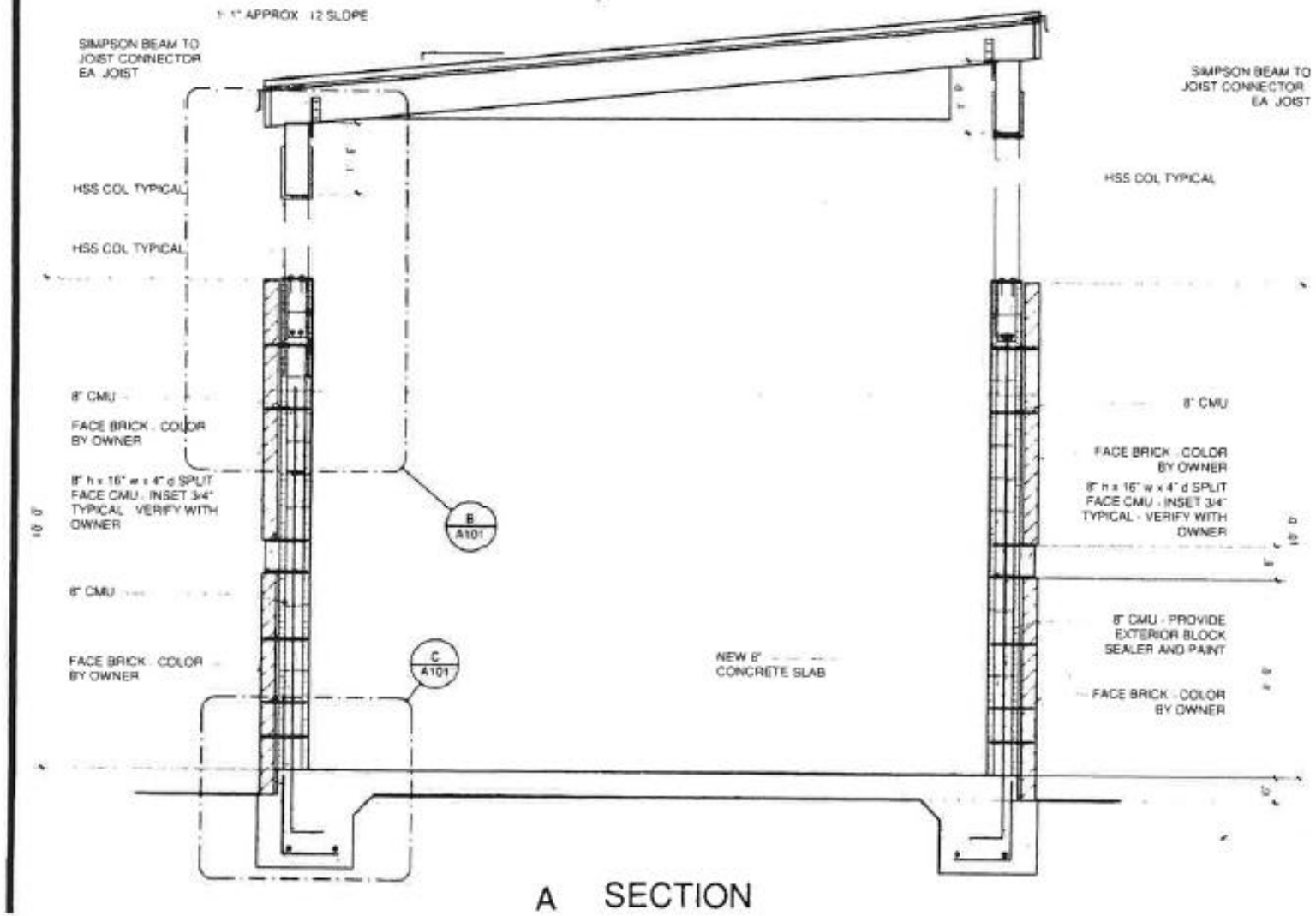
SOW-11



1 FLOOR PLAN
A101 SCALE: 1/4" = 1'-0"

SAMPLE

SOW-12



A SECTION

SAMPLE

SOW-13


CITY OF
Marietta
GEORGIA