Pre-Qualification Submission Instructions for Proponents

RFQu 006-27 On-Call Transportation Parts and Repairs

Please follow these instructions to submit via our Public Portal.

1. Prepare your submission materials:

Requested Information

Name	Type	# Files	Requirement
Technical Response (9.1 and 9.2 of the RFQu)	File Type: PDF (.pdf)	Multiple	Required
Pre-Qualification Submission Form	File Type: PDF (.pdf)	Multiple	Required
Appendix C - Required Forms	File Type: PDF (.pdf)	Multiple	Required
Appendix F - Cost Proposal Form, RFQu 006-27	File Type: PDF (.pdf)	Multiple	Required
RFQu 006-27 On-Call Transportation Parts and Repairs Response	File Type: PDF (.pdf)	Multiple	Required
Appendix D - SLBE Required Forms	File Type: PDF (.pdf)	Multiple	Required

Commodity Codes

Commodity Set	Commodity Code	Title	Description
NIGP	071	Automobiles, School Buses, Suvs, and Vans (Including Diesel, Gasoline, Electric, Hybrid, and All Other Fuel Types)	
NIGP	075	Automotive Shop And Related Equipment and Supplies	
NIGP	110	Belts And Belting: Automotive and Industrial	
NIGP	405	Fuel, Oil, Grease and Lubricants	
NIGP	928	Equipment Maintenance And Repair Services For Automobiles, Trucks, Trailers, Transit Buses And Other Vehicles	
NIGP	05504	Air Conditioners, Automotive, Including Parts and Accessories	
NIGP	07501	Air Powered Shop Tools, Regulators, Including Parts and Accessories	

Requested Documents:

Please note the type and number of files allowed. The maximum upload file size is 1000 MB.

Please do not embed any documents within your uploaded files, as they will not be accessible or evaluated.

2. Upload your submission at:

https://claytonk12ga.bonfirehub.com/opportunities/260641

You will not be able to prepare a submission unless you submit 'Yes' for your Intent to Bid by **Dec 02, 2026 3:00 PM EST.**

The Question period for this opportunity starts Oct 29, 2026 3:00 PM EDT. The Question period for this opportunity ends Nov 12, 2026 3:00 PM EST. You will not be able to send messages after this time.

Your submission must be uploaded, submitted, and finalized prior to the Closing Time of **Dec 03, 2026 3:00 PM EST.** We strongly recommend that you give yourself sufficient time and **at least ONE (1) day** before Closing Time to begin the uploading process and to finalize your submission.

Important Notes:

Each item of Requested Information will only be visible after the Closing Time.

Uploading large documents may take significant time, depending on the size of the file(s) and your Internet connection speed.

You will receive an email confirmation receipt with a unique confirmation number once you finalize your submission.

Minimum system requirements: Microsoft Edge, Google Chrome, or Mozilla Firefox. Javascript must be enabled. Browser cookies must be enabled.

Need Help?

Clayton County Public Schools uses a Euna Procurement portal for accepting and evaluating proposals digitally. Please contact Euna Procurement at support.procurement@eunasolutions.com for technical questions related to your submission. You can also visit their help forum at https://procurement-help.eunasolutions.com/hc/en-us