Clayton County Public Schools

Division of Business Services & Strategic Improvement

1058 Fifth Avenue• Jonesboro, Georgia 30236 • (770) 473-2700

DR. DOUGLAS HENDRIX SR.
Superintendent/CEO of Schools

Ramona Bivins
CFO/Chief of Business Services & Strategic Improvement

ADDENDUM # 1
RFP 005-27 Concessions, Catering, & Premium Beverage Management Services
Solicitation Released: October 9, 2026

Where any original item, term, or requirement is not specifically amended, voided or superseded by this addendum, it will remain in effect. This clarification is being provided to all known respondents.

1. Clayton County Public Schools (CCPS) has received questions pertaining to this RFP. The questions and their resulting answers are attached hereto as Exhibit 1.
2. The Pre-Proposal Conference Agenda and Sign-in Sheet pertaining to this RFP are attached hereto as Exhibit 2.
3. Pages 34 and 35, The Contractor Affidavit and Subcontractor Affidavit have been replaced in their entirety to address missing lines for vendor information. The revised pages are attached hereto as Exhibit 3.
4. To facilitate partnerships and subcontracting opportunities, CCPS will host a meet and greet for interested Prime Contractors and Subcontractors on Friday, November 6, 2026. The flyer for this event is attached hereto as Exhibit 4. Prime Contractors unable to attend may provide contact information or a meeting link by email to purchasing@clayton.k12.ga.us to be distributed by Addendum. The information must be received no later than Wednesday, November 4, 2026 at 1:00 PM EST.

10/30/2026 | 3:02:16 PM EDT

Debra B. Brewer, Esquire
Date Certified Public Procurement Officer (CPPO)
Director, Department of Purchasing

Issue

ACKNOWLEDGEMENT

This sheet must be completed, signed, and returned with any bid to acknowledge receipt of this Addendum. Failure to do so may result in the rejection of any bid submitted.

The above addendum is hereby acknowledged:

_____

Signature

_____

Title

_____

Company Name

_____

Date

EXHIBIT 1
QUESTIONS AND RESPONSE

Question 1: **Reference: Page 34 and 35 Contractor Affidavit Agreement: Are both of these pages required to be notarized?**

Answer: Yes.

Question 1A: **I don't see where my company information is required on neither of the form, Can you please advise what is needed from me on these 2 forms as they appear to be for the County.**

Answer: Pages 34 and 35, The Contractor Affidavit and Subcontractor Affidavit have been replaced in their entirety to address missing lines for vendor information. The revised pages are attached hereto as Exhibit 3.

Question 2: **May an individual restaurant submit a proposal directly to Clayton County Public Schools for one of the Schoolhouse concession stands?**

Answer: No.

Question 2A: **Must all Schoolhouse restaurant partners be included under the proposal of a qualified prime concession-management operator?**

Answer: Yes.

Question 2B: **If restaurant partners must participate through a prime contractor, will CCPS facilitate introductions to prospective prime operators or provide a process for interested local restaurants to express their interest?**

Answer: Please refer to the Sign in Sheet attached hereto as Exhibit 2 from the Pre-Proposal meeting for Prime Contractor's that attended the Pre-Proposal meeting. Pease refer to Exhibit 4, Flyer for Meet and Greet.

Question 3: **Could you please clarify whether independent restaurants can participate under a management company's proposal, and how we can share our business qualifications with prospective bidders or the eventual selected contractor?**

Answer: Restaurants may participate through the management company's proposal. Pease refer to Exhibit 4, Flyer for Meet and Greet.

Question 4: **Are the Utility inside the concessions stands include gas connections for cooking equipment or electric only? Are there plans to install cooking hoods inside the concessions stands?**

Answer: CCPS anticipates installing ventless electric commercial fryers in select concession stands.

Question 5: **I would like to know whether the district permits individual catering and food truck vendors to participate in specific events, or whether the contract must be awarded to one company providing the entire scope of services. Additionally, are subcontracting or partnership opportunities available for qualified small food-service businesses?**

Answer: CCPS intends to make one (1) award; however, CCPS reserves the right to make multiple awards or no award for RFP 005-27 Concessions, Catering, & Premium Beverage Management Services.

Question 6: **Can an individual restaurant submit directly for a designated concession stand?**

Answer: No.

Question 6A: **Must it be included in a management company's proposal?**

Answer: Restaurants may partner or subcontract with a prime management firm.

Question 6B: **If participation must be through a management company, how can Big Chic express interest to firms assembling their restaurant partner portfolios?**

Answer: Restaurants may partner or subcontract with a prime management firm.

Question 6C: **Should we complete the Stand 5 restaurant partner form in Exhibit 3 now, and through what process should it be submitted?**

Answer: No, restaurants may partner or subcontract with a prime management firm.

Question 7: **Could you please share:**

- **Current client needs, open accounts, or restaurant partner opportunities in our area;**
- **Whether employer-paid, preordered meal programs or contracts with minimum meal counts are available;**
- **Typical meal counts, client budgets or vendor payout per meal, required service days, and delivery locations;**
- **Commissions, onboarding costs, other vendor fees, and payment terms;**
- **Kitchen, insurance, permit, packaging, delivery, and menu requirements;**
- **The application process and whether a sample menu or tasting is required.**

Answer: This information is not available.

Question 8: **Could you confirm whether bidders may propose on a smaller portion of the scope (for example, individual concession locations, event catering, or food-truck service), or whether a single bidder must cover the entire program?**

Answer: No, restaurants may partner or subcontract with a prime management firm**.**

Question 8A: **Also, can a prime bidder team with an established licensed food-service operator?**

Answer: Yes.

Question 9: **Could you provide historical annual revenue figures for arena concessions, catering, and alcoholic beverage sales, preferably for the past three years?**

Answer: This information is not available.

Question 9A: **How many revenue-generating events does the district anticipate hosting annually?**

Answer: CCPS currently has approximately 20 events scheduled at the Arena, with additional bookings anticipated beginning in January 2027.

Question 9B: **Is there a minimum initial capital investment required of the selected provider for equipment, branding, POS systems, or facility improvements?**

Answer: There is no set dollar minimum. The selected provider is responsible for all costs associated with providing the necessary equipment, branding, POS systems, and any

required facility improvements to fulfill the scope of work.

Question 9C: **Are there specific minimum annual financial commitments or contributions the selected provider would be expected to make, including equipment maintenance and support of educational programs?**

Answer: There is no fixed minimum dollar amount required. The selected provider is expected to cover all ongoing maintenance for their equipment as outlined in the Scope of Work.

Question 10: **Before determining whether our catering operation fits the broader scope, could you direct me to the designated process for vendor questions?**

Answer: Please refer to Page 8, Section B, Submission of Response, Number 6, Solicitation Question.

Question 10A: **And confirm whether specialist catering partners may participate under a prime contractor?**

Answer: Yes, restaurants may partner or subcontract with a prime management firm.

EXHIBIT 2
PRE-PROPOSAL MEETING AGENDA AND SIGN IN SHEET

Sign-in here.

RFP 005-27
Concessions, Catering, & Premium Beverage Management Services for Clayton County Public Schools

Location:
CCPS Southlake Administrative Complex
6635 Lake Drive
Morrow, GA 30360

PRE-PROPOSAL CONFERENCE
Monday, October 19, 2026 at 10:00 A.M.

Agenda

1. Procurement	**Krystal Ashley** **Procurement Specialist** ○ Instructions for Sign In ○ Introduction of CCPS Staff ○ Purpose of the Meeting ○ Purchasing and Contracting Processes ○ Key Components ○ Required Forms **Michelle Simmons** **Contract Compliance Coordinating Supervisor** ○ SLBE Program
2. Requesting End User	**Landry Merkison, Chief Operating Officer** **Mercedes Miller, Arena Executive Director** ○ Overview and Scope of Work
3. CCPS Staff	Opportunity to Ask Questions
4. Krystal Ashley	Conclusion and Adjournment

Responses to this RFP will be received by Clayton County Public Schools (CCPS) e-Procurement Portal, at **Bonfire CCPS Bids** until **3:00 P.M.**, Eastern Standard Time (EST) on **Tuesday, November 10, 2026**. All questions or inquiries pertaining to the project are due no later than **3:00 p.m.** on **Friday, October 23, 2026**. Submit questions to: **Bonfire CCPS Bids** . All replies will be made in writing via an addendum. Oral responses are not authoritative. It is the responsibility of each Proponent to obtain a copy of any addendum issued for this RFP.

RFP 005-27 Concessions, Catering, & Premium Beverage Management Services			
Name	**Company Name**	**Email Address**	**Phone Number**
Tequila George	Snack Grab Vending LLC	Snackgrab@yahoo.com	(470) 343-6804
LaToya Westbrooks	Berry Rooted Bowls	Berryrootedbowls@gmail.com	(678) 879-3889
Jason Mckenzie	Big Chic McDonough	Jt_mckenzie16@yahoo.com	404-983-5038
Don Osborne	Coca-Cola Bottling Company United	doosborne@ccbcu.com	(404) 285-2037
Howard Hickman	Proof of The Pudding	hhickman@proofpudding.com	(614) 296-8744
Adam Noyes	CEO of Proof of the Pudding	adam.noyes@proofpudding.com	(678) 654-8841
Sharon Turner	Hanna Brothers	sharont@hannabrothers.com	(678) 886-6773
Chris J Milewski	Coca-Cola United	Chrmilewski@ccbcu.com	(404) 574-9954
David Thompson	Dream Dish	dreamdishatl@gmail.com	(404) 245-2409

EXHIBIT 3
REVISED CONTRACTOR AND SUBCONTRACTOR AFFDAVIT

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. § 13- 10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance for services on behalf of **Clayton County Board of Education.** (name of public employer), has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned Contractor will continue to use the federal work authorization program throughout the contract period and the undersigned Contractor will contract for the physical performance of services in satisfaction of such contract only with sub-Contractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number:_____

Date of Authorization:_____

Name of Contractor:_____

RFP 005-27 Concessions, Catering, & Premium Beverage Management Services
Name of Project

Clayton County Board of Education
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on_____, 20_in_____(city),_____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE_____DAY OF_____.
20_____.

NOTARY PUBLIC

My Commission Expires

SUB-CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned Sub-contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____(name of Contractor) on behalf of the Clayton County Board of Education has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned Sub-contractor will continue to use the federal work authorization program throughout the contract period and the undersigned Sub-contractor will contract for the physical performance of services in satisfaction of such contract only with Sub-Sub-Contractors who present an affidavit to the Sub-contractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned Sub-contractor will forward notice of the receipt of an affidavit from a Sub-Sub-contractor to the Contractor within five business days of receipt. If the undersigned Sub- contractor receives notice of receipt of an affidavit from any Sub-Sub-contractor that has contracted with a Sub-Sub-contractor to forward, within five business days of receipt, a copy of such notice to the Contractor. Sub-contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number:_____

Date of Authorization:_____

Name of Sub-Contractor:_____

RFP 005-27 Concessions, Catering, & Premium Beverage Management Services
Name of Project

Clayton County Board of Education
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on_____, 20_in_____(city),_____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE_____DAY OF _____20___

NOTARY PUBLIC

My Commission Expires:

EXHIBIT 4
MEET AND GREET FLYER


SLBE
MEET & GREET
RFP 005-27
Concessions, Catering, &
Premium Beverage Management Services
Friday, November 6, 2026
10 AM - 12 PM
S. Truett Cathy Professional Learning Center
1087 Battle Creek Rd, Jonesboro, GA 30236
Room 101 A & B
Register online - click here to sign up