NOTICE OF SOLICITATION – Request for Qualifications:
Bulloch County Board of Commissioners
Engineering Department and the Office of Capital Projects

ANNOUNCEMENT

The Bulloch County Board of Commissioners (herein after referred to as the "County") is accepting Statements of Qualifications (SOQ) from GDOT Prequalified Consultants to provide Professional Services for Road Asset Management as further described and stated in this Request for Qualifications (RFQ). The selected Prime Consulting Firm shall employ a minimum of 50% of the personnel providing the professional services during the term of this agreement with Bulloch County and must also appear on the GDOT Prequalification List for providing services in the listed area classes, no later than the deadline for receipt of all submissions. The deadline for receipt of all submissions is November 20, 2026 at 3:00 PM EST, , where each will be recorded as received. Interested Consultants shall file all documents necessary to support their submittal, as prescribed.

A Request for Qualifications (RFQ) package may be requested from Bulloch County at procurementeng@bullochcounty.net or by going to the Bulloch County procurement website: https://bullochcounty.net/bid-opportunities/, or by going to the Georgia Procurement Registry website: https://doas.ga.gov/state-purchasing/georgia-procurement-registry-local-governments/gpr-overview.

Revisions and addenda to any part of this RFQ, will be posted to the beforementioned websites. Interested consultants are responsible for checking the aforementioned procurement websites periodically for any revisions posted during the public advertisement period. Interested consultants are reminded to acknowledge receipt of all amendments, addenda, and changes issued in connection with this RFQ by including a signed copy of each acknowledgement form along with the sealed proposal. Failure to provide the before described acknowledgement form shall result in the submitted proposal being found nonresponsive and therefore not considered for this RFQ advertisement.

Each Consultant is responsible for the actual delivery of submittals either through **electronic delivery at procurementeng@bullochcounty.net** or physical delivery of submittals during normal daytime hours of operation Monday-Friday (8:00 AM to 5:00 PM) to the Procurement Office, Bulloch County Board of Commissioners, North Main Annex, 115 North Main Street, Statesboro Georgia 30458. If physical delivery is selected, an **ORIGINAL PROPOSAL** along with **THREE (3)** copies and **ONE (1)** electronic copy on a thumb drive must be submitted in a sealed clearly marked envelope. A vendor's conference will NOT be held for this advertisement.

SUBMISSION IDENTIFICATION

For hand delivery, the outside of the sealed envelope shall include the following:

RFQ: FY27-ENGCP-002-6 BULLOCH COUNTY ROAD ASSET MANAGEMENT RFQ
Request for Qualifications
Due Date: November 20, 2026 @ 3:00 PM EST
Attn: Procurement Director

Electronic submittals or hand-delivered sealed submittals received after the proposal submission deadline of November 20, 2026, at 3:00 PM EST will be rejected. Electronic submittals or hand-delivered submittals received on or before November 20, 2026, at 3:00 pm EST will be recorded as received at the date and time of receipt and placed in a secure designated location to prevent disclosure of contents to competing consultants. The County will evaluate and score each proposal in accordance with the evaluation criteria established in this Request for Qualifications. Following completion of the evaluation process, proposals will be ranked based upon their total composite scores. Upon completion of the evaluation and ranking process, the County Engineer will request approval from the Board of Commissioners to proceed with negotiations with the highest-ranked consultant. If approved by the Board of Commissioners, the County Engineer will enter negotiations with the highest-ranked consultant to finalize contract terms and conditions consistent with the submitted proposal. If the County and the highest-ranked consultant are unable to successfully negotiate acceptable contract terms within a reasonable period of time, the County reserves the right to terminate negotiations and initiate negotiations with the next highest-ranked consultant. This process may continue in descending order of ranking until a contract acceptable to both parties is successfully negotiated and executed, or until all proposals have been exhausted.

CONSULTANT PRE-QUALIFICATIONS

Prime Consultants are defined as the firm submitting the Statement of Qualifications (SOQ) and the firm with whom Bulloch County will contract. The Team is defined as the Prime Consultant and their sub-consultant(s), who are considered team members. Respondents should submit a summary form which details the required Area Classes for the Prime Consultant and the sub-consultants or joint venture of consultants on the team listed in the SOQ. The Area Classes listed on the summary form must meet all required Area Classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ, November 20, 2026, 3:00 PM EST

The **Prime Consultant or combination of Prime & Sub-consultant MUST** be prequalified by GDOT in the Area Classes listed below:

Number	Area Class
1.10	Traffic Projections
3.01	Rural Roadway Design
3.06	Traffic Operation Studies
3.07	Traffic Operations Design
3.12	Hydraulic & Hydrological Studies – Roadway
3.13	Bicycle & Pedestrian Facility Design
6.01(a)	Soil Survey Studies
6.01(b)	Geological and Geophysical Studies

RFQ SUBMISSION REQUIREMENTS

The following content and order shall be contained in your Statement of Qualifications (SOQ). Please do not add any marketing material unless it is relevant to explaining your approach to providing professional services. Non-extraneous and supplemental attachments and explanations are acceptable. Prose and style should be straightforward and not superfluous. Limit submission to no more than ten (10) pages with minimum font size ten (10) and using page dimensions 8 ½ Inch X 11 Inch. Maximum page count excludes mandatory signed forms, cover-page, back-page, team organizational chart, and GDOT Consultant Area Class prequalification forms.

I. Basic Company Information

a. Company name
b. Company headquarters address
c. Contact information for the company's point of contact for this solicitation
d. Company website, if available
e. Addresses for offices located in the State of Georgia
f. Staff – Number and disciplines of staff members employed in each office in Georgia
g. Ownership – State of residency or incorporation, number of years in business, and form of ownership
h. Non-Collusion Form (provided for Prime Consultant only)
i. Bidder Declaration Form (provided for Prime Consultant only)
j. Contractor Affidavit Form (provided for Prime Consultant)
k. Contractor Affidavit Form (provided for Subconsultant(s))

II. Prequalified Consultant & Subconsultant

a. GDOT Area Class prequalification for Prime Consultant and sub-consultant (Must be current by the deadline for this RFQ, November 20, 2026, at 3:00 pm EST

III. Prime Consultant / Key Team Members

a. Prime Consultant – Principal-in-Charge* – (Minimum 10 years industry experience)
b. Prime Consultant – Project Manager* – Minimum 10 years industry experience including 2 years managing Road Asset Management Projects for municipalities in Georgia
c. Sub Consultant(s) Minimum 10 years industry experience each in Area Classification to satisfy the RFQ.

PRIME CONSULTANT WORK EXPERIENCE

Provide the Prime Consultant's past work experience providing **Road Asset Management, Pavement Management, Roadway Inventory, GIS/Data Collection, and related Professional Services** for local governments in Georgia or other public-sector agencies.
The Prime Consultant shall demonstrate experience successfully providing services related to the development, implementation, or management of roadway asset management programs, including, as applicable:

1. Roadway and pavement asset inventory and condition assessment;
2. GPS/GIS-based roadway data collection and mapping;
3. Pavement condition surveys and development of pavement condition ratings;
4. Inventory and condition assessment of roadway-related assets, including pavement, shoulders, drainage structures, signs, guardrail, sidewalks, and other transportation assets;
5. Development, implementation, or integration of roadway asset management or pavement management databases and systems;
6. Development of roadway maintenance, repair, rehabilitation, and replacement prioritization methodologies;
7. Development of multi-year roadway maintenance and Capital Improvement Programs (CIP);
8. Development of life-cycle cost analyses and pavement preservation strategies;
9. GIS database development, data management, visualization, and web-based mapping applications;
10. Integration of field-collected roadway data with existing County or municipal GIS, work order, financial, or asset management systems; and
11. Development of recommendations and decision-support tools to assist local governments in allocating available funding among roadway maintenance, preservation, rehabilitation, and reconstruction needs.

Provide **no more than five (5) relevant Road Asset Management or related professional services projects completed within the past ten (10) years** that demonstrate the Prime Consultant's qualifications and successful experience working with local governments or other public-sector roadway owners. Preference should be given to projects involving **county-maintained roadway networks of similar size and complexity** to Bulloch County's roadway system. For each project, provide the following information:

- **Client Information**
  - Provide the name of the client/owner, project location, owner's contact person, valid email address and telephone number, and the dates during which the services were provided.

- **Project Description and Scope**
  - Approximate size of the roadway network or number of roadway miles/assets evaluated;
  - Types of roadway and transportation assets included in the inventory;
  - Field data collection methods and technologies utilized;

- Pavement or asset condition assessment methodology;
- GIS/database or asset management systems developed or utilized;
- Asset management, pavement management, or prioritization methodology developed;
- Reports, dashboards, mapping applications, or other decision-support tools provided;
- Implementation services provided to the owner; and
- The specific services performed by the Prime Consultant.

- **Contract Information**
  - Provide the Prime Consultant's original contract or task order amount and the final actual cost of the professional services provided. Identify any significant amendments, additional services, or changes in scope.

- **Resources/Workload Capacity**
  - Provide information regarding resources and workload capacity of each Key Team Member dedicated to the delivery of Road Asset Management services as follows:
  - Organizational chart identifying the Principal-in-Charge, Project Manager, Sub-consultants
  - Primary Office – Identify and discuss the Consultant's primary office that will be responsible for handling the specific tasks, number and types of staff employed by the office, and how those employed by this office will benefit the project and promote efficiency.
  - Additional Resources and Abilities – Provide information regarding any additional resources and abilities identified as important to the delivery of Road Asset Management services, discuss how these resources and abilities will integrate and work together, and how the team can deliver the required services on schedule given their current and future workload capacity. Provide a list of commitments on which the proposed Key Team Members are currently committed which will enable the County to understand the availability and dependability of each. or exceed expectations throughout the term of service delivery.

CRITERIA OF EVALUATION

Immediately following the proposal submission deadline of November 19, 2026 2:00 PM EST, the County will begin the proposal evaluation period. Each proposal will be evaluated and scored using the criteria below.

1. Prime Consultant Experience & Qualifications / Key Personnel—20%
2. Technical Approach and Understanding of Project—20%
3. GIS, Database & Asset Management System Capabilities—20%
4. Asset Condition Assessment and Prioritization Methodology—15%
5. Workload Capacity—15%
6. References of Past Projects—10%

Upon completing evaluations for all proposals, the technical review committee will recommend a hierarchy of consultants to the County Engineer for consideration. The County Engineer will request approval from the Board of Commissioners, at its next subsequent regular Board meeting, to enter into negotiations based upon the established hierarchy of consultants.

Bulloch County is an equal opportunity procurer. Bulloch County does not discriminate against any vendor regardless of race, color, religion, age, sex, or national origin.

Bulloch County reserves the right to reject any and all submissions during this RFQ process and to waive any technicalities or informalities associated with this RFQ it deems is in the best interest of the County.

TERMS AND CONDITIONS

Disqualification: Submissions may be disqualified for: a) receipt of the proposal by the County past the stated deadline; b) any irregularities; c) failure to complete requested information correctly; or d) *failure to comply with restrictions to consultants*. If in the opinion of the Bulloch County Board of Commissioners, the consultant is not in a position to perform the contract, the statement may be disqualified. The County reserves the right to waive any minor informality or irregularities.

Restrictions to Consultants*:* No employee of Bulloch County shall have a financial interest either directly or indirectly in the purchase of or contract for any goods or services, nor in any firm, corporation, partnership, limited liability company, or any other legal entity furnishing any goods or services to Bulloch County or any of its departments. For the purposes of this provision, an indirect financial interest includes, but is not necessarily limited to, the financial interest of an employee's spouse.

Contact: Please submit all questions or concerns for this RFQ to the email address procurementeng@bullochcounty.net. All email correspondence during the questions & response period must include the project identifier **FY27-ENGCP-002-6 Road Asset Management RFQ** in the subject line of the email.

Consultants are required to communicate with Bulloch County using only the email address procurementeng@bullochcounty.net to clarify any part of this RFQ. **Consultants are forbidden from contacting elected or appointed officials or any other employee of Bulloch County. Consultants shall not contact the aforementioned individuals with the intent of discussing this RFQ without the express written consent of the County Manager.** Any unauthorized contact shall not be used as a basis for responding to this RFQ and will result in the rejection of the Consultant's submittal. **Questions must be received November 13, 2026, @ 5:00 PM EST. Responses will be issued November 16, 2026 by 5:00 PM EST.**

BID SCHEDULE		
ACTIVITY	**DATE**	**ACTION**
Request for Qualifications Issued	**Oct. 29, 2026**	Begin Procurement Period
Vendors Conference	N/A	N/A
Deadline to submit questions	**Nov. 13, 2026 5:00 PM EST**	County to receive all questions via email at Procurementeng@bullochcounty.net
Deadline to respond to questions and post addenda	**Nov. 16, 2026 5:00 PM EST**	County to respond to all questions via Procurementeng@bullochcounty.net and via Addenda posted to solicitation websites
SOQ Submission Deadline	**Nov. 20, 2026 3:00 PM EST**	**Electronic Delivery Option:** Submit by electronic delivery at procurementeng@bullochcounty.net **Physical Delivery Option:** Submit one (1) original w/attachments & one (2) copy w/attachments: • Bulloch County Board of Commissioners 115 North Main Street Statesboro, Georgia 30458 Attn: Procurement Director
Estimated Approval Date	**Dec. 1, 2026**	Bulloch County Board of Commissioners Regular Meeting 5:30 PM EST

Consultants who obtain this RFQ from Georgia Procurement Registry website https://doas.ga.gov/state-purchasing/georgia-procurement-registry-local-governments/gpr-overview or Bulloch County website https://bullochcounty.net/bid-opportunities/ or from other procurement website providers are advised to revisit the above websites to obtain any addenda which may be issued prior to the RFQ closing date Jun, 2026 2:00 PM EDT. The County assumes no responsibility for Consultant's failure to acknowledge all addenda issued.

Lawsuits/Bribery: Prospective Consultants shall disclose any record of pending lawsuits, criminal violations and/or convictions, etc., conflicts of interest, or contract defaults.

Liability: The County is not liable for any cost incurred in the preparation of the submission. Nor is the County bound by any information provided unless reduced to writing and distributed as a written addendum.

Reservations: The County reserves the right to reject any or all submissions, to award in whole or in part and to waive minor immaterial defects in submissions. Negotiations may be necessary to complete the contract.

Clarification of submittals: The County reserves the right to seek clarification of any point in a respondent's submission, or to obtain additional information.

Exceptions: Conditional proposals or those that take exception to the specifications will be considered only at the discretion of the Project Manager.

Indemnification: The Consultant agrees to indemnify and hold harmless the County, its officials, and employees (hereinafter collectively "the indemnitees") from and against any and all claims, damages, liabilities, suits, proceedings, costs, and expenses of litigation (including, without limitation, reasonable attorney's fees) related to or arising in any way out of the performance of this Agreement, unless such is attributable to the sole negligence of the indemnitees. The indemnity obligation of the Consultant will survive the expiration or termination of this Agreement.

Correction or withdrawal of proposals, cancellation of awards: Correction or withdrawal of proposals before or after opening, or cancellation of awards or contracts may be permitted only to the extent that the Consultant can show by clear and convincing evidence that a mistake of non-judgmental character was made, or where the award or cancellation is in the best interest of the County.

County Obligations: Bulloch County has a standing policy to disqualify or withhold compensation to vendors, consultants, and design professionals from compensation or doing business with the County if there are existing obligations to Bulloch County for any liens, ad valorem taxes, licenses, or other financial remittances due to the County.

Award: Award, if made, may be with the Consultant that is selected by the proposal review committee based on scoring using the evaluation criteria set forth herein; however, the County reserves the right to reject any and all submissions and to waive technicalities or informalities associated with the submission, and to make the award that it deems is in the best interest of the County. The Consultant to whom the award is made will be notified at the earliest possible date. The County reserves the right to reject any submission from a consultant who has previously failed to perform properly, or to complete on time contracts of a similar nature.

Contract: The successful Consultant will be required to execute a contract in the form attached as an example hereto as an Attachment. The project schedule shall be defined in the notice to proceed and be complete according to the time schedule set forth in the contract. Time is of the essence.

Insurance: The County's preference is to establish Insurance requirements with the selected Consultant during negotiations. However, the selected Consultant should be prepared to provide the following minimum Insurance requirements. The selected Consultant shall provide proof of purchase from and maintain with a company or companies authorized to do business in the state of Georgia the following types of insurance:

- **A.** Statutorily required workers' compensation insurance.
- **B.** General comprehensive liability insurance, **with an endorsement naming the County**

and its officials, officers, and employees as additional insureds, and with limits of not less than $1,000,000 per occurrence and $2,000,000 aggregate.

C. Auto liability insurance, with an endorsement naming the County as an additional insured, and with limits of not less than $1,000,000 per occurrence and $2,000,000 aggregate.

D. Professional malpractice insurance (i.e., errors and omissions insurance) in an amount not less than $1,000,000.00 per occurrence.

The Consultant shall provide the County with certificates of insurance prior the issuance of Notice-to-Proceed and thirty (30) days' written notice prior to cancellation and registered as a corporate surety in the most recent edition of Circular 570 of the United States Department of the Treasury.

Termination. The County or Consultant may terminate this Agreement by giving thirty (30) days' written notice to the other party. The County shall pay in full for all work previously authorized and performed prior to notice of termination. In the event of termination, the Consultant agrees to cooperate reasonably with any other consultant thereafter retained by the County in making available information developed as the result of work previously performed by the Consultant.

EXECUTIVE SUMMARY AND PROJECT DESCRIPTION

Bulloch County is requesting Statements of Qualification from GDOT-prequalified consulting firms to provide Road Asset Management Services in order to develop and implement a comprehensive Road Asset Management Program for County-maintained roadways and associated transportation assets.

SPECIFIC SCOPE OF SERVICES

The successful firm will develop the program around the following metrics

- **Maximizing Asset Lifecycle:**
  - Evaluate and produce strategies for Bulloch County to extend the useful life of pavements and signage through timely preventive maintenance (e.g., crack sealing, chip seals) before severe degradation occurs.
    - **Deliverable:** Road / Asset Inventory, preservation treatment eligibility.
- **Cost Efficiency & Budget Optimization:**
  - Evaluate and produce strategies for Bulloch County to reduce long-term capital expenditure by prioritizing high-ROI interventions rather than waiting for roads to fail completely, which can cost 4 to 5 times more to reconstruct.
    - **Deliverable:** Tiered approach to develop CIPs in locations where there are safety, pavement condition, or capacity issues.
- **Data-Driven Decision Making:**
  - Leveraging spatial collection, Pavement Condition Index (PCI) scoring, and deterioration modeling to objectively prioritize projects based on actual condition rather than subjective feedback (the existing system).
    - **Deliverable:** Pavement Condition Index
- **Risk Management & Safety:**

  - Identify structural hazards, substandard roadside assets, or drainage failures early to minimize safety risks, legal liability, and traffic disruptions.
    - **Deliverable:** Spatial collection and hazard identification
- **Transparency & Stakeholder Accountability:**
  - Providing clear data, condition maps, and multi-year Capital Improvement Plans (CIP) to justify funding requests to elected officials and the public.
    - **Deliverable:** CIP plan with an outlook to FY 35.

The Consultant shall provide the County with certificates of insurance prior the issuance of Notice-to-Proceed and thirty (30) days' written notice prior to cancellation, and registered as a corporate surety in the most recent edition of Circular 570 of the United States Department of the Treasury.

TERMINATION: The County or Consultant may terminate this Agreement by giving thirty (30) days' written notice to the other party. The County shall pay in full for all work previously authorized and performed prior to notice of termination. In the event of termination, the Consultant agrees to cooperate reasonably with any other consultant thereafter retained by the County in making available information developed as the result of work previously performed by the Consultant.

AWARD AND RESERVATIONS: It is understood and agreed that in consideration of the sum of One Dollar and No/100 ($1.00) cash in hand paid, receipt whereof is hereby acknowledged, the bidder agrees that this bid shall be an option, which is hereby given to the Purchaser to accept or reject this bid at any time within thirty (30) calendar days from the date on which it is opened and read. It is expressly covenanted and agreed that this bid is not subject to withdrawal by the bidder during the term of said option. The party submitting the bid is solely responsible for delivering the bid to the exact location and by the time stated. Award will be made to the highest scoring responsive and responsible bidder whose bid meets the requirements and criteria set forth herein; provided, however, that Bulloch County reserves the right to reject any and all bids and to waive any technicalities or informalities. Bulloch County reserves the right to use or not use any alternate bid associated with this solicitation.

OBTAINING SPECIFICATIONS AND BID FORMS: Specifications and requirements may be obtained from and/or examined at the Bulloch County Engineer's Office at 115 N Main Street, Statesboro, Georgia 30458. A bid package may be requested by emailing the Procurement Office at Procurementeng@bullochcounty.net or by going to the County's website: https://bullochcounty.net/bid-opportunities/, or by going to the Georgia Procurement Registry website: https://doas.ga.gov/state-purchasing/georgia-procurement-registry-local-governments/gpr-overview.

It will be the sole responsibility of the bidders to periodically check all websites for addenda associated with bidding for this project. Failure to include a signed copy of any addenda issued for this project in the submitted bid package will result in the submitted bid not being considered for this project. For all questions concerning the bid, please email the Procurement Office at Procurementeng@bullochcounty.net.

VENDOR SUPPORT
The County staff will assist by providing support to the selected Contractor during construction delivery to confer on technical matters relating to the project. The Office of the County Engineer will provide all relevant construction documents and will address all site-specific issues.

All bids submitted shall be subject to acceptance or rejection and Bulloch County specifically reserves the right to accept or reject any or all bids, and to waive any technicalities or informalities in the process. The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and will be considered only at the discretion of the County Manager.

FIRM NAME:_____

SIGNATURE:_____

TITLE:_____

ADDRESS:_____

TELPHONE:_____FAX:_____

EMAIL:_____

Subscribed and sworn to before me this _____day of _____20_____

NOTARY PUBLIC _____

BULLOCH COUNTY
CONSTITUTION
WIS
DOM
JUSTICE
MODER
ATION
1796
EDUCATION AGRICULTURE RECREATION

FORM B: NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF:

COUNTY OF:

Owner, Partner or Officer of Firm:

Company Name, Address, County and State:

Being of lawful age and being first duly sworn, the above-named individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 36-91-21(d) of the Official Code of Georgia Annotated.

FIRM NAME:_____

SIGNATURE:_____

TITLE:_____

Subscribed and sworn to before me this _____ day of _____ 20_____.

NOTARY PUBLIC:_____

FORM C: BIDDER DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications.

That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid shall be valid for **30** days.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **November 20, 2026, 3:00 PM EST** but may not be withdrawn after such date and time for a period of **30 days**.

That Bulloch County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities or informalities in the bidding.

That by submission of this bid the bidder acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

BIDDER:

_____

Name Title

_____

Name Title

AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this _____ day of _____ 20_____.

NOTARY PUBLIC _____

FORM D: Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Bulloch County, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____ _____
Federal Work Authorization E-verify Company ID# Date of Authorization

_____
Name of Company

_____
Name of Contractor

FY27-ENGCP-002-6: Road Asset Management Request for Qualifications
Name of Project

Bulloch County, Georgia
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.
Executed on _____, _____, 20____ in _____ (city), ____ (state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____,20____.

_____
NOTARY PUBLIC

My Commission Expires:
_____

* As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

ATTACHMENT: EXAMPLE CONTRACT FORMAT

STATE OF GEORGIA
COUNTY OF BULLOCH

BULLOCH COUNTY PROFESSIONAL SERVICES AGREEMENT:
FY27ENGCP-002-6 PROFESSIONAL SERVICES ROAD ASSET MANAGEMENT

This Agreement is entered into this ___day of _____, **2026**, by and between Bulloch County, a political subdivision of the State of Georgia, acting by and through its governing authority, the Bulloch County Board of Commissioners, (hereinafter "the COUNTY"), and _____ (hereinafter "the CONSULTANT").

WITNESSETH: That in consideration of the mutual covenants, obligations, and promises herein contained, the parties do mutually agree as follows:

1. Engagement: The COUNTY, acting pursuant to its vested authority, does hereby hire the CONSULTANT to perform, and the CONSULTANT agrees to perform, professional services as set forth in Exhibit "A" attached hereto and incorporated herein as a part of this Agreement.

2. Items to be Furnished by the COUNTY: Assist the CONSULTANT by providing at his disposal all studies, reports, sketches, engineering plans, contracts, maps and other documents in possession of or accessible to the COUNTY required to ensure successful project completion.

3. Time for Performance: Work under this Agreement shall commence upon the giving of written notice to proceed by the COUNTY to the CONSULTANT. CONSULTANT shall perform all services and provide all work product, for that portion of Exhibit "A" attached hereto, necessary to fulfill all professional service requirements as **Road Asset Management** as tasked. All professional service requirements pertaining to the full delivery of the work product in Exhibit "A" shall be completed no later than , unless an extension of such time is granted in writing by the COUNTY.

4. Payment: The CONSULTANT shall be paid by the COUNTY for completed work and for services rendered under this Agreement as follows:

    a. Payment for the work provided by CONSULTANT shall be made as provided in Exhibit "A" attached hereto, provided that the total amount of payment to CONSULTANT shall not exceed **$**_____ (hereinafter the "CONTRACT PRICE") without express written modification of this Agreement signed by the COUNTY.

    b. The CONSULTANT may submit vouchers to the COUNTY once per month during the progress of the work for partial payment for project completed to date, up to 95% of the CONTRACT PRICE. The COUNTY will check such vouchers, and upon approval thereof, payment will be made to the CONSULTANT in the amount approved.

c. Final payment of any balance due the CONSULTANT of the CONTRACT PRICE earned will be made promptly upon its ascertainment and verification by the COUNTY after the completion of the work under this Agreement and its acceptance by the COUNTY.

d. Payment as provided in this section shall be full compensation for work performed, services rendered and for all materials, supplies, equipment, and incidentals necessary to complete the work.

5. Ownership and Use of Documents: All documents, drawings, specifications and other materials produced by the CONSULTANT in connection with the services rendered under this Agreement shall be the property of the COUNTY whether the project for which they are made is executed or not. The CONSULTANT shall be permitted to retain copies, including reproducible copies of drawings and specifications for information, reference and use in connection with CONSULTANT'S endeavors.

6. Indemnification: The CONSULTANT agrees to indemnify, hold harmless, and defend the COUNTY, its officials, and employees (hereinafter collectively "the indemnitees") from and against any and all claims, damages, liabilities, suits, proceedings, costs, and expenses of litigation (including, without limitation, reasonable attorney's fees) related to or arising in any way out of the negligent performance of this Agreement, unless such is attributable to the sole negligence of the indemnitees. The indemnity obligation of the Consultant will survive the expiration or termination of this Agreement.

7. Insurance: The County prefers to establish Insurance requirements with the selected consultant during negotiations. However, the selected consultant should initially be prepared to provide the following minimum Insurance requirements and provide proof of purchase from and maintain with a company or companies authorized to do business in the state of Georgia the following types of insurance:

a. Statutorily required workers' compensation insurance.

b. General comprehensive liability insurance, **with an endorsement naming the County and its officials, officers, and employees as additional insureds**, and with limits of not less than $1,000,000 per occurrence and $2,000,000 aggregate.

c. Auto liability insurance, with an endorsement naming the County as an additional insured, and with limits of not less than $1,000,000 per occurrence and $2,000,000 aggregate.

d. Professional malpractice insurance (i.e., errors and omissions insurance) in an amount not less than $1,000,000.00 per occurrence.

8. Independent Consultant: The CONSULTANT and the COUNTY agree that the CONSULTANT is an independent consultant with respect to the services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto. Neither CONSULTANT nor any employee of CONSULTANT shall be entitled to any benefits accorded COUNTY employees by virtue of the services provided under this Agreement. The COUNTY shall not be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the state industrial insurance program, or otherwise assuming the duties of an employer with respect to CONSULTANT, or any employee of CONSULTANT.

9. Covenant Against Contingent Fees: The CONSULTANT warrants that he has not employed or retained any company or person, other than a bonafide employee working solely for the CONSULTANT, to solicit or secure this Agreement, and that he has not paid or agreed to pay any company or person, other than a bonafide employee working solely for the CONSULTANT, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the COUNTY shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the CONTRACT PRICE or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

10. Discrimination Prohibited: The CONSULTANT, with regard to the work performed by it under this Agreement, will not discriminate on the grounds of race, color, national origin, religion, creed, age, sex or the presence of any physical or sensory handicap in the selection and retention of employees or procurement of materials or supplies.

11. Assignment: The CONSULTANT shall not sublet or assign any of the services covered by this Agreement without the express written consent of the COUNTY.

12. Non-Waiver: The failure of the COUNTY to require performance by the CONSULTANT of any term or condition of this Agreement shall not be construed or held to be a waiver of such term or condition. The COUNTY'S waiver of any term or condition of this Agreement shall not be construed or held to be a waiver of any other term or condition of this Agreement.

13. Termination: The COUNTY or CONSULTANT may terminate this Agreement by giving thirty (30) days' written notice to the other party. The COUNTY shall pay in full for all work previously authorized and performed prior to notice of termination. In the event of termination, the CONSULTANT agrees to cooperate reasonably with any other consultant thereafter retained by the COUNTY in making available information developed as the result of work previously performed by the CONSULTANT.

14. Notices: Any notices required or permitted pursuant to this Agreement shall be in writing and may be affected by U.S. mail or by facsimile. Mailed notices shall be deemed to have been received on the date of acknowledgment on any return receipt

or three days after deposit in the U.S. mail with proper postage affixed, whichever date is earlier. Notices by facsimile shall be deemed to have been received on the date on the sending party's facsimile confirmation sheet.

Notices to the COUNTY shall be sent to the following address:

Bulloch County Board of Commissioners
c/o County Manager
115 North Main Street
Statesboro, GA 30458
(912) 764-6245 Phone

With a copy to:

Jeff S. Akins, Esq.
County Attorney
115 North Main Street
Statesboro, GA 30458
(912) 764-6245 Phone

Notices to CONSULTANT shall be sent to the following address:

Consultant Name
c/o Consultant Project Principal
Consultant Address
Consultant Email
Consultant Office Phone Number

15. Legal Construction; Severability. This Agreement shall be governed by the laws of the state of Georgia. If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement, and this Agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained in it.

16. Entire Agreement. This Agreement represents the entire agreement between the parties with respect to the subject matter hereof, and all prior agreements relating to the subject matter hereof, whether written or oral, are hereby nullified and superseded by this Agreement, and neither party shall have any further rights or obligations under such superseded agreements.

17. Amendment or Modification. This Agreement may be amended or modified only by the mutual written consent of the parties hereto. Such mutual written consent shall reference this Agreement, shall clearly state the amendments or modifications thereto, and shall be signed by an authorized officer or agent of the respective parties. Any purported amendment or modification of this Agreement that is not in

writing or executed in accordance with this provision shall not be binding on either party and shall deemed null and void.

18. Immunity. Nothing contained in this Agreement shall be construed or deemed to be a waiver of any immunity to which the parties, their officials, officers, agents or employees are legally entitled.

19. Time of the Essence. Time is of the essence for this Agreement.

SEE SIGNATURE PAGE

SIGNATURE PAGE

IN WITNESS WHEREOF, the undersigned have hereunto affixed their hands and seals, this _ day of _____, 20_____.

BULLOCH COUNTY

By: _____
Chris Eldridge, County Manager

Attest:_____
Venus Mincey-White, Clerk
Clerk of the Board

_____
Bulloch County Seal

(CONSULTANT)

By:_____

_____
Printed Name and Title

Attest:_____

_____
Printed Name and Title

_____
Corporate Seal